

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
BOARD**

Regular Meeting

Wednesday, December 5th, 6PM

Southland MS/HS Board Room, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the board of Southern Minnesota Education Consortium #6083, was called to order by Michelle Nelsen on Wednesday, December 5th 2018 at 6PM. The meeting opened with roll call to determine a quorum. Board members present were: Wayne Olson (Alden-Conger), Jon Oehlke (Grand Meadow), Doug Plaehn (Kingsland), Paul Hamlin (Leroy-Ostrander), Jerry Sampson (Lyle), and Michelle Nelsen (Southland). Absent was Steve Heidemann (Glenville-Emmons). Administration and staff in attendance were: Executive Director Dan Armagost and Coordinator Denise Kennedy.

A motion was made by Doug Plaehn seconded by Jon Oehlke to approve the Agenda as submitted. Motion carried.

Public comments: none

A motion was made by Paul Hamlin, seconded by Wayne Olson to approve the minutes from the July 2018 board meeting. Motion carried.

New Business Matters:

A motion was made by Jon Oehlke, seconded by Doug Plaehn to approve the 714 Fund Balance Policy. Motion carried.

The audit was presented by Jason from Smith & Schaefer. A motion was made by Wayne Olson, seconded by Jerry Sampson to approve the audit. Motion carried.

A motion to was made by Doug Plaehn, seconded by Wayne Olson to approve the resolution authorizing the execution and delivery of a lease-purchase agreement and the issuance of certificates of participation therein. Annual payments to not exceed \$400,000 and use the reserve fund for the last payment. A roll call vote was taken with all approving. Motion carried.

No Old Business Matters

Executive Director Report:

Dan Armagost presented his report: SMEC was denied for the Hormel Grant that was applied for this past summer.

Dan Thompson the project manager from ICS presented his report: Went over timeline for building project, Dan A working with county on the conditional use permit and expecting approval Dec 6th, building to begin spring 2019 with completion December 2019. Bids due January 15th. Board discussed assigning delegation to the Cabinet to approve the award to the contractor. Motion made by Paul Hamlin, seconded by Jon Oehlke. Motion carried. Todd Wetzel from ICS recommended leaving change order to Project Oversight Committee (POC). Paul Hamlin made a motion to approve the POC to approve change orders. Seconded by Doug Plaehn, motion carried. Tiffany will give SMEC Board info to ICS to get access to Procure to see the building progress. POC committee members include: Paul Besel (GM Superintendent), Jerry Reshetar (GE Superintendent),

Brian Shanks (AC Superintendent), Dan Armagost, Denise Kennedy. Dan Thompson then gave construction estimate.

Kelly Smith from Springstead presented his report: presented schedule of events that lead to the settlement of the certificates of participation, proceeds available at the end of January 2019.

Mark Lenz from MLA presented his report: presented building design.

Board Comments:

Leaving the board in January will be Wayne Olson, Doug Plaehn and Paul Hamlin. February will revote for Chair, vice chair and clerk.

Next meeting of the SMEC board will be February 27th, 2019 at 6PM.

Doug Plaehn made a motion, seconded by Wayne Olson to adjourn the meeting.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on December 12th, 2018.
Approval of minutes at February 2019 Meeting.*

Minutes approved on February 27th, 2019 by Board.