

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES  
September 9, 2019, 12:00 PM**

A Special Meeting of the Star Fire Protection District was held in the Meeting Room of Star Fire Protection District Administrative Offices 11665 W. State St., Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 12:00 p.m.

**Roll Call:** Commissioner Jared Moyle and Steve Martin were present. Brian Fendley was absent from the meeting.

**Staff Present:** Chief Timinsky and District Administrator Robin Ward were present.

**Approval of Meeting Agenda:** District Administrator Robin Ward reported that the Original Agenda Notice of the Special Meeting of the Board was posted prior to 12:00 p.m. on September 6, 2019, at Star Fire Station #1, Star Fire District Administrative Offices and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Unfinished Business:**

**Remodel Construction Bids – Building Located at 11665 W State St., Star, Idaho:**

**Bid Process for Amounts over \$200,000 Per Idaho Code 67-2805 (2):**

**RFB SF19-02 – Electrical Contract –**

Consider authorizing the Chairman to execute the Building Remodel Electrical Contract with Royalty Electric as awarded on August 12, 2019, per RFB SF19-02.

Chairman Moyle moved to authorize the Chairman to execute the Building Remodel Electrical Contract with Royalty Electric, 8611 Cory Lane, Boise, Idaho, for an amount not to exceed two hundred forty thousand nine hundred thirty-five dollars (\$240,935.00). Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Bid Process for Amounts more than \$50,000 and less than \$200,000 Per Idaho Code 67-2805 (1):**

**RFB SF19-03 – HVAC Contract –**

Chief Timinsky reported that after sending out the bid requests he only received one written proposal back. Lowest and only written bid awarded to TVR Inc., 2925 South Cole Rd, Boise, Idaho.

Chairman Moyle moved to authorize the Chairman to execute the Building Remodel HVAC Contract with TVR Inc., 2925 South Cole Rd, Boise, Idaho, for an amount not to exceed one hundred forty-five thousand four hundred dollars (\$145,400.00). Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**RFB SF19-04 – Plumbing Contract –**

Chief Timinsky reported that after sending out the bid requests he only received one written proposal back. Lowest and only written bid awarded to DeBest Inc., 11477 W President Dr., Boise, Idaho.

Chairman Moyle moved to authorize the Chairman to execute the Building Remodel Plumbing Contract with DeBest Inc., 11477 W President Dr., Boise, Idaho, for an amount not to exceed one hundred fifty-

four thousand eight hundred eight dollars (\$154,808.00). Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**RFB SF19-05 – Interior Demolition Contract –**

Chief Timinsky reported that after sending out the bid requests he only received one written proposal back. Lowest and only written bid awarded to Asbestos Abatement Inc., PO Box 2593, Boise, Idaho.

Chairman Moyle moved to authorize the Chairman to execute the Building Remodel Interior Demolition Contract with Asbestos Abatement Inc., PO Box 2593, Boise, Idaho, for an amount not to exceed one hundred two thousand seven hundred thirty-seven dollars (\$102,737.00). Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved that if the Bond Levy does not pass on November 5<sup>th</sup>, all contractors will be paid in full for any demolition phase work completed at that time. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**New Business:**

**Lexipol Policy Code:**

- Deputy Chief Sparks provided a system review of the Lexipol Policy.
- A Policy Code Review Committee was Appointed to review the current District Policy Code and the Lexipol Policies, and to present proposed policies to the Board for approval:
  - Fire Chief Timinsky
  - Deputy Chief Sparks
  - District Administrator Robin Ward
  - 1 Local Union Representative

Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously. Special Meeting adjourned at 12:30 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the October 10, 2019, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

**Appended to these Minutes:**

- Agenda Notice