

# Community Emergency Plan by Brimpsfield Parish Council

## 1. PURPOSE

**Aim of the Community Emergency Plan** - is to increase resilience within the local community before, during and after emergencies, and to link into the local authorities and emergency services' emergency response structures. This Plan documents how Brimpsfield and Caudle Green would respond in an emergency situation e.g. while awaiting the assistance of statutory authorities /emergency services, or in support of them. **It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.**

### Objectives

- Provide details for key community contacts with whom authorities can liaise with in an emergency
- Identify the risks to the community and relevant response actions
- Identify resources (including local ' Place of Safety' ) in the community to assist during an emergency

## 2. KEY POINTS OF CONTACT FOR THE COMMUNITY

Name	Tel:	Email:	Postal address
1) Tom Overbury (Chair of Brimpsfield Parish Council)	01242 870458 / 07789 190245	tom.overbury@rau.ac.uk	Watercombe Farm, Brimpsfield GL4 8LB
2) Kate Sales (Clerk to Brimpsfield Parish Council)	01242 583303	brimpsfieldpc@gmail.com	5 Okus Road, Charlton Kings, Cheltenham, GL53 8DU

## 3. POSSIBLE EMERGENCIES AND RISK ASSESSMENT

Risk assessment of the types of emergencies that would have an impact on our community and how local emergency planning could help.

Type of emergency	Potential risks	Actions to address those risks
<i>Traffic accident at key junction</i>	<i>Travellers in the queues behind are stuck for some hours</i>	<i>Identify alternative routes, including ones appropriate for HGVs, and inform police Open up Place of Safety for tea, toilets</i>
<i>Large snowfall</i>	<i>Residents will be stuck in the village with no access to services or supplies</i>	<i>Snow Wardens &amp; snow plough operator to be contacted. Ensure salt supplies are adequate at the beginning of the cold weather season.</i>
<i>Fallen trees and branches blocking roads</i>	<i>Blocked highways. Traffic can't exit parish. Fallen trees and branches are a hazard and may cause accidents</i>	<i>If available and appropriate in the first instance use local resources and man power to remove items. Contact Highways /Amey</i>

## 4. ACTIVATION OF THE PLAN

This plan will be activated when an emergency has occurred or if warnings are received, prior to an anticipated event. It may also be activated when local authorities/emergency services need support or are not able to attend immediately e.g. in severe weather. In this case the nominated point of contact/coordinator for the community (section 2) will put all or part of this plan in to effect as appropriate. **If the plan is activated Cotswold District Council should be made aware please (see section 8 for contact details).**

## 5. COMMUNITY RESOURCES

Volunteers have indicated what tasks they may be prepared to carry out if an emergency occurs and what resources they can offer.

***This information is held by the key contacts for the community - see section 2.***

**6. LOCAL PLACE OF SAFETY-** If required District councils are responsible for setting up a central Rest Centre during an emergency. However, it may be necessary to set up a temporary 'Place of Safety' (e.g. village hall, pub) within the community.

Place of Safety (full address)	Contact Name	Telephone No.
<i>Brimpsfield Village Hall, Brimpsfield GL4 8LD</i>	<i>Mr Roger Lock</i>	

**7. LOG -** During an emergency, ideally community volunteers should keep a record of actions taken and enter them in a central log (attached). Information can be entered at the time, or directly after the emergency.

**8. COMMUNICATION AND CONTACTS-** Contact details for statutory authorities, emergency services can be found below.

Organisation	Telephone	Website
<b>Emergency Services</b>	999	
<b>Police (non emergency)</b>	101	<a href="http://www.gloucestershire.police.uk">www.gloucestershire.police.uk</a>
<b>Cotswold District Council</b>	01285 623000 Out of hours 0845 3039729	0900 – 1700 hrs <a href="http://www.cotswold.gov.uk">http://www.cotswold.gov.uk</a>
<b>Gloucestershire County Council</b>	01452 425 000 (Mon-Fri 8.30am-5pm)	<a href="http://www.gloucestershire.gov.uk">www.gloucestershire.gov.uk</a>
<b>GCC Highways Team</b>	08000 514 514 (24hr)	<a href="http://www.gloucestershire.gov.uk/transport">www.gloucestershire.gov.uk/transport</a>
<b>NHS 111 Service</b>	111 (24hr) When medical help required but not 999 emergency	(NHS Choices) <a href="http://www.nhs.uk">www.nhs.uk</a>
<b>Environment Agency</b>		
General Enquiries	03708 506 506 (24hr)	<a href="http://www.environment-agency.gov.uk">www.environment-agency.gov.uk</a>
Environment Incident	0800 80 70 60 (24hr)	
Floodline	0345 988 1188 (24hr)	
<b>Water / Sewerage Companies</b>		
Thames Water	0800 3169 800 (24hr)	<a href="http://www.thameswater.co.uk">www.thameswater.co.uk</a> Interactive map of latest incident info <a href="http://www.thameswater.co.uk/thamesleve/index.htm">www.thameswater.co.uk/thamesleve/index.htm</a>
Severn Trent Water	0800 783 4444 (24hr)	<a href="http://www.stwater.co.uk/">www.stwater.co.uk/</a> Interactive map of latest incident info <a href="http://www.stwater.co.uk/my-supplies/live-updates/">www.stwater.co.uk/my-supplies/live-updates/</a>

Organisation	Telephone	Website
Bristol Water (NB Water supplier only-contact Wessex Water for sewerage issues).	0345 702 3797 (24hr)	<a href="http://www.bristolwater.co.uk">www.bristolwater.co.uk</a>
Wessex Water	0345 600 4 600 (24hr) Sewage Floodline 0245 850 5959	<a href="http://www.wessexwater.co.uk">www.wessexwater.co.uk</a>
Welsh Water – Dŵr Cymru	0800 052 0130 (24hr)	<a href="http://www.dwrcymru.com">www.dwrcymru.com</a>

<b>Gas Leaks any supplier</b>	0800 111 999 (24hr)	<a href="http://www.nationalgrid.com">www.nationalgrid.com</a>
<b>Electricity Distributors</b>		
Western Power Distribution	0800 6783 105 (24hr)	<a href="http://www.westernpower.co.uk">www.westernpower.co.uk</a> Loss of supply interactive map <a href="http://www.westernpower.co.uk/Power-Outages/what-s-Happening/Power-Cut-Map.aspx">www.westernpower.co.uk/Power-Outages/what-s-Happening/Power-Cut-Map.aspx</a>
Scottish and Southern Electricity	0800 072 7282 (24hrs)	<a href="http://www.sse.com/Home/">www.sse.com/Home/</a>
<b>Local Village/Community Agent</b>	<i>You may want to add name/number or your local Village/Community Agent</i>	<a href="http://www.villageagents.org.uk">www.villageagents.org.uk</a>

**9. PLAN REVIEW AND UPDATE** - In order to keep this plan up to date, contact lists should be revised at **least annually**, and the plan fully reviewed as needed.

<b>Date of last full plan review:</b>	26.01.16	<b>Date of last contacts review:</b>	26.01.16
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# Logging sheet

**NAME OF COMMUNITY:** .....

During an emergency, information about actions taken by the community will be captured using the following sheet.

Date	Time	Information / Decision / Action	Initials