



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (708) 790-2807

BOARD OF DIRECTORS' MEETING  
5215 Oakton Street, Skokie, IL 60077 (847-324-3174)  
Tuesday October 20, 2015 Time 10:00 a.m.

## LIMRiCC MINUTES

### Call to Order, Roll Call

Susan Dickens called the meeting to order at 10:03 a.m. The roll was called and the following Board members were present to establish a quorum:

Kevin Davis, Lenora Berendt, Jennie Mills, Stacy Wittmann and Susan Dickens

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

### Consent Agenda

Davis moved seconded by Wittmann that it be:

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the September 15, 2015 LIMRiCC Board Meeting Minutes (Exhibit A.1 – A.2)
- c. Acceptance of the September 24, 2015 LIMRiCC Board Meeting Minutes (Exhibit B.1)
- d. Acceptance of the October 1, 2015 LIMRiCC Board Meeting Minutes (Exhibit C.1 – C.2)
- e. Acceptance of the October 1, 2015 LIMRiCC Executive Session Board Meeting Minutes
- f. Approval of the payment of bills for September 16, 2015 through October 20, 2015 LIMRiCC Business Services in the amount of \$19,065.50 (Exhibit D.1)
- g. Approval of the payment of bills for September 16, 2015 through October 20, 2015 Purchase of Health Insurance Program (PHIP) in the amount of \$558,827.63 (Exhibit D.1)
- h. Approval of the payment of bills for September 16, 2015 through October 20, 2015 Unemployment Compensation Group Account (UCGA) in the amount of \$15,823.64 (Exhibit D.1)
- i. Approval of the payment of bills for September 16, 2015 through October 20, 2015 Joint Self-Insurance Pool (JSIP) in the amount of \$3,500.00 (Exhibit D.1)
- j. Approval of Balance Sheet and Detail of Expenditures for September 2015 (Exhibit E.1 - E.2)

Roll was called with the following results: 5 yes, 0 no. Motion carried

### Action Item #1

Review and Approve the LIMRiCC Job Description

Wittmann moved seconded by Berendt that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE EXECUTIVE DIRECTOR JOB DESCRIPTION AS PRESENTED

Roll was called with the following results: 5 yes, 0 no. Motion carried

**Action Item #2**

Review and Approve the LIMRiCC Job Placement Ad

Berendt moved seconded by Davis that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE JOB PLACEMENT AD AS PRESENTED

Roll was called with the following results: 5 yes, 0 no. Motion carried

**Action Item #4**

Discuss and Approve LIMRiCC's Salary Scale  
Tabled until the November 3, 2015 meeting

Mills moved, seconded by Berendt that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE SALARY SCALE AS PRESENTED

Roll was called with the following results: 5 yes, 0 no. Motion carried

**Action Item #5**

Discuss and Approve the Interview Questions  
Tabled until the November 3, 2015 meeting

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE INTERVIEW QUESTIONS AS PRESENTED

**Action Item #6**

Discuss and Approve LIMRiCC's Interviewing Rubric  
Tabled until the November 3, 2015 meeting

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE INTERVIEWING RUBRIC AS PRESENTED

**Information Item #1**

Executive Director's Report (Exhibit F.1)

PHIP:

The Fall PHIP Membership Meeting was held on Wednesday September 23rd

Below are the results from the vote held at PHIP's renewal meeting:

- Remain with BCBS (LIMRiCC Board Recommended)
- Add the H.S.A compatible high deductible PPO as a 4th plan option (LIMRiCC Board Recommended)
- Add the Benefits Value Advisor (BVA) to help reduce cost on the PPO plans (LIMRiCC Board Recommended)
- Change eligibility to the first of the month following the date of hire (LIMRiCC Board Recommended)
- Change termination to the last day of the month (LIMRiCC Board Recommended)
- Implement BCBS mandatory RX changes to the self-insurance PPO plans (Will Match the HMO Plan)
- Pay premium one month in advance throughout the year (For example: In January, pay January and February; in February pay March, etc.) along with a reduced monthly premium increase (LIMRiCC Board Recommended)
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Open enrollment will be held during the month of November.

JSIP:

All JSIP cases are resolved and the remainder of the JSIP fund balance will be distributed back to the membership before the end of the fiscal year.

UCGA:

Reminder that third quarter reports are due November 15th. Dividends will be paid out later this fall.

Other:

LIMRiCC By-laws and Intergovernmental Agreements need to be approved and returned to LIMRiCC by 12/01/15.

### **New Business**

There was no new business

### **Next Board Meeting and Location**

A special Board meeting will be Tuesday, November 3, 2015 at the Skokie Public Library at 10:00 a.m.

The next LIMRiCC Board meeting will be Tuesday, November 17, 2015 at the Skokie Public Library at 9:00 a.m.

### **Adjournment**

11:06 a.m.

Minutes prepared by April Krzeczowski

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Kevin Davis