

Fort Martin Scott Historic Site

City of Fredericksburg Rental Agreement

1. Renting party agrees to provide licensed private security for any event lasting past 10:00PM or any event serving alcohol. Security guards must be licensed, bonded and commissioned and meet with the Director of Parks and Recreation providing licensing information at least two weeks prior to the event. The number of guards necessary and the hours the guards will be on duty will be determined by the City of Fredericksburg Director of Parks and Recreation. This will be dependent on the number of attendees and the nature of the event.
2. A \$1000 security deposit is required and is fully refundable after inspection of Fort Martin Scott by the Park Maintenance Superintendent. Any damages to the fort, all properties inside and out, will be deducted from the deposit. Deposit may be waived at the discretion of the Director of Parks and Recreation.
3. No tape, staples, glitter, confetti, piñatas, bird seed or rice is permitted on the fort property.
4. All trash must be bagged and placed in the dumpster after the event.
5. The renting party is responsible to leave the fort, all buildings and grounds in a reasonably clean condition. Excessive litter on the grounds must be picked up.
6. If event is open to the public and you have food vendors, they must be licensed through Gillespie County Health Department. Copy of license must be filed with Gillespie County Health Department. Call Kelli Olfers at 830 997 7521.

Please read, sign and date the agreement and return with deposits.

Name of Event: _____ **Date(s) of Event:** _____

Responsible Party: _____

Address: _____

Phone: _____ **Email:** _____

Signature: _____ **Date:** _____

City of Fredericksburg Authorization:

Signature _____ **Date:** _____