

## Hay Lakes ECS Meetings

August 29 2013

### 1. Call to order and Welcome

Stacie Lyle called the meeting to order at 7:06 pm

### 2. Members in attendance

Alyson Skaret, Sarah Flasha, Kate Udell, Melissa Borys, Kim Hummel, Amanda Huebner, Josh Kennett, Mindy Kennett, Angie Howell, Jamie Whiting, Stephanie Nickoleff, Penny Martin, Pam Schultz, Stacie Lyle, Amanda Barth, Kara Bowler, Marie –Paule Pare, Martha Wrubleski, Amy Smith, Jill King, Mellissa Nordin, Shanea Melbourne.

### 3. Agenda-Additions and Deletions

A motion to adopt agenda was made by Melissa Borys. Seconded by StephNickeloff. All in Favor motion carried

### 4. Minutes of the May 31 2013 meeting

--A motion to adopt minutes as circulated was made by Kara Bowler and Seconded by Ashley Bolton, minutes, all in favor motion carried.

-Board needs to sign confidentiality forms which will be provided by Gina Young,

-Motion was made for Steph Nickoleff to be on phone committee, Pam Schultz seconded all in favor. Motion carried

-No vacant spots to be fills and no one resigned

### 5. Treasurers Report

-Colleen Kerr Reported that the opening balance in the savings is \$20,000 and the checking is \$3784.00,

-Budget meeting set for October 2<sup>nd</sup> for board to go over everything, the budget will be presented to the class at the general meeting on Oct 9, 2013. We will need 25% of the parent members present to vote to pass budget. Budget must be submitted to Government by November 30<sup>th</sup> 2012.

Colleen Kerr made the motion to adopt budget report as it was presented, Mellissa Nordin seconded it, all in favor, motion carried

-Motion to pay bills:Anigie Howell mad a motion to allow the executives to pay the bills for the year and the new board members are, Stacie Lyle-President, Pam Shultz-vice President, Amanda Barth -Secretary and Marie-Paule Pare-Treasurer. As well as pay bills the executives have the authority to spend money on gifts through out the year, however parents have a vote in the gift. Penny Martin Seconded the motion. Motion was carried.

## **6. Co-Coordinator's Report**

- A. 24 Students (as of August 29)
- B. Mon & Wed Start Sept 6 Tues and Thurs start Sept 5
- C. Parents need to call and set up bussing schedules with bus drivers, and or, Battle River School transportation department.
- D. For Policy Guidelines and Procedures please check out our web site [www.haylakesecs.ca](http://www.haylakesecs.ca) for this important information
- E. Tuition fees are due at the end of September, \$100.00 Parent of the day, \$100.00 School Supply fee.
- F. Sub Parents list was made and will be printed out for next meeting
- G. Please contact Mrs. Wrubleski by email as there is no phone in the class room [mwrubleski@brsd.ab.ca](mailto:mwrubleski@brsd.ab.ca).
- H. Pam Schultz will call parents for Mon/Wed if there is no school  
Angie Howell will call parents of Tues/Thurs if there is no school

## **7. LAC Report**

- A. Volunteers for September POD was filled
- B. Stephanie Nickoleff will be the Lac rep to do up Parent of Day schedule.
- C. Halloween and Valentine parties will be combined, the rest will be held separate

## **8. Teachers Report**

- A. To save money all information will be placed on the Website, [www.haylakesecs.ca](http://www.haylakesecs.ca)
- B. A Calendar with parents first name is on the website, motion adopted by Jill King, seconded by Sara Flasha, all in favor. Motion carried
- C. 8:40 class starts, if you need to Martha can set up a grade 4 buddy for your child. As always Martha will personally deliver your child to the bus driver every day after school.
- D. Please make sure to email Martha when your child will be absent so that she is not worried
- E. Oct 31 Halloween Party, we will be learning about pumpkins, Valentines we will be ice skating.
- F. Field trip is October 1<sup>st</sup> to safety city, 1 adult to 3 kids, we will need volunteers
- G. Color days are from September to October
- H. 3<sup>rd</sup> day of kindergarten starts show and tell.
- I. Please provide a healthy choice for your child's morning snack, fruit or veggies are great!
- J. Milk program will start soon, \$10.00 for 12 milks, please send money to Martha with a note so she knows that there is money to be collected
- K. Pizza day October 2<sup>nd</sup>
- L. Hot Lunch is the first Wednesday of every month
- M. October 8<sup>th</sup> picture day
- N. We are peanut free.

- O. All class supplies are included with your fees, all your child needs to bring are, a big backpack, lunch bag, indoor shoes non marking and a change of clothes, pants shirt, underthings, and socks, appropriate for the weather
- P. We purchased a new dress up center for the kids to enjoy

**9. Old Business**

Nothing to report

**10. New Business**

- A. Motion for bi -monthly meeting, all in favor, motion carried
- B. Every year we do cahlou meets, twice a year fall and spring, order forms will be sent home ASAP and will be due Oct 23-24 for meat to arrive around November 20<sup>th</sup>, pick up will be at gas station, we will need parent volunteers
- C. Agendas will be posted on website and things can be added

**11. Adjournment**

8.22 pm

**Next Meeting:** General Meeting- Oct 9, 2013 at 7pm at the school.