

# Virginia Association of Federal Education Program Administrators Board of Directors' Meeting

**May 14, 2020**

Cheryl Bostick, President  
Ernestine Scott, Past President

Amber Hoggs, President Elect  
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Cristina Alsop, Region 1  
Candy Llewellyn, Region 1  
Angela Isbell, Region 2  
Vacant, Region 2  
Kimberley Chandler, Region 3  
Roxana McCarthy, Region 3

Evonne DeNome, Region 4  
Megan Moore, Region 4  
Jane Wright, Region 5  
Justin Grigg Region 5  
Jennifer Dean, Region 6  
Emily Altizer, Region 6

Jennifer Hurt, Region 7  
Marcia Short, Region 7  
Pamela Eakes, Region 8  
Chip Jones, Region 8  
Randall Johnson, VDOE  
Lynn Sodat, VDOE

## **Meeting Called to Order at 9:30 a.m.**

### **Agenda**

**In Attendance:** Carl McDaniel, Cheryl Bostick, Amber Boggs, Randall Johnson, Megan Moore, Cristina Alsop, Jennifer Dean, Valdivia Hall, Jennifer Hurt, Lynn Sodat, and Marcia Scott

The meeting was called to order by the President who presented the agenda. A motion was made by Marcia Scott to approve the agenda. The motion was seconded by Amber Boggs. The motion passed.

### **Minutes – Valdivia Hall**

The minutes from the April meeting were disseminated. There was a motion made by Cristina Alsop to approve the minutes from the April meeting. The motion was seconded by Carl McDaniel. The motion passed.

### **President's Report – Cheryl Bostick**

- NAFEPA Board Updates:
  - o Fall Retreat is pending status of the Pandemic. Both VAFEPA Representatives completed the NAFEPA survey, to help inform the Executive Committee Meeting scheduled for 5/15/2020. The selected hotel has extended the deadline for cancellation and provided a lesser rate
  - o NAFEPA State Leadership Award – 5 VAFEPA members awarded. Delivery is pending location of the awards (Closures at City Hall, Omni Shoreham Hotel)
  - o NAFEPA Connection – COVID-19 Tracking Survey - Email delivered on May 7; your response has a national impact. Questions include SEA and LEA use of Elementary and Secondary School Emergency Relief (ESSER) funds, anticipation of school restart and what model will be used. Responder's identity not required, but state and zip code are required. COVID-19 Tracking Survey from March 27 Email resulted in 474 responses
  - o The VAFEPA Interest survey was delivered. There were 14 responses -- most in favor of virtual ballot for elections, Suggestions/Ideas included use of the website to post district stories, activities, photos offer content, consider a different meeting time
  - o Recommendations are to cancel the October 2020 face to face conference, conduct election and bylaws approval by virtual ballot.
- Announcement: ESEA Network is offering 3 months of Video on Demand access at no charge. Explore presentations delivered during the ESEA National Conference. Must sign up in May

## **Treasurer's Report – Carl McDaniel**

The treasurer's report was shared with the board. A motion was made by Amber Boggs and seconded by Marcia Shortt. The motion passed.

### **April BALANCES 2020**

### **May BALANCES 2020**

<b>2020</b> Checking Balance	\$ 1,831.06	<b>2020</b> Checking Balance	\$ 4,176.06
<b>2020</b> Money Market Balance	\$ 14,173.47	<b>2020</b> Money Market Balance	\$ 14,188.84
<b>2020</b> Business Primary Balance	\$ 50.00	<b>2020</b> Business Primary Balance	\$ 50.00
<b>GRAND TOTAL:</b>	<b>\$ 16,054.53</b>	<b>GRAND TOTAL:</b>	<b>\$ 18,414.90</b>

## **Committee Reports**

### **Conference Planning Committee – President**

- A recommendation was made by the planning committee and the executive board to cancel the in-person VAFEPA Fall 2020 Conference. There was a motion made by Amber Boggs to cancel the in-person Fall VAFEPA conference. The motion was seconded by Carl McDaniel. The motion passed.
- There was a discussion on sponsoring a virtual conference. A motion was made by Cristina Alsop to table a decision and allow the conference committee to bring a recommendation to the board. The motion was seconded by Jennifer Hurt. The motion passed.

### **VDOE Report - Lynn Sodat**

- Summer training for coordinators - we will send out a schedule within the next few weeks with virtual sessions for Title I, II, III, and IV. Sessions will be recorded.
- The CARES Act LEA funding application was released on Monday. Training webinars will be offered on May 18 and 19.
- We are finalizing the federal program monitoring schedule for Title I, III, and V. A new cycle begins in 2020-2021. This will be shared via Superintendent's Memo in late May or early June.

### **VDOE Report – Randall Johnson**

- Reminder of Title II grant implementation deadlines extended for an additional year due to COVID-19 school closures.
- Additional photos needed to complete the updating of the website.

A motion was made by Valdivia Hall and seconded by Carl McDaniel to accept VDOE reports. The motion passed.

## **Regional Reports**

Region 1 – Planning what summer school and fall opening will look like. There is a concern that the preschool numbers are low. Will continue recruiting efforts.

Region 2 – No Report

Region 3 –No report

Region 4 –Principals’ conference cancelled. Beginning to plan for fall opening of school ...there are many concerns (what will school look like)

Region 5 –No report

Region 6 –No report

Region 7 –Food distribution is going well. Family are taking advantage of the program. Numbers are growing. Summer school will be offered through a virtual platform. Plans for fall underway, but uncertain of the method that may be used for delivery of instruction. Delivery may mirror virtual summer school.

Region 8 - No report

### **Old Business**

- Nominations for Executive Offices - The president indicated that Dr. Scott would chair the committee. The president reminded the board that nominations will be accepted for the various offices. After discussion, a motion was made by Marcia Short to nominate existing officers to serve another term. The motion was seconded by Meagan Moore. Motion passed.
- Valdivia Hall volunteered to help the president with revision of the Bylaws.

### **New Business**

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The next VAFEPA board of directors’ meeting will be held on June 11, 2020. There was a motion made by Carl McDaniel to adjourn the meeting. The motion was seconded by Amber Boggs. Motion passed. The meeting was adjourned at 10:30 AM.

Respectfully Submitted,  
Valdivia Hall  
VAFEPA Secretary

