

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY

AGENDA

August 17, 2021
1:00 p.m.

I. Call to Order the August 17, 2021 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held July 20, 2021.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from July 17, 2021 thru August 13, 2021 (see attached):

- Operations Fund;
- Levee Raising Project Fund;
- Restricted Capital Projects Fund; No expenditures.
- Luzerne Bank is the depository of all three (3) Authority funds.

VI. Report of the Treasurer

Reconciled Bank Balances as of July 31, 2021:

Operations Fund (Levee Fee) <i>Luzerne Bank</i>	<u>July 31, 2021</u> \$2,536,038.29	<u>June 30, 2021</u> \$2,618,892.86
Restricted Capital Expenditure Fund <i>Luzerne Bank</i>	\$679,543.14	\$651,502.64
Restricted Levee Raising Fund <i>Luzerne Bank</i>	\$2,363,031.03	\$2,362,587.14
<i>US Bank:</i>		
Federal Escrow Fund	\$163,156.44	\$163,155.61
Commonwealth Escrow Fund	\$4,944,048.56	\$4,944,132.35

VII. New Business

1. 2021 Levee Fee Collections Update.
2. Request permission from the proper officials to purchase the property located at 1989 Wyoming Avenue, Forty Fort, PA, 18704 from Cecily P. Sesler, 109 East 10th Street, Erie, PA 16501, in the purchase price amount of \$565,000.00 plus rent of \$5000 per month for 4 months.
3. Request permission from the proper officials to publicly advertise the proposed "*Emergency Standby Contractor Services Request For Proposals (RFP)*".
4. Request permission from the proper officials to approve the proposed "*Luzerne County Flood Protection Authority Policy No. 4. - Authority Key Control Policy*".
5. Request permission from the proper officials to approve either of two (2) options to provide maternity leave benefits to staff:
 - a. Amendment No. 7 to the Luzerne County Flood Protection Authority's "*Personnel Policy Handbook*", or
 - b. The Short-Term Disability plan provided by American United Life Insurance Company.
6. Request permission from the proper officials to approve the quote from Arrow Land Solutions, LLC, 190 Welles St., Suite 203, Forty Fort, PA in the amount \$11,700.00 for relocation assistance services for one (1) tenant located at 48-50 Italy Street, Mocanaqua, Conyngham Township. This property is intended to be acquired by the Luzerne County Flood Protection Authority, through the mitigation program of the Wyoming Valley Levee Raising Project, and all structures demolished, the site stabilized, and the property deeded over to Conyngham Township.

VIII. Next Regular Meeting:

September 21, 2021 at 1:00 p.m.
300 Laird St. Suite A-1
Wilkes-Barre, PA 18702

IX. Adjourn/Recess