



This Meeting for: Kansas Operation Lifesaver, Inc Board of Directors & Committee Meeting Agenda

Thursday, August 8th 9:30 am – 4:00 pm

JCCC Campus, ITC Building
12345 College Blvd
Overland Park, KS 66210
Room 46

Present: Jessica Mays (Assistant State Coordinator, Volunteer), Adrian Hertog (Volunteer, Coach), Mitch Sothers (KDOT & Volunteer), Mike Foster (Topeka Rescue Mission), Matt Vogt (President, Volunteer, Coach), Tony Stewart (KHP, Volunteer), Jim Hathaway (Volunteer), Charles Pitcher (Volunteer)

Guests: Gary Furlow (KDOT), Shawn Hennes (KDOT), Jean Altic (BNSF), Scott Schafer (BNSF)

1. Meeting was called to order by Matt Vogt at 1:00 P.M. Members signified their attendance on the KS OL sign-in-sheet.
2. BNSF provided the safety briefing.
3. Introductions were made.
5. Motion was made by Adrian Hertog to approve the minutes from the May 9, 2019 Board meeting, (COPIES PROVIDED). Mitch Sothers seconded the Motion. The vote was unanimous to accept.
6. Motion was made by Adrian Hertog to approve the minutes of the Committee meeting of March 20, 2019 (COPIES PROVIDED) Mitch Sothers seconded the Motion. The vote was unanimous to accept
7. State Coordinators Report: (Jessica Mays)
 - 8 new OLAV's from Watco and CDL Electric are doing face to face training with Adrian in Pittsburg on August 28-29.
 - No track photography seen at Shawnee or Dickinson County Fairs per Ross. Theory is 4-H has ban track photography from judging.
 - A volunteer found RR photos on Facebook and notified us. After examining the photographer's page Jessica discovered track photos of Miss Rodeo Kansas and Miss Rodeo Ft. Hays State. Only contact available was the Kansas Miss Rodeo Association. An email was sent to what turned out to be the Miss Rodeo National President. Photos were removed in less than 12 hours. Jessica is hopeful the National Miss Rodeo will ban track photos.
 - Rail Safety Week Proclamation date has not yet been given by the Governor's Office. Jessica has been in contact and hopes details will be provided soon.

- Discussion was had about updating the volunteer resource page to make it more user friendly.
- Before going further into the meeting Jessica wanted to discuss spending. We have met our 2 years of reserves and it is time to think about larger or special projects that will further our Mission with some of our saved funds.

8. Adrian Hertog presented the Treasurer's Report. He provided a thorough explanation and provide a current reporting and analysis of our 2019 year to date and April - July financial reports. He stated that we were doing an outstanding job of staying "on-track" with our expenses and are within our budget. There was discussion of finding the court number for the restitution case to find out remaining amount owed. Tony Stewart made a motion to accept the report, Mitch Sothers, Seconded, a vote was unanimous to Accept.

9. Old Business:

Investment possibilities were discussed as a place to hold and grow reserves. Jessica discussed the Topeka Community foundation providing fee schedules and draft agreements for review. Motion made by Mike Foster to move current C.D. amount out of C.D. to checking account. Motion seconded by Adrian Hertog. Vote unanimous to accept. Mike Foster moved to invest CD amount with the Topeka Community Foundation, in an endowment fund. The interest rolling over and staying with the principal. A vote of 5 Board Members or a quorum would be required to remove the principal from endowment fund. Adrian Hertog seconded, unanimous vote to accept.

Mural Discussion: Jessica said that a business in NOTO, Dirty Girls Outdoor Adventures, Compass Point at 800 NW Kansas Avenue, Topeka has agreed to partner with KS OL on a mural. The wall will be south facing, facing the railroad tracks and the Topeka Rescue Mission. Slides were shown of different types of murals both in and out of Topeka. The Board agreed that the message needed to be positive as to not encourage suicidal thought of the Missions' homeless. It also must incorporate a rail safety message, a generic train, and an outdoor adventure theme. The mural must also be creative and not a billboard per the building owners request. The building owners' stipulations are that they collaborate on the design and have final approval. The artist will consider updates to windows and doors in the design. It was discussed and the board stipulated that the mural must be up for at least 5 years and that KS OL will pay to fix any graffiti or fading in those 5 years. Tony Stewart moved to approve the potential mural with a budget of \$8,000 with the stipulation that it remain for a minimum of 5 years and that KS OL will maintain the mural for 5 years. Adrian Hertog seconded; Mike Foster abstains because he is on the NOTO Board. Unanimous approval with one abstention.

10. New Business:

Update on Kansas Retired Teachers Association: contact was made with the Director. He stated he would put something in the next newsletter.

Update on UP crash car and trailer: Working with Mark Wasco they are still unable to find the VIN number. He is taking the trailer to the Kansas Highway Patrol in an attempt to locate it.

Volunteer Mileage: Adrian Hertog presented an updated mileage form and Jessica presented that current mileage form only states that volunteers receive \$0.25 per mile. She thought board had voted to raise to current IRS rate awhile back. Adrian suggested paying mileage and meals for all presentations and events. Followed by a lot of back and forth discussion from the Board Members. Determined that more research and discussion needed to happen before reimbursement of meals could happen. Adrian motioned to increase mileage rate to current IRS rate and to approve form. Mike Foster seconded, unanimous approval.

Budget Committee assigned: Matt Vogt, Adrian Hertog, Mike Foster, and Mitch Sothers

The incentive program was discussed and determined that the ability for volunteers to divide incentive rewards into \$25 increments is essential.

Near Miss/Incident Data Presented: Jessica contacted all of the major railways in Kansas and asked for near miss data. Providing a 98-page spread sheet and analysis of areas of concern. Hope is that this data can be used to help target areas before incidents occur.

11. Board Adjournment: Tony Stewart made a Motion to adjourn. Mitch Sothers seconded. Motion carried, unanimously at 3:35 P.M.

Committee Call to order at 3:36 p.m. by Matt Vogt

- A. Rail Safety Week Update by Matt Vogt, he is working on positive enforcement and officer on the train events.
- B. Plaque will be given to Tony for his years of service to KS OL, Mitch and Mike will join for the presentation.
- C. Activity Records, Presentations, Audience, Special Events. (slides)
- D. KS OL Sunflower Signal Quarterly Newsletter (provided in packet)
- E. KS OL on Social Media, statistics (slides)
- F. General Discussion: Plaque will be given to Tony for his years of service to KS OL, Mitch and Mike will join for the presentation.

4th Quarterly meeting in Topeka, Thursday, November 7, 2019, 11:00 am – 3:00pm.

Mike Foster made a Motion to adjourn, Adrian Hertog seconded, Motion carried at 3:50 P.M.

Minutes submitted by Jessica Mays, Assistant State Coordinator