2020

FLAGLER COUNTY FAIR

& YOUTH SHOW

RABBIT RECORD BOOK

JUNIOR AND INTERMEDIATE

Exhibitor Name_____

Exhibitor Date of Birth_____

JUNIOR _____INTERMEDIATE_____

Club Name_____

SCORE:_____PLACE:_____

Introduction

This Project Record Book has been created specifically for Flagler County Fair exhibitors enrolled in a rabbit project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments, and provide a place to keep important records on your rabbits.

What is a 4H/FFA project? A project is a subject or topic that you learn about in 4H or FFA. In this case, your project is a "rabbit". You learn about your project by attending club meetings and educational workshops and working with adult leaders and other 4H/FFA members. You can also learn from field trips and by participating in shows and competitions.

Why Complete a Record Book? A record book is not meant to be a chore. Instead, it is a way for you to learn about your project, as well as other valuable skills such as setting goals, collecting information, evaluating information, tracking costs and expenses, organization and others.

Completing your Rabbit Project Record Book: At the beginning of the Fair year you should select one/several of your animals to be your 4H/FFA Fair Project animal(s) for the year. Then begin recording all of the relevant information on your animal in your record book on a monthly basis. It is important to keep your record book up to date, so that completing it does not become a chore at the end of the year.

Take a glance through the record book so that you can see how it is organized. As you can see, there are pages that pertain only to health, and there are pages that pertain to show records and/or financial summaries. You only need to complete the pages relevant to your project animal. However, you should complete all of the relevant information for the year.

Record Book Guidelines

Record books must be completed and turned in as instructed. Failure to do so will, will forfeit any sale or prize money.

It is suggested that a copy of the record book be made for use as a work copy. Records can then be transferred into this book for final submission.

1. Your record book starts with the purchase of your animal.
2. Your age must be listed as of September 1st of this year.
3. Your animal record book will contain information related to only your current rabbit project animal. If you have more than one animal, you must use the animal specific record book.
4. Have someone check your project story for accuracy and spelling and grammar errors before you write it on the final record book.
5. Juniors may use pencils and Intermediates must use black ink.

6. Record books have a maximum of 3 pages of pictures (front only). All pictures must have captions. Pictures of club meetings, community services, fundraisers and educational field trips should be included. No scrap booking.
7. All pages of this record book must be printed front only on white paper.
8. All sections of the record book must be completed and accurate. If an area does not apply to your project, write "N/A".

Project Goals: (Complete at start of project.)

State at least three goals at the beginning of your 4-H project year. List the things you want to learn from your 4-H Rabbit/Cavy project. Please discuss these goals with your parents and your 4-H leader. (Ex. Learn how to do rabbit showmanship, participate in rabbit quiz bowl, etc.)

1._____

2._____

3._____

Member Signature _____ Parent Signature _____

Summary of Accomplishments: (Complete when record book is due.)

What goals have you accomplished? If you have not accomplished one or more of your goals, please explain. What have you learned? Describe your experiences this year. Attach an additional page if needed.

_____

_____

_____

_____

_____

_____

_____

_____

_____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this record book.

Member Signature: _____

Date: _____

I, the parent / legal guardian certify that our son / daughter has completed this record book, and I have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature: _____

Date: _____

I have reviewed this record book for completeness and accuracy of reporting.

4-H / FFA Leader Signature: _____

Date: _____

Club Participation

1. What did you learn this year? List (4) new things about your project you did not know before this year.

_____

_____

_____

_____

2. Did you hold a club officer position this year? If yes, what position?

_____

_____

3. List your community service projects you participated in this year.

_____

_____

4. List 4-H/FFA activities other than club meetings you have participated in this year? (example: clinics, fieldtrips, judging teams, state and regional events)

_____

_____

_____

_____

_____

5. What was the title of the demonstration you did this year? Did you participate in County or District Events?

_____

_____

6. Describe how you helped with your club's community service project.

_____

_____

7. List any awards and recognition you have received this 4-H/FFA year.

_____

_____

_____

PROJECT INVENTORY

List all equipment and assets you had at the beginning of the project. After listing the existing inventory, list those items you purchased after you began the project in reverse chronological order. List only those items that you plan to keep past the end of the project. Examples: Clippers, buckets, blowers, chutes, show boxes, brushes and combs. Do not list expendable items such as feed, shampoo and conditioner.

There are several ways to do depreciation. For this Record Book, you will use Straight Line Depreciation. Depreciation is defined as the decrease in value of items used over time. Each year, your inventory loses part of its original value. Items depreciate as soon as they are purchased and year should be determined from fair to fair (the fiscal year is December 1 to December 1). This is the formula to be used, and you will assume that the object will have zero value at the end of its life:

$$\frac{\text{Initial Cost of Asset} - \text{Residual Value at End of the Project}}{\text{Useful Life of Asset in Years}} = \text{Yearly Depreciation}$$

Example: $300 Purchase Cost of Clippers - $0 Value in 5 Years = $60 depreciation expense each year

5 Years Expected Life

Initial Value: $300; Year 1: $240; Year 2: $180; Year 3: $120; Year 4: $60; Year 5: $0

ITEM DESCRIPTION A	DATE ACQUIRED B	PURCHASE COST OR VALUE C	EXPECTED LIFE OF ITEM D	NUMBER OF YEARS OF USAGE E	VALUE AT BEGINNING OF CURRENT YEAR OF PROJECT F	DEPRECIATION DEDUCT FROM THE ITEM'S VALUE G	VALUE AT END OF CURRENT YEAR OF PROJECT H
Ex: Blower	12/2016	$394.95	Est. life of 10 years	2	$355.45 Project start: 5/2017	Yearly depreciation: $39.50 (round up)	$315.95 11/2018
Ex: Clippers	3/2/2017	$239.95	Est. life of 5 years	2	$191.96 Project start: 5/2017	Yearly depreciation: $47.99	$143.97 11/2018
Ex: Bucket	7/18/2018	$19.98	Est. life of 2 years	1	$19.98 Project start: 5/2017	Yearly depreciation: $9.99	$9.99 11/2018
Ex: Show Box	9/23/2018	$525.00	Est. life of 5 years	1	$525.00 Project start: 5/2017	Yearly depreciation: $105.00	$420.00 11/2018
TOTALS		$1,179.88			$1092.39	$202.48	$889.91

PROJECT INVENTORY

ITEM DESCRIPTION	DATE ACQUIRED	PURCHASE COST OR VALUE	EXPECTED LIFE OF ITEM	NUMBER OF YEARS OF USAGE	VALUE AT BEGINNING OF CURRENT YEAR OF PROJECT	DEPRECIATION DEDUCT FROM THE ITEM'S VALUE	VALUE AT END OF CURRENT YEAR OF PROJECT
A	B	C	D	E	F	G	H
TOTALS		$			$	$	$

PROJECT INVENTORY

ITEM DESCRIPTION	DATE ACQUIRED	PURCHASE COST OR VALUE	EXPECTED LIFE OF ITEM	NUMBER OF YEARS OF USAGE	VALUE AT BEGINNING OF CURRENT YEAR OF PROJECT	DEPRECIATION DEDUCT FROM THE ITEM'S VALUE	VALUE AT END OF CURRENT YEAR OF PROJECT
A	B	C	D	E	F	G	H
	TOTALS FROM PREVIOUS PAGE	$			$	$	$
	TOTALS	$			$	$	$

VALUE OF BEGINNING INVENTORY - COLUMN F: $ _____

TOTAL DEPRECIATION - COLUMN G: $ _____

VALUE OF CLOSING INVENTORY - COLUMN H: $ _____

HEALTH RECORD

The Health Record includes all health-related activities (veterinary services, de-worming, medicated feeds with withdrawal times, and vaccinations). You should include what treatment was used, how it was administered, and the purpose of the treatment. Include standard animal care, such as health certificates. If you have a project animal that does not require worming, etc. please note in the provided section.

DATES OF TREATMENT	PURPOSE FOR TREATMENT	TREATMENT	DOSAGE	WITHDRAWAL TIME

NOTES:

HEALTH RECORD

The Health Record includes all health-related activities (veterinary services, de-worming, medicated feeds with withdrawal times, and vaccinations). You should include what treatment was used, how it was administered, and the purpose of the treatment. Include standard animal care, such as health certificates.

DATES OF TREATMENT	PURPOSE FOR TREATMENT	TREATMENT	DOSAGE	WITHDRAWAL TIME

MARKET WEIGHT RECORD

A minimum of **five** weights must be recorded, including date of acquisition and check-in day. Complete the table of the recorded weights, determine the A.D.G., and complete a line or bar graph in the chart provided. Knowing how much your animal is gaining each day is essential to raising a healthy production animal. Weights can be measured using scales, weight tapes, or estimated.
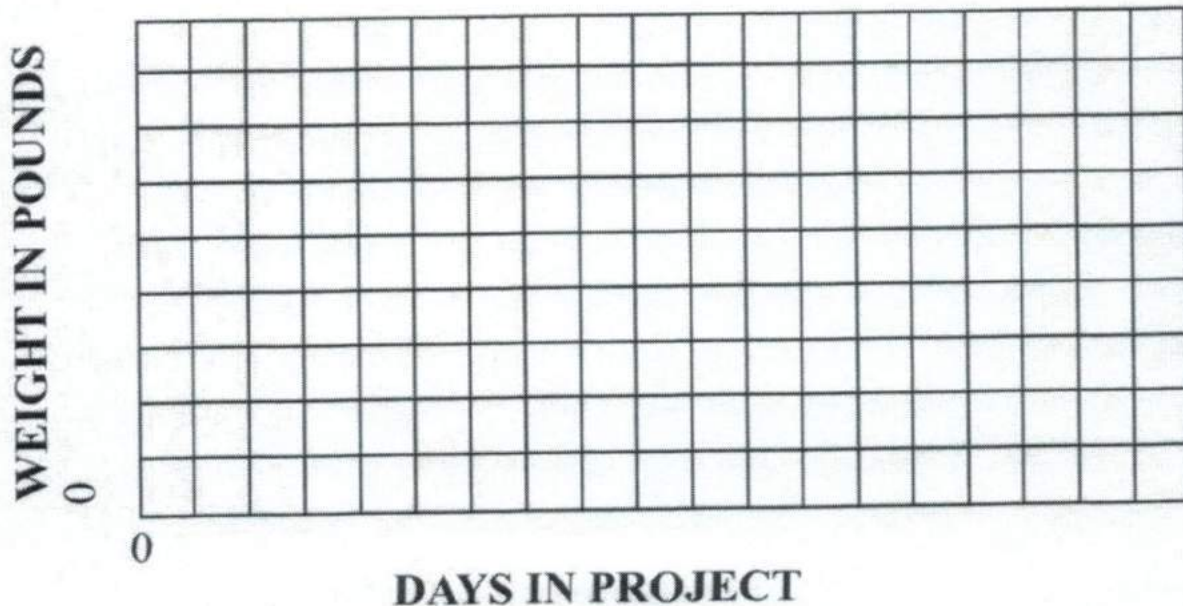
*Use a calendar to accurately determine days between weighings.

DATE WEIGHED	NUMBER OF DAYS SINCE LAST WEIGHT TAKEN	WEIGHT IN POUNDS	POUNDS GAINED	AVERAGE DAILY GAIN - A.D.G.
Initial:		Initial:		

Average Daily Gain (A.D.G.) in Pounds

_____ lbs.   -   _____ lbs.   =   _____ lbs.
    Final Weight   **Beginning Weight**   **Total Pounds Gained**

_____ lbs.   ÷   _____ days   =   _____ lbs.
  Total Pounds Gained   **Days on Feed**   **Average Daily Gain**

WEIGHT IN POUNDS

0

0

DAYS IN PROJECT

NON-FEED EXPENSES

List amounts in columns by month. Include descriptions (you may estimate costs for doses of medicine). This page can be duplicated.

MONTH AND YEAR	VETERINARY SERVICES	MEDICATIONS/ OTHER TREATMENTS	BEDDING	REGISTRATION FEES	HOUSING/RENT/ LEASING	CLIPPING/ SHEARING FEES	TRANSPORTATION	ADVERTISING/ MARKETING	OTHER - PLEASE SPECIFY	MONTHLY TOTAL
Ex: August 2015	$150 for home visit	$25 for antibiotics		$15 entry fee for VCF			$10 gas to take animal to tagging	$10 for stamps, envelopes for letters		$210.00
										$
										$
										$
										$

NON-FEED EXPENSES

List amounts in columns by month. Include descriptions. This page can be duplicated.

MONTH AND YEAR	$	$	$	$	$	$	TOTAL:
VETERINARY SERVICES							
MEDICATIONS/ OTHER TREATMENTS							
BEDDING							
REGISTRATION FEES							
HOUSING/RENT/ LEASING							
CLIPPING/ SHEARING FEES							
TRANSPORTATION							
ADVERTISING/ MARKETING							
OTHER - PLEASE SPECIFY							
MONTHLY TOTAL							TOTALS:

FEED EXPENSES

Using the examples below, enter your feed data in the table. Carry over your information to the following page. You may add additional pages.

MONTH	POUNDS OF HAY OR ROUGHAGE AND COST	POUNDS OF GRAINS AND COST	POUNDS OF MINERALS/ SUPPLEMENTS AND COST	OTHER (SPECIFY) AND COST	MONTHLY TOTALS
Ex #1: 9/15	Hay 40# $7.00	17% sheep 200# $12.45 per bag x 4	Supplements 40# $35.00	n/a	280# $91.80
Ex #2: 10/15		Showpig 709 200# $99.96	Depth Charge 25# $13.99		225# $113.95
TOTAL POUNDS FED:	#	#	#	#	#
TOTAL COST OF FEED:	$	$	$	$	$

15

FEED EXPENSES

MONTH	POUNDS OF HAY OR ROUGHAGE AND COST	POUNDS OF GRAINS AND COST	POUNDS OF MINERALS/ SUPPLEMENTS AND COST	OTHER (SPECIFY) AND COST	MONTHLY TOTALS
TOTAL POUNDS FED FROM THIS PAGE:	#	#	#	#	#
TOTAL COST OF FEED FROM THIS PAGE:	$	$	$	$	$
TOTAL POUNDS FED FROM PREVIOUS PAGE:	#	#	#	#	#
TOTAL COST FROM PREVIOUS PAGE:	$	$	$	$	$
TOTAL POUNDS FED:	#	#	#	#	#
TOTAL COST OF FEED:	$	$	$	$	$

PROJECT ENTERPRISE SUMMARY
OTHER INCOME

List income from your project, such as premiums from jackpot shows, fairs, or other money earned. If you have no other income from your project, then enter zero. *Include Add On's*

DATE	DESCRIPTION	TOTAL
	TOTAL	

SPONSOR INCOME

List income from sponsors in the chart below. If you do not receive financial support from a sponsor, then enter zero.

DATE	DESCRIPTION	TOTAL
	TOTAL	

SPONSOR DONATIONS

List donations of supplies, transportation, equipment, and other items below.

DATE	DESCRIPTION
9/13/19	*Club leader transported animal to jackpot show in trailer.*

PROJECT ENTERPRISE SUMMARY

Fill in the following charts and use the information to complete the financial summary on the next page.

PROJECT SUMMARY	REFER TO PAGES 4 & 12
DATE MARKET ANIMAL PURCHASED OR ACQUIRED	
DATE OF FIRST WEIGH-IN	
DATE OF FINAL WEIGH-IN	
PURCHASE COST OF MARKET ANIMAL	

GAIN SUMMARY	REFER TO PAGE 12
TOTAL GAIN	
AVERAGE DAILY GAIN	

FEED SUMMARY	REFER TO PAGES 15 & 16
TOTAL POUNDS FED	
TOTAL FEED COST	

NON-FEED SUMMARY	REFER TO PAGES 8, 9, 13, 14 & 17
CURRENT VALUE OF INVENTORY (CLOSING INVENTORY)	
BEGINNING INVENTORY	
NON-FEED EXPENSES	
OTHER AND SPONSOR INCOME	

PROJECT ENTERPRISE SUMMARY

Using the information from page 18, enter the amounts in the chart, perform the computations, and complete the final report.
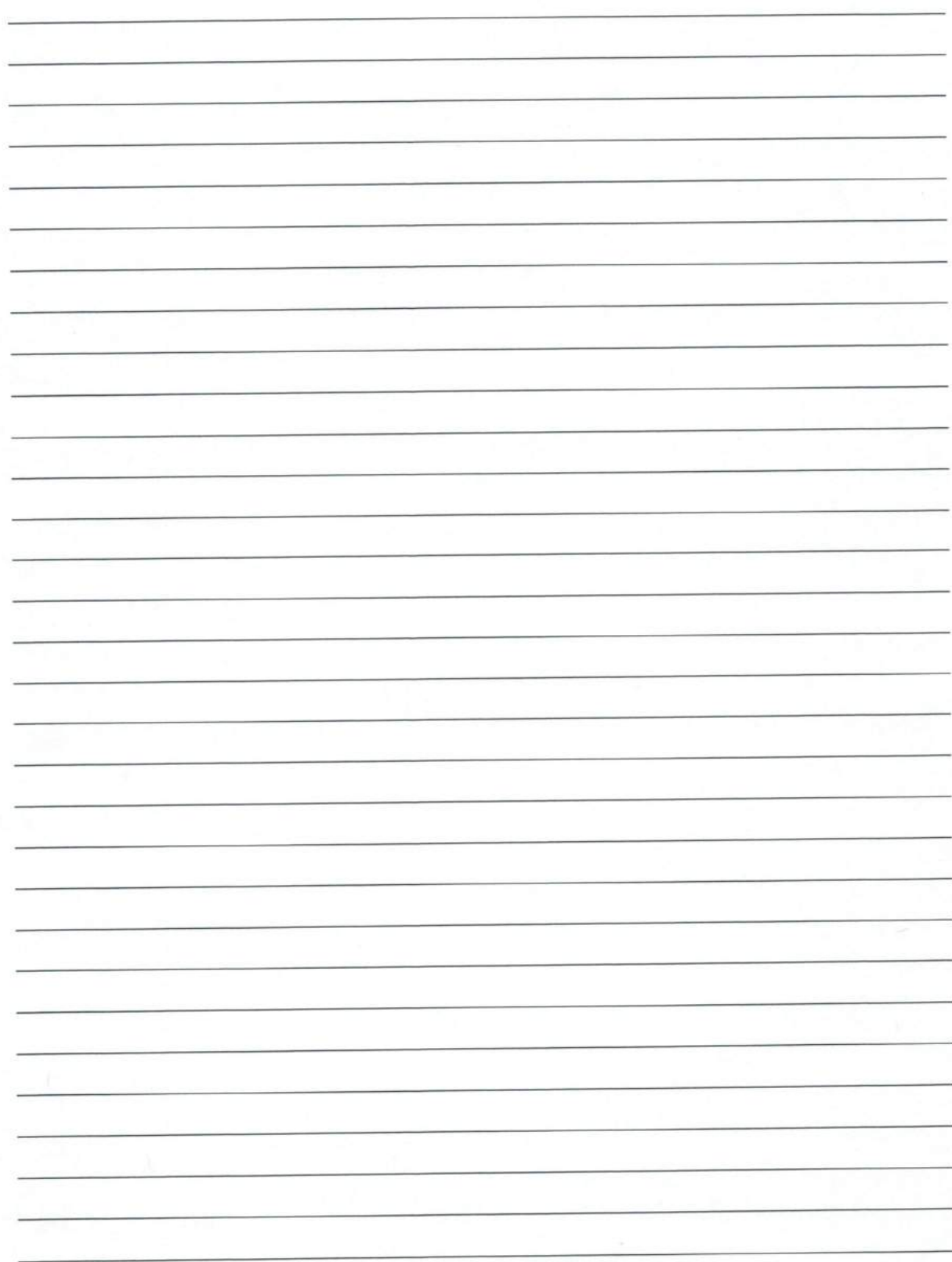
Label		Operand 1	Op	Operand 2	Op	Operand 3	=	Result
POUNDS OF FEED FED PER POUND OF GAIN (CONVERSION)	=	TOTAL POUNDS FED	÷	TOTAL GAIN			=	POUNDS OF FEED PER POUND OF GAIN _____ LBS.
FEED COST PER POUND OF GAIN (COST OF GAIN)	=	TOTAL FEED COST	÷	TOTAL GAIN			=	TOTAL COST OF FEED PER POUND OF GAIN $
MARKET VALUE OF ANIMAL	=	CURRENT SLAUGHTER PRICE PER POUND (WILL BE POSTED)	X	ESTIMATED FINAL WEIGHT			=	MARKET VALUE OF ANIMAL $
TOTAL ASSETS	=	CURRENT VALUE OF INVENTORY	+	MARKET VALUE OF ANIMAL	+	OTHER INCOME AND SPONSOR INCOME	=	TOTAL ASSETS $
TOTAL EXPENSES	=	TOTAL FEED AND NON-FEED EXPENSES	+	BEGINNING INVENTORY	+	INITIAL COST OF MARKET ANIMAL	=	TOTAL EXPENSES $
PROFIT OR LOSS	=	TOTAL ASSETS	−	TOTAL EXPENSES			=	$
BREAK-EVEN COST PER POUND	=	TOTAL EXPENSES	÷	FINAL WEIGHT			=	$

4-H /FFA and Project Story

Your project story will be developed from your Skills Learned throughout your project. As with any story, you should tell about things you did, experienced, or learned by participating in 4-H/FFA. Include important items which are not found in your record book (Grammar, spelling and neatness will be noticed by the judges):

1. Introduce yourself. Include why you joined 4-H/FFA and chose the project(s).
2. Write about things you enjoyed learning or doing.
3. Write about results, difficulties, or challenges you had.

4. Explain how you would improve your project(s) or 4-H/FFA year.
5. Write what you learned about yourself through your 4-H/FFA participation.
6. Explain how you could use the life skills you learned in other areas of your life.

Project Photos

You must include a minimum of three photos of you and your project. Each photo must have a date, caption, and be in chronological order. Cannot exceed the three pages provided. No scrapbooking.

Project Photos

Project Photos

Attach to this page in the order listed, the following documents:

A. Flagler County Fair Entry Form
B. Bill of sale, Registration papers or lease documents
C. A copy of your buyers letter

1. List at least three (3) buyers with their complete contact information

_____

_____

_____

2. What communication methods received the most results?

_____

_____

_____

3. Research a breed of your project animal and report on its origins, traits, by-products and other important characteristics. Remember to cite your sources. Minimum of 100 words

_____

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SCORING SYSTEM

JUNIOR AND INTERMEDIATE RABBIT RECORD BOOK

Section	Points Possible	
1. Cover Page (cover)	3	_____
2. Project Goals	10	_____
3. Signature Page	5	_____
4. Club Participation	10	_____
5. Project Inventory	10	_____
6. Health Record	10	_____
7. Market Weight Record	6	_____
8. Non-Feed Expenses	6	_____
9. Feed Expenses	6	_____
10. Project Enterprise Summary	5	_____
11. Project Story	9	_____
12. Project Photos	10	_____
13. Required Fair Documents	10	_____

TOTAL POSSIBLE POINTS   100 Total _____