



Cisco Police Department

PO Box 110 * 504 Conrad Hilton * Cisco, Texas 76437

Office – 254-442-1770 Fax – 254-442-3632

Scott McAuley
Chief of Police

Lloyd Fagan
Sgt. Investigator

Lee Risdon
Patrol Sergeant

Matthew Perez
Corporal

The Cisco Police Department has an opening for a full time patrol officer position. The City of Cisco has a population of 3899 and covers approximately 4.9 square miles with a large housing development and roadways set for annexation this year along Lake Cisco. The Cisco Police Department has a staff of 10 full time officers, 1 code enforcement officer, 1 animal control officer and 1 administrative assistant. We are looking for an experienced officer to compliment our staff, however we are willing to train the right academy graduate. The patrol officer is responsible for criminal patrol, initial investigations, traffic enforcement in town and on Interstate 20. Our officers are expected to be pro-active with enforcement and within the community by participating in the community policing concept and our annual community outreach programs.

The City of Cisco offers the following pay and benefits for the patrol officer position:

- Probationary pay: \$18.00 per hour.
- Pay after 6 month probationary period: \$18.37 per hour (\$38,209.60 Annually)
- Certificate pay is available after probation, up to \$2,400 annually.
- Full medical, dental and vision plans are provided to the employee at no cost through the city.
- If you live within the city limits, you may be eligible for a take home vehicle.
- For the current budget year, the city offers 16 paid holidays.
- Hours over 80 for the pay period may be taken as overtime or you may accrue comp time.
- Overtime opportunities are available through the 2019-2020 TXDOT year long STEP grant.
- The patrol staff enjoys the Panama style schedule allowing for every other 3 day weekend off.
- Uniforms and duty weapons and less lethal options are issued by the department.

The police department operates under the CopSync Records Management System with in-car and office applications.

This position has the possibility of transitioning to an Interstate traffic position after the completion of the probationary period, if both the officer and the department are in agreeance.

Requirements

Job Requirements/Minimum Qualifications:

- Must be 21 years of age at the time of application with the city.
- Must be a United States Citizen
- Must have a High School Diploma or G.E.D.
- Two years of previous peace officer experience is desired.
- Must have already graduated a TCOLE approved BPOC or are preparing to graduate.
- Must not have been convicted of any class A or B misdemeanor offense within the last 10 years.
- Must not have been convicted of any grade felony offense.
- Must not have been convicted of any offense involving family violence.
- Must not have had a driver license suspension within the last 5 years.
- Must have or be able to obtain a Class C Texas driver license upon employment.
- Must be able to meet the physical demands of being a police officer.



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- Must be able to pass the TCOLE required medical physical, psychological and drug screen.
- Must be able to pass a vision test with a colorblindness screening.
- Must be able to participate in and successfully complete a FTO program. Officers with previous experience may participate in an abbreviated FTO program.

The process after the applications are submitted will be:

- An initial review of the application and personal history statement with partial background check.
- An invitation to attend an oral review board.
- A full background check.
- A conditional job offer contingent on passing the background check and satisfactory results from the physical, psychological and drug screening.

If you have any questions or need more information you may contact the Cisco Police Department at (254)442-1770. You may also contact us by e-mail at ciscopolice@cityofcisco.com

Interested persons may apply for the position by going to the city's website at www.cityofcisco.com and click on the "Career Center" icon to fill out the city application. The police department's personal history statement is available under the "Police Department" icon in the center of the page.

Your city application, personal history statement and a resume (optional) can be turned in either by mail, in-person to the address below. You may also e-mail these items to the ciscopolice@cityofcisco.com address.

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