

**CITY OF VIENNA  
CITY COUNCIL MEETING  
VIENNA CITY HALL  
205 North 4<sup>th</sup> Street  
May 4, 2022  
6:30 P.M.**

**AGENDA**

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill\_\_\_\_\_ Moore\_\_\_\_\_ Owen\_\_\_\_\_ Pitts\_\_\_\_\_ Racey\_\_\_\_\_ Tuey\_\_\_\_\_

**NEW BUSINESS**

3. Omnibus Consent Agenda

- Approval of the April 20, 2022 Meeting Minutes
- Approval of the Warrant

**Motion\_\_\_\_\_ Seconded\_\_\_\_\_**

Hill\_\_\_\_\_ Moore\_\_\_\_\_ Owen\_\_\_\_\_ Pitts\_\_\_\_\_ Racey\_\_\_\_\_ Tuey\_\_\_\_\_

4. Shawnee Worship Center- Request to use city park for fundraiser event, August 4, 2022

***5-7, 2022 Motor Fuel Tax:***

5. Authorization for the City of Vienna to accept Clarida & Ziegler as consulting engineer for the 2022 calendar year to perform MFT

**Motion\_\_\_\_\_ Seconded\_\_\_\_\_**

Hill\_\_\_\_\_ Moore\_\_\_\_\_ Owen\_\_\_\_\_ Pitts\_\_\_\_\_ Racey\_\_\_\_\_ Tuey\_\_\_\_\_

6. Review of Maintenance Estimate for MFT- \$127,051.00
7. Authorization and Approval of Resolution 22-04, A Resolution for Maintenance of Street and Highways by the Municipality under the Highway Code for \$128,000.00 of MFT Funds

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Hill \_\_\_\_\_ Moore \_\_\_\_\_ Owen \_\_\_\_\_ Pitts \_\_\_\_\_ Racey \_\_\_\_\_ Tuey \_\_\_\_\_

8. Authorization and Approval of Zoning Board decision from 04-21-22 Hearing:  
Request for special use permit to place a modular home at 101 Harnerville Loop.  
(Approve/Disapprove)

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Hill \_\_\_\_\_ Moore \_\_\_\_\_ Owen \_\_\_\_\_ Pitts \_\_\_\_\_ Racey \_\_\_\_\_ Tuey \_\_\_\_\_

9. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

10. **ELECTED/APPOINTED OFFICIALS**

- City Attorney
- Aleatha Wright, City Clerk.
- Shane Racey, City Supt.
- Michelle Meyers, Treasurer
- Jim Miller, Chief of Police
- Brent Williams, Fire Chief
- City Council
- Depot, Alisa Sowers
- Steve Penrod, Mayor- Spring cleanup day follow up/nuisance ordinance

11. **Adjournment:**

POSTED: 5-2-22

BY: 



Local Public Agency	County	Section Number
Vienna	Johnson	22-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee   > \$20,000 Base Fee = \$1,250.00

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%	1%	
IIB	3%	3%	3%	3%	
III	4%	4%	4%	4%	
IV	5%	5%	6%	6%	

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:  
Local Public Agency Signature  Date

Title

Mayor

BY:  
Consulting Engineer Signature  Date

Title

P.E. Seal  Date

Approved:  
Regional Engineer, IDOT  Date





Estimate of Maintenance Costs

Submittal Type Original

Estimate of Cost for

Municipality

Local Public Agency

City of Vienna

County

Johnson

Section Number

22-00000-00-GM

Maintenance Period

Beginning

01/01/22

Ending

12/31/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Aggregates	IIA	No	CA-7	TON	400	\$10.00	\$4,000.00	\$4,000.00
		No	CA-6	TON	350	\$10.00	\$3,500.00	\$3,500.00
		No	RIP RAP 7	TON	40	\$18.00	\$720.00	\$720.00
		No	RIP RAP 50#	TON	100	\$16.00	\$1,600.00	\$1,600.00
		No	Crusher Run	TON	60	\$9.00	\$540.00	\$540.00
Surface Repair & Base	IIA	No	Bam	TON	300	\$42.00	\$12,600.00	\$12,600.00
		No	Cold Patch	TON	300	\$78.00	\$23,400.00	\$23,400.00
Drainage Repairs	III	No	Geofabric	EA	3	\$560.00	\$1,680.00	\$1,680.00
		No	Straw Mat	EA	6	\$50.00	\$300.00	\$300.00
		No	12" Metal Band	EA	30	\$45.00	\$1,350.00	\$1,350.00
		No	18" Metal Band	EA	6	\$50.00	\$300.00	\$300.00
		No	24" Metal Band	EA	8	\$60.00	\$480.00	\$480.00
		No	30" Metal Band	EA	20	\$110.00	\$2,200.00	\$2,200.00
		No	36" Metal Band	EA	3	\$125.00	\$375.00	\$375.00
		No	12" Metal Culvert	LF	340	\$25.00	\$8,500.00	\$8,500.00
		No	30" Metal Culvert	LF	120	\$75.00	\$9,000.00	\$9,000.00
		No	12" Metal Tee	EA	6	\$160.00	\$960.00	\$960.00
Sidewalk	IIA	No	4" PCC	SY	107	\$150.00	\$16,050.00	\$16,050.00
Reseal	III	No	CA-16	TON	340	\$31.00	\$10,540.00	\$10,540.00
		No	HFE-150	GAL	8,115	\$2.75	\$22,316.25	\$22,316.00
<b>Total Operation Cost</b>								\$122,161.00

# Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Vienna	Johnson	22-00000-00-GM	01/01/22	12/31/22

**Maintenance**

	Estimate of Maintenance Costs Summary			
	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$62,410.00			\$62,410.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$26,895.00	\$32,856.00		\$59,751.00
Formal Contract (Bid Items)				
<b>Maintenance Total</b>	<b>\$89,305.00</b>	<b>\$32,856.00</b>		<b>\$122,161.00</b>

**Maintenance Engineering**

	Estimated Maintenance Eng Costs Summary			
	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering		\$4,890.00		\$4,890.00
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>		<b>\$4,890.00</b>		<b>\$4,890.00</b>

<b>Total Estimated Maintenance</b>	\$89,305.00	\$37,746.00		\$127,051.00
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Remarks

**SUBMITTED**

Local Public Agency Official	Date
<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; width: 100px; height: 30px;"></div>

Title

Mayor

County Engineer/Superintendent of Highways	Date
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**APPROVED**

Regional Engineer Department of Transportation	Date
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Resolution for Maintenance Under the Illinois Highway Code



Resolution Number <u>22-04</u>	Resolution Type Original	Section Number 22-00000-00-GM
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BE IT RESOLVED, by the Council of the City of Vienna Illinois that there is hereby appropriated the sum of One Hundred and Twenty-Six Thousand Dollars (\$128,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/22 to 12/31/22

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Vienna shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Aleatha Wright City Clerk in and for said City of Vienna in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Vienna at a meeting held on          Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this          Day          day of          Month, Year

(SEAL)

Clerk Signature

**APPROVED**

Regional Engineer  
Department of Transportation

Date