

Westmoreland City Council
August 9, 2018 minutes

The Westmoreland City Council met on August 9, 2018 at the Westmoreland Community Center for its monthly meeting.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jim Smith, Waide Purvis, Jim Moore, Mark Jack and Ashley Rice.

City staff present: City Attorney, John Watt; Maintenance Supervisor, Robert Krohn; City Treasurer, Teri Varriale; Pool Manager, Amber Krohn; City Agent, Jeff Zimmerman and City Clerk, Vicki Zentner.

Others present: Janet Goodenow, library committee chairperson; Houston Pierce with VonFeldt, Bauer and VonFeldt and Cale Prater, reporter for the Smoke Signal.

There being a quorum present Mayor Goodenow called the meeting to order at 7:00 PM.

Approval of the agenda: Councilmember Purvis moved to approve the agenda as presented. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Approval of July 12, 2018 minutes: Councilmember Purvis moved to approve the corrected minutes of July 12, 2018. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Approval of monthly bills: Councilmember Purvis moved to approve the monthly bills as presented. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Public comments: There were no comments on non-agenda items from the public.

Presentation of the proposed 2019 city budget: Mr. Houston Pierce with VonFeldt, Bauer & VonFeldt asked the council and public if there were any questions regarding the proposed city budget for 2019. He reminded the council that in 2019 or 2020, they would need to discuss how much to transfer from the utility fund each month to help pay for the G.O. (General Obligation) bonds, but that the city was fine for 2018.

There being no questions concerning the proposed 2019 city budget, Councilmember Jack moved to adopt the published 2019 city budget as presented. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

(Mr. Pierce exited the meeting at 7:10 PM).

Opening of bids for solid waste and recycling: Councilmember Moore moved to accept the bid from Tri-County Waste for trash and recycling and adding \$0.25 for each service effective November 1, 2018 and entering into an agreement with Tri-County Waste for providing the collection service for one (1) year after the current agreement expires October 31, 2018. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Opening of bids for roof replacement at the Community Center: After reviewing the bid for asphalt shingles or a metal roof for the Community Center, Councilmember Smith moved to accept the bid for a metal roof from Fleming Brothers Construction in the amount of \$15,920. Councilmember Jack seconded the motion. Councilmember Moore inquired as to what color the metal roof should be and after some brief discussion dark brown was the color chosen. Councilmember Moore inquired as to who should have the say in the shade of the dark brown and it was decided the Maintenance Supervisor Krohn and one (1) or two (2) of the councilmembers should make the final decision.

There being no further discussion the motion passed five (5) ayes to zero (0) nays.

(Janet Goodenow exited the meeting at 7:30 PM).

City Agent report: Jeff Zimmerman reported that he had served order and notices to two (2) property owners regarding their violations.

Councilmember Moore informed the council that Umscheid Auto Works had moved most of the vehicles on the property behind the fence, but there were an old truck and a few other vehicles were still in front. The required gate had not been installed and he reiterated that the fence was more of a safety feature to keep children from climbing in and/or on the vehicles and getting hurt.

Councilmember Smith stated that he had also talked to the owners and they are working on getting the gate installed.

Councilmember Moore stated he was frustrated that violation reports that he and other councilmembers turn in are not taken care of in a timely manner in his opinion.

Zimmerman stated that some of the notices were not sent out due to the fact that after he had written them up, taken pictures and turned into the city clerk for processing, the issue had been resolved. He did say that some of those that had previously been taken care of, would more than likely be turned in to the city clerk again after the weekend.

(Jeff exited the meeting at 7:40 PM).

Future agenda items: There were no items mentioned.

Staff Reports:

Pool-Manager Krohn reported that she had been contacted by the Yellow Ribbon Chapter at Rock Creek and they wished to have a pool party on August 17, 2018 for grades 7-12 and were asking if the council would forgo the charge of the pool party if they were to do some sort of service project for the city.

After some brief discussion, it was decided to waive the fee for the pool party for the Yellow Ribbon Chapter.

Amber also stated that the cross-country team's coach asked her about letting the team swim laps for 45 minutes after their practices.

Councilmember Purvis inquired if the coach would be in attendance as well. Amber stated she didn't know, but assumed so. She also stated that most of her lifeguards were either on the cross-country team or involved in football or volleyball.

Councilmember Moore asked if a lifeguard would need to be in attendance. Amber stated she felt that there should be one there.

After some more discussion, Councilmember Purvis moved to let the cross-country team use the pool for 45 minutes to swim laps as long as the coach is in attendance, two (2) nights a week and to pay the hourly pay rate for one (1) lifeguard to be in attendance. Councilmember Moore seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Amber stated that the microwave ovens might need to be replaced. Maintenance Supervisor Krohn stated that some of the plastic chairs needed to be replaced as well. The council asked Amber to comprise a list of things she felt were needed at the pool for next season and bring to the September council meeting for the council's consideration.

Treasurer's Report-Councilmember Jack moved to approve the treasurer's report as given. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Maintenance Report-Maintenance Supervisor Krohn reported the following:

- Streets-*Replaced the traffic signs as part of this year's replacement plan
 - *Will start street asphalt patching on August 2nd and 3rd
 - *Cleaned the ditches and removed saplings of the upstream/downstream intersection culverts
 - *Regraded alleys throughout town
 - *Began installing culverts for this year's sidewalk improvements on 2nd, Cochrun and 3rd Streets

Parks-*Mowed and sprayed weeds

Cemetery-*Mowed and sprayed weeds

Buildings-*Installed overhead air lines at the fire station

Planning/Zoning-*Working with landowner for new subdivision at Walnut and Main

Equipment-*Replaced starter in GMC truck

Councilmember Moore stated that both he and Krohn had spoken to a landowner who does not want the new sidewalk built on his property, even though there used to be a sidewalk which has become overgrown over the years. They informed the landowner that technically the sidewalk would be on city property, but told him the city would not put in a new sidewalk at the present time.

Councilmember Moore also stated that there are seven (7) trees in the right of way on the north side of the Community Health Care clinic that need to be removed. This landowner will not help with the cost of the removal of the trees. KCat tree removal has given an estimate of \$2,500 for grinding the tree trunks out.

Councilmember Purvis moved to delete a half block of new sidewalk on 2nd Street and add a new sidewalk from the north side of the Scritch Scratch Patch to the east to 1st Street. Councilmember Moore seconded the motion. (This will not add to the cost of the original sidewalk project bid). The motion passed five (5) ayes to zero (0) nays.

Councilmember Purvis moved to remove the seven (7) trees in the right of way on the north side of the Community Health Care Clinic and have KCat take the trees down and grind the tree trunks at a cost of \$2,500. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Krohn reported that the small mower needs repairs of approximately \$800. If the city trades it in for a new mower, the city would pay \$4,700 for the new mower. The old mower is worth \$1,800 as a trade-in. When asked what needed to be repaired on the small mower, Krohn replied that the gear box and running gear needed to be replaced.

Councilmember Purvis moved to trade the small mower in for a new one at a cost to the city, less trade-in, of \$4,700. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

There being nothing more from Supervisor Krohn, Councilmember Jack moved to approve the maintenance report as given. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Clerk's Report-City Clerk Zentner reported that there were still 20 dog owners that had not registered their dogs and a list will be turned in to the city attorney for prosecution.

The cemetery had received a \$400 donation from an individual that was disinterring her husband from one cemetery to be interred in the city's cemetery. The individual stated that she was not happy with where her husband is interred at present, and was very impressed with the upkeep of the city's cemetery and decided to purchase lots and have her husband interred here.

Councilmembers Reports:

Streets-Councilmember Moore stated that the patching had been done and the city may do some more if finances will allow.

Councilmember Moore stated he had been contacted by a business owner regarding the work being done for the new Short Stop not allowing him to receive deliveries and that it was also hurting his business. Krohn stated that both he and the contractor had spoken to the business owner on several occasions about the work being done.

Councilmember Jack stated that he went and talked to the individual and that he felt the individual was more understanding after he had talked to him about what the owner will be getting for an entryway after all the construction was finished and new utility lines were installed.

Mayor Goodenow requested that Councilmember Moore call the State Highway Department regarding the "bump" in the street at the intersection of Highway 99 and Campbell Street stating that the "bump" was in the State's right of way and needed to be fixed.

Utilities-Councilmember Jack had nothing to report.

Animal Control-Councilmember Smith had nothing to report.

Planning/Zoning-Councilmember Smith informed the council there would be a public hearing on the new subdivision plat on Tuesday, August 28, 2018 at 7:00 PM at the Community Center.

Pool-Councilmember Rice had nothing to report.

Fire Department-Councilmember Jack stated that the city had received their forestry grant and will be purchasing wildland gear, chain saws, fire picks, rakes, shovels and miscellaneous tools. The Seven Township will be purchasing a new fire truck with their forestry grant.

Cemetery-Councilmember Purvis had nothing to report.

Mayor-Mayor Goodenow had nothing to report.

City Attorney-Attorney Watt informed the council that one (1) dog complaint had been dismissed because the dog in question was no longer in the city limits.

There being no further business brought before the council, Councilmember Purvis moved to adjourn the meeting. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Mayor Goodenow declared the meeting adjourned at 8:30 PM.

Approved by the Governing Body on September 13, 2018.



Signed: Mark A. Goodenow
Mark A. Goodenow, Mayor

Vicki B. Zentner
Vicki B. Zentner, City Clerk