

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting**
28 N. Liberty, Shepherd City Council Chambers
Monday, November 14, 2022, 6:30 PM
OFFICIAL MINUTES

Regular Called Meeting:

Members Present: Charles Minton, Mark Porter, Curtis Ainsworth, Ray Marrs, Yvonne Cones

Members Absent: Hayden Irwin,

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: Shantal Pope, JROTC- Their leader M. Stephenson and some parents, Deputy Chimney, Kris Eastham, Becky, Ray Atchley, Marvin Green, Terri MacIntyre. Another Law Enforcement Officer and his wife. Susan Daniel.

CALLED TO ORDER /INVOCATION

Mayor Minton established a quorum at 6:38 and was able to call the meeting to order. Curtis Ainsworth led in prayer. The pledges were recited while the JROTC presented the flags.

CANVASS

Canvas Votes from the November 8, 2022 City Election

Mayor Minton presented the Final Election Results- Curtis Ainsworth made a motion to accept the canvas. Mark Porter seconded the motion and it passed unanimously. Total votes for: Charles Minton- 272, Charles "Tony" Riffe- 198. Total votes for alderman candidates: Yvonne Ryba Cones-195, Hayden Irwin-167, Susan Daniels- 196. Ms. Cones and Ms. Daniels with the two highest votes for alderman are elected to the two open positions.

Certification of Election Returns by Mayor Minton

Mayor Minton certified the Election Returns which the council accepted in the canvas.

Issue Certificates of Election

Mayor Minton issued a certificate of Election to Alderwoman Yvonne Cones and Alderwoman Susan Daniels.

Receive Statement of Elected Officers- Judge Harris Blanchette, Municipal Judge

Municipal Judge/ JP#2 Judge Blanchette received the statement of each newly elected official.

Oath of Office administered to the new elects- Judge Harris Blanchette, Municipal Judge

Municipal Judge/ JP#2 Judge Blanchette administered the Oath of Office to each of each newly elected official.

PUBLIC INPUT:

None

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: NONE

None

REPORTS:

Terri MacIntyre: She reported the library had been operating with reduced hours due to her vacation and a knee surgery. She stated that their normal average was around 100 and with the reduced hours it has been 80 a week.

She reported the most recent Teen Night was a success. They also sponsored a Financial Workshop- she said the was not so successful. The movie night had to be cancelled because of a storm. She announced that the annual Book Sale is coming up. She said they have a Christmas event that they are preparing for with a Elves and Santa's Workshop Theme. She expressed the need for volunteers.

OLD BUSINESS

Discuss and take action on road maintenance request from Shantal Pope at 2400 E. Beverly

Ray Marrs made a motion to put \$6000.00 worth of crushed concrete on the beginning section of the road and go as far as they could with the material. Yvonne Cones seconded this motion and the motion passed with Mark Porter opposing.

NEW BUSINESS

Discuss and take action to discuss rules and regulation for parades.

No action was taken on this item. The Chamber of Commerce has had several meeting and have some new guidelines in place. The City attorney suggested that the new Police Chief come up with any ideas of improvements that can be made and present at a later time.

Discuss and take action to appoint a Police Chief

Mark Porter made a motion to adopt this Ordinance to appoint Clint Headley as Police Chief with an annual salary of \$51,000 and to pay his officer up to \$43,000.00 effective today but will remain under the Constable's Commission until we get TCLOE's approval to operate. Curtis Ainsworth seconded the motion and the motion passed with a unanimous vote.

Discuss and take action to approve interlocal agreement with the BUYBOARD.

Mark Porter made a motion to enter into an interlocal agreement with BUYBOARD. Curtis Ainsworth seconded and the motion passed with a unanimous vote. This will be a resource to obtain a police car. There are no obligations to purchase from the BUYBOARD.

Discuss and take action to adopt a curfew ordinance for both day and nighttime for Juveniles

Curtis Ainsworth made a motion to accept the Nighttime Curfew. Yvonne Cones seconded the motion. The motion passed with Ray Marrs and Susan Daniels voting against this curfew. The ordinance only covered a nighttime curfew but the council was gave verbal disapproval for a day time curfew.

Discuss and take action regarding park rules such as setting a park closing time.

No action was taken on this item- Mark Porter quoted "Don't let the little shut down the good."

Discuss and take action to authorize L Squared Engineering to begin the work on the Rocking B Subdivision.

Mark Porter made a motion to authorize work to begin for the Rocking B. Curtis Ainsworth seconded and the motion passed unanimously. This decision was based on a letter from City Engineers determining this project in compliance.

Discuss and take action to approve Greg Biddles development

Mark Porter made a motion to have the drainage and traffic studied before giving approval. Ray Marrs seconded and the vote was unanimous.

Discuss and take action to enter into an interlocal agreement with the SJC Permitting Department for 911 Addressing and Septic permits.

Mark Porter made a motion to enter into this agreement. Yvonne Cones seconded and the motion passed with a unanimous vote. This department has already been doing this work but a formal agreement was requested.

Discuss and take action to possibly set a re- inspection fee

Mark Porter made a motion that the first re-inspection have no fees but the second re-inspection would have a \$50.00 fee. Yvonne Cones seconded and the motion passed with Ray Marrs voting against.

Discuss and take action to set up a procedure for permitting noncompliance

No Action was taken on this item. The Mayor will meet with the inspector to research this topic.

Discuss and take action to extend sewer to Mike Rose's development on Finger Street.

Ray Marrs made a motion to have customer pay for the materials and the City will provide the labor. Mark Porter seconded the motion and it passed unanimously.

Discuss and take action to let the School use the Community Center on December 3rd for a staff support dinner.

Mark Porter made a motion to allow them to use the building waiving the rental fees but requiring the \$150.00 refundable deposit. Susan Daniels seconded the motion and it passed with a unanimous vote.

Discuss and take action to set a date and budget for the annual City Christmas Party. (\$1500.00)

Mark Porter made a motion to set a \$1500 budget for a Christmas Part on December 10th at 6:00pm. Yvonne Cones seconded and the motion passed with a unanimous vote.

Minutes:

Yvonne Cones made a motion to accept the minutes as presented. Ray Marrs seconded, and the motion passed with a unanimous vote.

Payment of the Bills:

Mark Porter made a motion to pay the bills. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

ANNOUNCEMENTS

None

ADJOURNMENT: 8:50

Susan Daniels made a motion to adjourn, and Yvonne Cones seconded. The motions passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler