

**Executive Roundtable of  
Indian River County  
October 31, 2019 @ 9:00  
United Way of Indian River County  
1836 14<sup>th</sup> Ave, Vero Beach, FL 32960**

**Minutes**

**Members Attending:** Paul Carlisle, Bob McPartlan, Michelle Morris, Caryn Toole, Keith Touchberry, Susan David Currey, Carrie Maynard-Lester, Michael Kint, Dr. Nivea Torres, Paul Nigro, Angelia Perry, Kyleigh Savoie, Amber Batchelor, ED Hill

**Guests:** Eric Flowers; Elizabeth Bublitz, Healthy Start; Bob Loring, U.S. Census Bureau

**I. Chairman Lunceford opened the meeting at 9 AM.**

**II. Chairman Lunceford led the Pledge of Allegiance.**

**III. Introductions were made and all were welcomed.**

**IV. Community Presentations-** Bob Loring, U.S. Census Bureau, Complete Count Committee- Mr. Loring gave an overview of the Complete Count Committee and passed out a quiz regarding the amount of money lost in Indian River County following the 2010 Census.

Chairman Carlisle would like to know what the Roundtable can do to help reach the hard to count population as a CCC:

Caryn Toole stated that a lot of providers can reach the HTC population. Angelia Perry asked if there are flyers that members can start passing out. ED Hill will get flyers to members.

Michael Kint asked the specifics of the hard to count population in IRC. Mr. Loring indicated that the lower response areas in IRC included Fellsmere and Gifford.

Chief Touchberry recommended a note on the water bill and stated that he is able to help with that.

Amber Bachelor asked if the material is in language. Mr. Loring responded that it is in 13 languages. Ms. Bachelor remarked that she has community partners that are independent living. She can give a list of the ED that she works with. The Source was also mentioned as a good resource.

Angelia Perry asked if something can be done with the Census in schools such as robocalls or flyers sent home with kids. ED Hill stated that she has been in contact with the school district. The tax collector's office, car renewal and tax bills were also mentioned as possible places to advertise the census.

Carrie Maynard-Lester mentioned that she may be able to set something up to help with Census day.

Amber Bachelor asked how the census determines who to count. A discussion took place on who is counted and where.

Michael Kint asked what the window is for the census. Postcards will be sent out in mid-March, inviting people to respond online. Census day is April 1. There will be weekly reminders to those who have not responded. If no response is received by the end of April, a census worker will visit the residence.

Mr. Kint suggested that a blitz needs to take place in March.

Caryn Toole suggested focusing the conversation on education regarding the fact that the census draws the money, may be a good approach.

- V. Approval of Minutes (September 26, 2019) – Chairman Carlisle-** Motion to approve by Keith Touchberry with a second by Michelle Morris. The motion passed unanimously.
- VI. Treasurer’s Report- Kip Jacoby-** Not present. Keith Touchberry made a motion to defer until next meeting with a second by Michelle Morris. The motion passed unanimously.
- VII. Old Business**
- A. Juvenile Justice Update- Wydee’a Wilson-** Not Present.
- B. 2020 5K Subcommittee Update – Keith Touchberry-** Chief Touchberry demonstrated on the projector a satellite image of the 5K course changes, now that the starting point will be the Fellsmere Trailhead Preserve. It was decided that two large golf carts will be needed as well as two parking attendants. Four portable toilets will be ordered. Chief Touchberry will talk to Mark Mathis, the city manager, about closing the park. Eric Flowers offered the use of two big carts for the race.  
A discussion took place on event parking. It was determined that race parking will take place in the paved hotel lot, east of the preserve. A parking pass or parking info will be included in the race packet.  
The color of the shirt should be changed.

**VIII New Business**

- A. Grant Discussion – Chairman Carlisle-** Discussed the amount of the grants. After some discussion, Keith Touchberry recommended that the cap be up to \$2,000. There was a motion to approve by Michael Kint with a second by Keith Touchberry. Motion passed unanimously.
- B. Vaping in Schools Resolution – Carrie Maynard-Lester-** Carrie Maynard-Lester stated that the SAC is working very hard to address the vaping epidemic. The school board has addressed the issue and is trying to get more legislation behind it. 1 in 4 high-schoolers report vaping. Caryn Toole asked if there is legislation in the pike. Kyleigh Savoie stated that there is a house bill that has been filed to ban flavors. There have been two senate bills filed to restrict vaping in parks and public places. Also, requiring a tobacco retail license. Right now, a tobacco retail license is not required to sell. There have been 1600 cases of illness and 34 deaths. Five bills failed last year.

**IX. Member Matters**

Chairman Carlisle asked when the members would like to meet again. Thursday, December 12 was decided on. The meeting will take place at Marsh Landing.

Chairman Carlisle discussed member commitments and stated that help is needed to fund the roundtable and advance the mission.

Carrie Maynard-Lester announced a Town Hall on underage drinking on Tuesday, November 12 at the IG center.

- X. Adjournment-** The meeting adjourned at 9:50 AM.

Respectfully Submitted,

Aimee Hill, Executive Director