



APPLICATION FOR EMPLOYMENT

Personal Information

Name _____
Last First Middle

Present Address _____
Street City State Zip

Phone Number () Email address:

Date available to start _____

Are you available: () fewer than 24 hrs () 24 to 30 hours () weekends
() days () evenings

Are you under 18 years of age? () yes () no If yes, date of birth _____

Have you filed an application here before? () yes () no If yes, date _____

Have you been employed here before? () yes () no If yes, date _____

Are you employed now? () yes () no If yes, may we call the employer? _____

Are you on lay-off and subject to recall? () yes () no

Have you ever been convicted of a felony or misdemeanor? () yes () no

If Yes, list Date: _____ Charge: _____ City: _____ Sentence _____

EMPLOYMENT HISTORY

**** Fill Out all information completely****

Beginning with your current employer, list your three most recent positions.

From To	Name of Employer, Address & Phone	Position	Salary	Supervisor	Department or Branch	Reason for Leaving

EDUCATION NAME OF SCHOOL # OF YEARS AREA OF STUDY/DEGREE

High School

Undergraduate School

Trade/Business School

References: Provide the name and number of three people that you have known for at least one year who are not related to you.

1. _____
2. _____
3. _____

GENERAL INFORMATION: Provide below any additional information that you would like to have considered in your application for employment; including any professional, trade, or civic activities. You are not required to list any affiliation that indicates race, color, religion, national origin, or political preference.

I certify that the facts contained in the Employment Application are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this Employment Application including criminal history, personal credit and the references listed above to giving you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you, or your agencies.

I understand and agree that, if hired, my employment is for no definite time period and may be terminated for any reason not prohibited by law, at any time without prior notice. I also understand that no manager, supervisor, or other representative of the company has the authority, by written or verbal statement, to make any agreement to the contrary.

Signature

Date