

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: July 8, 2019**

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member  
Mr. Greg Iiams, Council Member  
Mayor Robin Reames

Minutes: June 10, 2019 Meeting

*Ms. Libby Stidam moved to approve the June 24, 2019 meeting minutes.*

*Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea  
The motion passed: 3 yeas – 0 nays*

Vouchers: *Ms. Mary Herring made a motion to approve the bills that were paid for the board.*

*Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.  
The motion passed: 3 yeas – 0 nays*

**REPORTS:**

**ADJUSTMENTS:**

A. Mr. Robert Lambert, Acct. 4815-RO, Lot 44 Holiday Beach (-\$110.40)

High usage was found during the recent meter readings. It was found that there was a leak caused by a bad washer on the outlet side of the meter. A six-month average usage was determined and used to credit the account \$110.40.

*Ms. Pat Cochenour made a motion to approve the adjustment.*

*Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Mary Herring, yea; Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.  
The motion passed: 3 yeas – 0 nays*

**RESOLUTIONS:** None

**TABLED ITEMS:** None

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

A. Water Main Leak – Spend-A-Day

With the assistance of Reichert Excavating the water department fixed a water main leak in front of Spend-A-Day Marina. It was questioned as to whether this water main is owned by the village or Spend-A-Day since they are the ones that paid to have it run from the corporation limit to their facilities. Mr. Weidner will try to find a contract or information regarding an agreement for ownership from when the line was originally installed.

B. Bulk Mail – Bellefontaine Drop Off

Mr. Weidner informed the board that the village saves approximately \$80.00 per month mailing the water bills with a bulk mail permit. He has not checked into the cost of a postage meter.

C. Municipal Building Drainage

The board was provided the proposal from Choice One Engineering for conducting the topographic survey, construction plans, and bidding procedures to provide a drainage system for the municipal building property in the amount of \$10,450.00 with an additional cost of \$5,650.00 to oversee the construction of the project.

After review of the proposal it was noticed that there was no mention of providing services for seeking and application for grant funding. Mr. Weidner will contact Choice One to see if this is included or if there is additional cost for that service.

D. Pay Plan Request – Wellnitz, 636 High

The board was provided a copy of a letter received from Mr. Rob Wellnitz requesting a pay plan on the outstanding \$725.33 balance on the account. The letter explained that his recent tenant left the residence and intentionally left the water running. Water service was disconnected at the home for non-payment. He would like to have a new tenant move into the structure but would like to have the service restored and cannot afford to pay the bill in full.

The board reviewed the account history and the water rules & regulations. Per the regulations a customer that has suffered a significant leak can be placed on a payment plan providing their account has been in good standing for at least the last six-months. Within the last six months the account has had unpaid rents assessed to the tax lien in April and was shut off for non-payment in May. In addition the service was disconnected four times between July and November of 2018.

*Ms. Libby Stidam made a motion to approve of a six-month payment plan for Mr. Wellnitz.*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Mary Herring, nay; Ms. Pat Cochenour, nay; Ms. Libby Stidam, nay.*

*The motion passed: 0 yeas – 3 nays*

The fiscal officer will ensure that Mr. Wellnitz is aware of the board’s decision.

E. Boat Motor

During major flood events it is impossible to get to the water treatment plant without the use of a rowboat. It was suggested that a motor is purchased for the boat. The board will investigate this further.

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 6:51 p.m.

Next Meeting Date: **Monday, July 22, 2019 at 6:00 p.m.**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_