

# Approved Minutes

EVERETT TOWNSHIP  
SPECIAL BOARD MEETING  
November 13, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 4:35 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, and Trustee Chaffee. Board Member Absent: Trustee Long. Also in attendance – Jim Maike, County Commissioner/Planning Commission Chair.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 10/15/19** - Motion by Supervisor Maike with support by Trustee Chaffee the minutes as presented. Ayes all. So passed.
6. **Public Comment** - none
7. **Bills & Financials:**
  - A. **Treasurer's Financial Report:** \$273,850.61 total in the general checking account and \$2,427.90 in the tax account for a total in Bank Accounts of \$276,278.51 as of 10/31/19. The Treasurer balances perfectly with the bank statement balance and the Clerk's books.
  - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$16,453.43 (ck #11342 – 11368 & E394 – E398). Trustee Chaffee made the motion to pay the Township's bills as presented, supported by Supervisor Maike. Ayes all, motion passed.
  - C. **Budget Review:** Reports distributed and reviewed. November is 67% of our fiscal year. There was some concern about the B&G Contractual Services line. The Clerk will provide detail at the December meeting.
8. **Unfinished Business:**
  - A. **Propane Provider** –Tabled until next Tuesday's regular meeting for more research.
9. **New Business:**
  - A. **Phones** – The phone system has not worked correctly since we went to VOIP. Messages are not able to be retrieved. The phone tree is not working. Jim Maike presented the Board with the 3 options that he was able to research for us. 1.) Purchase a couple of cordless phones (but currently callers are not able to reach the extension needed). 2.) Purchase a new phone system. Cost would be in excess of \$1,000 for a system with the number of extensions that we need. 3.) Cricket phones. Each department would have their own phone and phone number. The price for 4 phones would be a flat \$100 a month with unlimited talk/text. Activation is \$25 per phone. The total to move to Cricket with 4 cell phones would be \$240. Tabled until the Clerk can call U-verse to ask about the price of one line and the internet as that would also have to be part of the total expense.
10. **Officer's Reports**
  - a. **Zoning Official/Planning Co/ZBA** – Update by Trustee Chaffee regarding the November 5 ZBA hearing. The ZBA upheld Zoning Administrator Mohr's denial. Trustee Chaffee asked the Board to consider raising the compensation for the ZBA Secretary to \$100 per meeting as there is considerable extra work for that position. Tabled until December as both Trustee Chaffee and Clerk Chaffee would abstain from voting leaving only 2 members present able to vote.

**b. County Commissioner** – Commissioner Maike updated the Board on the \$71 million budget passed for Newaygo County. The County is still struggling with health care which is currently budgeted at 4.5 million dollars. Construction of the Dragon Trail has begun

**c. Transfer Station** – absent

**d. Supervisor** – none

**e. Clerk** – none.

**f. Treasurer** – none.

**g. Trustees** – Trustee Chaffee asked that 28<sup>th</sup> Street be added to the next agenda.

**11. Public Comment:** none

**12. Adjournment:** at 6:00 pm.

Respectfully submitted by Clerk Pam Chaffee