

**Coral Community Charter School
Governance Council Meeting Minutes**

4401 Silver Ave SE

Albuquerque, NM 87108

February 27, 2018

GC Members Present: Krista Martinez, Freeman Leaming, Fawn Turner, Mary Merchant, Ashley Sarracino, Tania Triolo (via phone)

Guests: Lori Bachman, Angie Lerner, Lynette Martinez, Cathy Cavin (Scribe)

Absent: Kimberly Brazel, Mike Reeves, Keren Fenderson, Denise Brissey Cohen, Patrick Correa

A regular meeting of the Governance Council of Coral Community Charter School (CCCS) was held on Feb 27, 2018 and called to order with a quorum at 5:45 p.m. by Krista Martinez.

The meeting began with the reading of the mission, and an introduction of guests.

OPENING ITEMS

AGENDA Motion to approve agenda by Ashley Sarracino, Mary Merchant seconded. The agenda was approved by roll call of 6 votes.

MINUTES

A motion to approve the minutes of 1.30.18 was made by Mary Merchant, Fawn Turner seconded as corrected with suggested edits: Lease payment to owner is about \$11,500 per month; the foundation may pay for maintenance on the building as well as the school. Maintenance responsibilities are to be clarified through a Memorandum of Understanding between the school and the Foundation. Foundation's real estate contract is for 7 years with a balloon pmt. at the end. At the end of 5 years, the Foundation plans on trying to secure funding from a commercial lender or refinancing with owner. Any improvements to the building paid for by public money would become a lien on the property if the Foundation were to default resulting in foreclosure. Clarification needed on "improvements"; state perspective will be sought. Motion to amend previous minutes as corrected carried with roll call vote of 5, and Ashley Sarracino abstaining due to not attending the January meeting.

FINANCIALS

Freeman Leaming moved to approve the financials as presented; Ashley Sarracino seconded. Motion passed roll call with 6 votes.

FACILITY COMMITTEE

Freeman Leaming reported that the facility committee did not meet in Feb. Ms. Bachman got a request from PED to submit the real estate contract to PED General Counsel. It will be provided by the foundation to PED general counsel.

BUDGET/FINANCE

No update from committee.

BUDGET ADJUSTMENT REQUESTS

Angela Lerner gave the itemized overview of BARS. Mary Merchant moved to approve Budget Adjustment Requests as presented; seconded by Ashley Sarracino. BARS were approved unanimously with roll call vote of 6.

AUDIT COMMITTEE

No report; next quarterly meeting will be scheduled as soon as the audit is released.

ACADEMIC COMMITTEE

Chair Ashley Sarracino reported a meeting was held and a grant proposal for a math specialist was reviewed. Full analysis of midyear data will be provided by March.

ED Support Committee

Krista Martinez reported the committee met; Next meeting on Wed. Mar 7. Teacher Survey will be completed.

ED Report

Lori Bachman gave an Executive Director reported on site visit Feb 28. Please come by if you have time and Ms. Bachman will introduce you to PED staff. Strategic plan input will be discussed at each committee meeting.

GOVERNANCE COMMITTEE

Tania Triolo reported for the committee. A draft of the training will be provided in the near future. Everyone was asked to be aware of April and May schedules; all training to be completed by Jun 30.

GC Retreat – perhaps in fall 2018 due to budgetary constraints

Tania Triolo nominated Lynette Martinez for GC Board member; Mary Merchant seconded. A Roll call vote of 6 approved her as a member.

Ms. Bachman received a letter of resignation from Denise Brissey Cohen; motion to accept resignation by Freeman Leaming; seconded by Mary Merchant; roll call vote of 6.

Student discipline policy (add see student handbook for additional procedures). Motion to accept made by Ashley Sarracino; seconded by Freeman Leaming – approved by roll call vote of 6.

Safe Schools Plan: updates to be reviewed on the review cycle by end of school year. Motion to approve by Tania Triolo, Fawn Turner seconded; approved by roll call vote 6.

TECHNOLOGY COMMITTEE

Fawn Turner reported that there was meeting of the committee; current needs prioritized for new tech vendor; tasks for parent to serve on committee. Next meeting will be March 15.

NEW BUSINESS

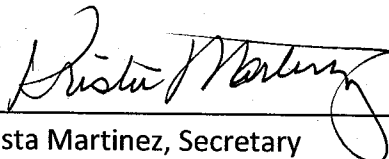
The next regular meeting of the GC is scheduled on Mar 20, 2018, a week earlier due to Spring Break. Freeman Leaming motioned to approve, Fawn Turner seconded. Approved by roll call vote of 6.

Visit to UNM with 60 girls when there a potentially dangerous situation; staff developed message to front desk; took extra precautions sending messages to all parents immediately. Debriefed with crisis negotiations team and staff. It was suggested that GC should be notified in case of media contact in the future.

ADJOURNMENT

Ashley Sarracino motioned for the meeting to adjourn; Freeman Leaming seconded. The vote was unanimous (6). Meeting adjourned at 6:47p.m.

Respectfully Submitted,



Krista Martinez, Secretary