

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
SEPTEMBER 13, 2021 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the September 13, 2021 Maple Creek Town Board Budget meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Saturday, September 11, 2021.

Elected Officers present: Sue Griffin, John Knapp and Tory Much

Elected Officer absent: Jim Young

Appointed Officer present: Lynette Gitter

Others present: Holly/Payton Schweitzer, Deb Radmer, Outagamie County Judge Branch 7-Mark Schroeder, Tom Stracey, Gary Coroneos, JJ Hintzke, County Officer Devries and County Officer Van-Goethem

Approval of August 9, 2021 Town Board minutes

Knapp made a motion, seconded by Griffin, to approve the August 9, 2021 Town Board minutes. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

Treasurer:

• **Monthly Financial Report**

The balances for all accounts as of August 31, 2021, are as follows: Checking - \$973.67; Investment Savings - \$329,330.79; and Town CD's - \$131,922.04. Total town funds - \$462,226.50. Stands as read subject to an audit with the clerk.

• **Town CD Renewal**

Treasurer Much researched some CD rates for Town funds of \$132,111.39 coming due soon.

Community First—15 months/1%

Wolf River—12 months/.25%

Fox Communities—12 months/.70%

First State—12 months/.11%

Knapp made a motion, seconded by Griffin, to renew the CD in the amount of \$132,111.39 at Community First for 15 months at 1% interest. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

Outagamie County Sheriff's officer report (if in attendance)

The Officers introduced themselves and reported that there have been a lot of vehicle break-ins in Outagamie County as a whole. There's nothing to report in Maple Creek, but residents should be aware of the vehicle break-ins.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Branch 7 Outagamie County Judge, Mark Schroeder, was in the audience and introduced himself. He is running again in April of 2022 for another term.

Specific matters for discussion and possible action:

A. Plan Commission: Approve Hintzke family CSM; On-line PC training \$20

The Plan Commission approved the final Hintzke family CSM that will be reviewed by the County Zoning. If approved, the clerk would like the CSM number and date mentioned in the motion so that there are no changes when it comes back from the County and the clerk and the chairperson can just sign it. After discussion, Knapp made a motion, seconded by Griffin, to approve the Hintzke CSM, project #8640csm, dated 9-1-21. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED. Tomorrow the clerk will contact Jason Pausma at County Zoning to let him know that the Town has approved this CSM and will copy JJ Hintzke and the Surveyor on the email.

There will be a webinar on Wednesday, September 29th from 6:00 p.m. to 7:30 p.m. regarding the “Role of the Zoning Board of Adjustment/Appeals” hosted by the University of Madison Extension. The cost is \$20 and some of the members are interested in attending this webinar. Griffin made a motion, seconded by Knapp, to approve training for \$20 each for Board of Appeals training on September 29th for some of the Plan Commission members. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

B. Roads

- Rob Schweitzer-Close part of Schweitzer Road

Rob/Holly Schweitzer would like to close part of Schweitzer Road on Saturday, September 25th from noon to about midnight. Supervisor Knapp stated that barricades would be needed. They can be rented from the County for \$120. Also, Schweitzer Road is a border road shared with the Town of Deer Creek. Permission from the Town of Deer Creek would also be needed. This subject is on Deer Creek’s agenda tomorrow night. Supervisor Knapp will attend their meeting. Any motion made should be conditional upon the Town of Deer Creek’s approval, also. Knapp made a motion, seconded by Griffin, to approve closing Schweitzer Road from Postel Road to Buboltz Road on Saturday, September 25, 2021 from 12 p.m. to 12 a.m. for Rob/Holly Schweitzer party conditional upon the use of proper signage/barricades and the approval of the Town of Deer Creek Town Board. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED. Griffin made a motion, seconded by Knapp, to approve calling a Special Meeting of the Board if any new information comes from Deer Creek’s meeting and needs to be acted on. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- Fall ditch mowing

Chairperson Griffin will call the County Highway Department to get the fall ditch mowing done.

- Road Certification Report

This needs to be filled out every year. It records roadwork done this year and certifies the roads available for public use. The maps were sent to the Chair.

- Affeldt Road-Excavating sink holes

We received an email from Chad Johnson, County Highway Dept., stating that he doesn’t think that grader patching is the right course of action on Affeldt. He thinks the sinkhole areas should be excavated, hauling out that material, fill them with stone and then patching the roadway with asphalt. The estimated cost would be \$4,000. He also mentioned that the culverts are in and have been asphalt patched. Knapp made a motion, seconded by Griffin, to approve excavating the settled areas on Affeldt Road, put in breaker run and then asphalt those areas for a total of \$4,000. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- River Road-Pulverize and grade

We received an estimate from Chad Johnson, County Highway Dept., to pulverize, grade and compact our portion of River Road for \$1,000. He contacted the Town of Liberty and they will do their portion of the road also. Knapp made a motion, seconded by Griffin, to accept the estimate from the County Highway Dept. to pulverize, grade and compact our portion of River Road for \$1,000. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

- Postel Road-Possible Highway encroachment

Supervisor Knapp has been researching options for a possible encroachment issue on Postel Road. A land owner has installed tile lines that end by a culvert on Postel that has washed out and needs to be fixed. Wisconsin Stats. 86.04 deals with highway encroachments. More information is needed before the land owner is contacted.

- LRIP (Local Road Improvement Program) Outreach meeting invitation

Chairperson Griffin will attend this webinar on September 29th.

- Separate Road meeting request

Supervisor Knapp would like to set up a meeting where we only discuss roads. A separate meeting has been set up on Monday, November 1st starting at 6:00 p.m. to discuss roads, set up a 5 year plan and WISLR reporting.

C. Dumpster(s) for free tire pickup Friday, Sept 17-Monday, Sept 20

Griffin made a motion, seconded by Knapp, to approve getting two 40 yard dumpsters for the tire pickup for \$340 each. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

D. Village of Bear Creek—Review of Semi-annual meeting held Sept. 2nd
The timeline for a proposed new engine is three years. The next meeting is set for March 3, 2022 at 7:00 p.m. and Maple Creek had no incidents reported in the first and second quarters of this year.

E. WTA County unit meeting Monday, September 20th at 6pm, Town of Kaukauna
No one will be in attendance.

F. WTA Water Tours September 21-22
The Wisconsin Towns Association has set up tours on September 21st and 22nd to see how water is being used at various companies and farms. No one is interested in this.

G. WTA Annual Convention Kalahari Resort, Wisconsin Dells, October 10-12
No one is interested in attending any of the convention training.

H. Town Hall—Clean; Rental October 9; Landscaping

- Griffin made a motion, seconded by Knapp, to hire Lynette Gitter to clean the Town Hall at \$12 per hour. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.
- Terry Fuerst has rented the Town Hall for Saturday, October 9th.
- The Gitter's are almost done with the landscaping at the town hall.

I. Budget Public Hearing, Special Town Elector, Special Town Board meetings; Nov 15th starting at 6:30p.m.
Griffin made a motion, seconded by Knapp, to set the Budget Public Hearing, the Special Town Elector, and the Special Town Board meetings for Monday, November 15th starting at 6:30 p.m. Ayes 2, Opposed 0, Abstain 0, Absent 1. MOTION CARRIED.

J. Clerk

- Redistricting Report/Resolution—The County will be sending over a redistricting map with the supervisory district. A resolution will be needed to establish a ward for election purposes. This will be on next month.
- Equalization Report—Notification from the DOR of the equalized value for Maple Creek.
Real Estate=\$52,712,900, Personal Property=\$10,200, Total=\$52,723,100. By comparison the assessed values are: \$43,397,100 and \$8,600, for a total of \$43,405,700, respectively.
- Preliminary Population Estimate—As of January 1, 2021=612.
- MFL land list—Daniel Voet 52.720 closed acres, Arthur Paul 34.00 closed acres
- Election Recap meeting with County, Sept 23rd at 2:00 p.m.

8) Report of officers:

- A. Raft: All rafts need to be removed from the river by October 31st.
- B. Constable: Had a cat call and a pig call. He is also interested in ordinance violation tickets.
- C. Cemetery: There will be a fall meeting on Monday, October 4th at 6:30 p.m.
- D. Building Inspector: Permit MC2108 issued to Mark Grishaber, N9828 Hintz Road, estimate of \$25,000-\$30,000

9) Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

A resident inquired if enough gravel has been graded on the sides of Hintz Road and would like someone to check.
A resident asked if the rims can be left on the tires.
A resident would like the board to contact those farmers who leave mud on the roads.

10) Complaints and/or Correspondence--No action taken

Complaints/Correspondence

- Anti-Biden sign by the School in Sugar Bush is offending to some passing by. What can be done?

- Letter from District Attorney advising that the defendant, Jordan Buss, has completed all terms as outlined by the young Adult Offender Program; no criminal complaint will be filed.
- Public is invited to Active Threat/Shooter Training presented by Bear Creek Area First Responders, Sept 23rd, BC Village Hall, 6:00 p.m., RSVP-715-460-0331

11) Review and payment of vouchers

Vouchers for checks numbering 11788 to 11816 were submitted for review and payment. Additional payments will be made by direct debit from checking for the September IRS withholding tax and the 3rd quarter State withholding tax.

12) Future Agenda Items: Discussion/Action on future agenda items?

- Redistricting
- Roads

13) Adjournment/Calendar: PC Training/Meeting Sept 29th at 6:00 p.m., Town Board meeting October 11th at 6:30 p.m., Budget/WISLR work meeting October 18th at 6:00 p.m., Town Board Road work meeting November 1st at 6:00 p.m., Budget Public Hearing, Special Town Elector, and Special Town Board meetings November 15th starting at 6:30 p.m.

Knapp made a motion, seconded by Griffin to adjourn at 8:30 p.m. Ayes 2, Opposed 0, Abstain 0, Absent 1.
MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13th day of September 2021,

And were entered in this record book by: _____, Clerk Gitter

And were approved this 11th day of October 2021 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp