



Representative Minutes
September 12, 2017 10 a.m.
City Hall 3rd Floor Conference Room

1. Call to order – Mary Fowler called the meeting to order at 10:05 a.m.

TSA Active Members

Mary Fowler, President
Tanya Chavez, Vice-President
Donna Sullivan-Hancock, Treasurer
Michelle Fedor, Secretary
Bruce Smith, Trustee
Bobbi Jones
Mark Line

Mercedes Payne
Kelly Rafferty

GUESTS

Renie Broderick, Internal Services
Director
Kathryn Baillie, Napier, Coury &
Baillie, P.C.

2. Approval of July Minutes

- Tanya moved to approve the minutes; Bruce seconded the motion. The motion carried.

3. Annual Recruitment Meeting

- Will be held during the first meeting in January.
- Kathryn will speak about the benefits of membership:
 - Ability to participate in elections/direction of Association.
 - Legal assistance with Part II of disciplinary actions.
- Mayor and Council members will be invited.
- Financial advisors from Galloway and Nationwide will be invited.

4. Committee Reports

- **Diversity** – Didn't meet but the Diversity Dialogue Program is accepting applications.
- **Deferred Compensation** – No report.
- **Wellness** – Covered in Internal Services Director's report.
- **Health Committee** – Covered in Internals Services Director's report.

5. TSA Member Meeting

(This portion of the meeting is open to TSA dues-paying members)

6. Internal Services Director's Report – Renie Broderick

- We have a new wellness provider – Provata.
 - Council still needs to approve.
 - Less expensive than the previous provider.
 - Accessible online and through a mobile app.
 - Provata will provide an on-site 20 hour per week employee.
 - A shorter program will be starting November 1.
 - Employees can go to their own doctor for biometrics.
- Recruitment for the Facilities Manager is underway.
- Recruitment for the Water Utilities Deputy is moving along.
- Market study – same methodology as before will be used.

7. By Laws Update – Kathryn Baillie

- Revisions have been made to all the articles.
- The board will review and forward to members.

8. Budget Report

- Donna provided an update of finances and we are well within our budget.

9. Labor Management update

- Please continue to provide requests and ideas to the board.

10. Member Announcement/Future Agenda Items

- No announcements or future agenda items.

11. Adjourn

- Meeting adjourned at 11:11 a.m.

The next meeting is scheduled for 10 a.m. on October 10, 2017, in City Hall's 3rd floor Conference Room.

Submitted by: Michelle Fedor

Reviewed by: Mary Fowler

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