



To: All Councillors  
Press  
Notice Board (members of the public are welcome to attend)

**LISA STAGGS - CLERK.....**

Dear Councillor,  
You are hereby summoned by the Chairman to attend a meeting of:

## MIRFIELD TOWN COUNCIL

To be held on: **Tuesday 12<sup>th</sup> December 2017 at 7.30pm**  
To be held at: **St Mary's Community Centre, Church Lane, Mirfield.**

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). MTC should be notified 7 days prior by post or email via the Office, with details of what they wish to speak about including the wording.

### AGENDA

<b>MTC157/2017</b>	<b>CHAIRMAN'S WELCOME AND REMARKS:</b>
<b>MTC158/2017</b>	<b>PUBLIC QUESTION TIME:</b>
<b>MTC159/2017</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive apologies and approve reasons for absence. (Members are reminded that apologies should be sent to the Clerk or Chairman if they are unable to attend.)
<b>MTC160/2017</b>	<b><u>DECLARATION OF INTEREST</u></b> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests
<b>MTC161/2017</b>	<b><u>CONFIRMATION OF MINUTES:</u></b> To approve the minutes of the ordinary meeting of <b>21st November 2017</b> as a true and correct record including payments of <b>£1803.22.</b>
<b>MTC162/2017</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> To receive information on the following ongoing issues and decide further action where necessary <ol style="list-style-type: none"> <li>1. To receive an update from Cllr Tolson Fields In Trust Hopton Recreational &amp; Cricket Ground</li> <li>2. To receive an update from the Clerk on Mirfield Memorial Park &amp; decide and agree any action necessary</li> <li>3. To discuss any updates from the Flood Prevention meeting and agree any action necessary</li> <li>4. To receive an update from Cllr Lees-Hamilton regarding possible match funding for a defibrillator in Upper Hopton and agree any action or costs</li> </ol>

	<p>necessary</p> <p>5. To receive an update from Cllr Pinder on Ambassador Awardees book/board and receive a draft of the Ambassador role description and agree any action or costs necessary</p>
<b>MTC163/2017</b>	<p><b><u>FINANCE:</u></b></p> <p>To approve the following accounts for payment</p> <ol style="list-style-type: none"> <li>1. To agree Clerks December Salary by Bacs</li> <li>2. To agree PAYE December online payment</li> <li>3. To agree Clerks Working Allowance by Bacs</li> <li>4. To agree St Mary's December Room Hire £21.00</li> <li>5. To agree Just Gardens December Maintenance £40.00</li> <li>6. To agree R Hartley Facebook expenses Christmas Lights £36</li> <li>7. To receive a bank reconciliation to 30/11/17</li> <li>8. To receive a spend/income comparison with the adopted budget</li> </ol>
<b>MTC164/2017</b>	<p><b><u>GRANT APPLICATIONS:</u></b></p> <ol style="list-style-type: none"> <li>1. To consider grant applications submitted: <b>Gilder Hall Youth Foundation</b></li> <li>2. To receive updates from previously approved grants: <b>None</b></li> </ol>
<b>MTC165/2017</b>	<p><b><u>PLANNING:</u></b></p> <ol style="list-style-type: none"> <li>1. To consider planning applications received from Kirklees Council <ul style="list-style-type: none"> <li>2017/93905 32 Hopton Hall Lane Erection of two storey side extension and detached garage</li> <li>2017/93852 24a Jackroyd Lane Erection of extensions and raising of roof to form rooms in roofspace</li> <li>2017/93974 7 Oakfield Drive Erection of rear dormer window and increase in roof height</li> <li>2017/93982 52 Lee Green Erection of two storey side and single storey rear extension and front porch</li> <li>2017/94006 57 Hopton Lane Variation of condition 3 (occupancy) on previous application 2011/91302 for change of use and alterations to existing garages to form granny annex</li> <li>2017/94054 7 Quarryside Road Demolition of existing garage and erection of two storey and single storey extensions to side and rear (modified proposal)</li> <li>2017/94059 80 Hopton Hall Lane Erection of extensions</li> <li>2017/94018 47 Park Drive Erection of detached outbuilding</li> <li>2017/93421 341 Crossley Lane Alterations to existing barn and erection of porch to create dwelling forming annex accommodation associated with 341, Crossley Lane, Mirfield, WF14 0NR</li> </ul> </li> <li>2. To consider planning decision notifications from Kirklees Council. <ul style="list-style-type: none"> <li>2017/93362 17 Station Road Erection of single storey extension to form refrigeration building, bin store and external canopy roof – <b>Granted</b></li> <li>2017/93260 2 Stocks Bank Drive Erection of extensions and alterations – <b>Granted</b></li> <li>2017/93311 Land of Wheatley Park Change of use from agricultural land to loading/unloading paddock with erection of fence and formation of grasscrete surface - <b>Granted</b></li> </ul> </li> <li>3. To consider potential controversial applications: 2017/93935 Erection of 61 dwellings with associated access, drainage, open space and landscaping <ul style="list-style-type: none"> <li>Location: Land off, Woodward Court</li> <li>2017/00424 Land off Woodward Court Street Naming</li> </ul> </li> </ol>
<b>MTC166/2017</b>	<p><b><u>COMMUNITY:</u></b> To receive an update/discuss/note on the following items</p> <ol style="list-style-type: none"> <li>1. To discuss Town Council role in the Neighbourhood Plan</li> </ol>

	2. To discuss Neighbourhood Watch for Mirfield
<b>MTC167/2017</b>	<p><b><u>INTERNAL MATTERS:</u></b>  To receive information on the following items and decide any action where necessary.</p> <ol style="list-style-type: none"> <li>1. To discuss the removal of paperwork/fixtures &amp; fittings etc from the Council offices and agree members of a working party and action necessary (Cllr Lees-Hamilton)</li> <li>2. To discuss the Ambassador Nominees role at the My Mirfield Business Awards and agree any action necessary (Cllr Ibberson)</li> <li>3. To discuss obtaining Mine Workings and agree any action necessary (Cllr Benson)</li> </ol>
<b>MTC168/2017</b>	<p><b><u>CORRESPONDENCE:</u></b> To receive the following new items of correspondence and decide any action where necessary.</p> <ol style="list-style-type: none"> <li>1. YLCA Chief Executive Bulletin</li> <li>2. Friends of Mirfield Library Minutes</li> </ol>
<b>MTC169/2017</b>	<p><b><u>MATTERS FOR REPORT AND INFORMATION:</u></b>  Members wishing to raise items under this heading should consult the Chairman prior to the meeting.</p>
<b>MTC170/2017</b>	<p><b><u>THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING:</u></b>  To confirm the date of the next meeting as <b>Tuesday 3<sup>rd</sup> January 2018</b>  Time Meeting Closed:.....</p>