

HALLETT ONLINE LTD

School Photographers in Hampshire and Dorset

Covid-19 Secure Practices and Procedures *

All staff have been double vaccinated against COVID-19.

Our photographer will:

- Take their own temperature daily to confirm they do not have a fever
- Twice weekly undertake a lateral flow COVID test
- Wash their hands on arrival and departure
- Photograph children one 'bubble' at a time if applicable
- Spray clean any seating between bubbles of children if applicable
- Will not use props and ask for staff assistance to pose the pupils if necessary
- Will maintain social distancing rules wherever possible when photographing and when entering and exiting a venue
- Use alcohol-based hand sanitizer between photographing 'bubbles'
- Ventilate their working space where possible
- Wear a face covering while entering and exiting the venue
- Wear a face covering to photograph if requested

Hallett Online will:

- Telephone the day before your appointment in order to:
 1. *confirm that neither you nor Hallett Online has any confirmed cases*
- Cancel, with a view of re-scheduling, your booking if the photographer or a colleague displays any of the following symptoms
 1. *a high temperature*
 2. *a new continuous cough*
 3. *a loss or change to their sense of smell or taste*

* These practices and procedures are subject to change in line with government guideline

