



### **MONTHLY MEETING OF BOARD OF TRUSTEES**

*This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of association.*

### **AGENDA**

**Monday, August 2, 2021 – Open Session commences via ZOOM @ 7:00 PM**

**Meeting ID: 490 416 5823    Passcode: 8Pk2mk**

Residents may attend open session via video conference.

#### **OPEN SESSION**

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| 7:00         | -Establishment of Quorum, Call to Order, & Adoption of Agenda   |
| 7:00 to 7:10 | -Security Report by HCPCT4 Constables   |
| 7:10 to 7:15 | -Consideration of Open Session Minutes of Prior Meeting   |
| 7:15 to 7:25 | -Community Reports<br>CR01: Community Events/Outreach Report<br>CR02: Special Project/Trees for Houston update; C. Jones  |
| 7:25 to 7:30 | -Treasurer's Report   |
| 7:30 to 7:40 | -Old/New Business<br>OB-01: Open Work Order Report<br>OB-02: Addition of irrigation on medians between N. Eldridge Pkwy & Malcomson Road<br>OB-03: Structural Integrity Assessments for Grant & Malcomson walls<br>NB-01: Hardscape Inc. estimate #8784 for Malcomson wall<br>NB-02: Emergency AC replacement at Fund/Constable Office<br>NB-03. LED strip lights for Fund/Constable Office   |
| 7:40 to 7:45 | -Homeowner Forum<br><i>During open forum, individuals may not address the board in respects to private collection or deed restriction matters or complaints regarding Fund personnel. Private hearings are held every month in Executive Session to address these issues. A hearing can be scheduled by contacting the Fund Office. Due to time constraints, each resident is allotted approximately 3 minutes discussion time.</i> |
| 7:45         | -Notification of next meeting: Monday, September 13th, to be held via Zoom video conference (Meeting ID: 490-416-5823, Passcode: 8Pk2mk);<br>adjournment of Open Session, reconvene in Executive Session  |

#### **EXECUTIVE SESSION**

*An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the open session meeting minutes.*

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| 7:45         | -Establishment of Quorum & Call to Order  |
| 7:45 to 7:55 | -Consideration of Executive Session Minutes of Prior Meeting(s)   |
| 7:55 to 8:05 | -Meeting with J. Cole, President, Lakewood Forest Civic Association   |
| 8:05 to 8:25 | -Executive Session Matters: Owner Complaints, Insurance Related Matters, Contract Issues, Collection Matters, ACC & Deed Restriction Matters, Pending Litigation, Other |
| 8:25 to 8:30 | -Scheduled Executive Session Hearings/Meetings  |
| 8:30         | -Adjourn Executive Session /Recap   |