



# City of Elmhurst

Employment Opportunity

## Code Enforcement Officer I (Part Time)

Posted: October 26, 2020

### **Position Summary**

Under the general direction of the Code Enforcement Officer II, investigates, inspects and enforces property maintenance, municipal, zoning, building and other City codes to ensure the safety, protection and visual enhancement of the community. The Code Enforcement Department works under the supervision of the Building Commissioner.

### **Qualifications**

Two years college course work in construction technology, or a field related to the work or completion of a recognized apprenticeship in a recognized trade; AND two years of experience as a Code Enforcement Officer OR equivalent combination of education, training and experience as determined by Human Resources.

Current Driver's License.

Current ICC Certification as a Property Maintenance Inspector, preferred

Mobility to work in a typical office setting, use standard office equipment and drive a motor vehicle in order to attend meetings and inspect properties; strength and stamina to inspect various residential, commercial or industrial properties or other facilities which may include standing for extended periods of time, stooping, kneeling and walking on uneven terrain at construction sites, climbing ladders, scaffolding and stairs; strength to lift and carry up to 30 pounds; vision to read printed materials and a computer screen; and hearing and speech to communicate in person or over the telephone.

**Wage: \$27.19- \$33.98 per hour DOQ;  
Part Time position, 19 hours/week.**

**Interested candidates are encouraged to apply immediately.** Submit completed application online at [www.elmhurst.org](http://www.elmhurst.org) Site link: JOBS

Only on-line job applications will be accepted. Offers of employment are subject to successful completion of background check, drug screen, and physical.

**Position open until November 16, 2020.**

***The City provides equal opportunity  
and offers reasonable accommodations in all programs and employment.***