



Funded by  
Governor's Office of Crime Control & Prevention

# Roper Victim Assistance Academy of Maryland

School of Criminal Justice  
University of Baltimore

With the support of:

Victim Services Professional Network  
(RVAAM Alumni Association)

Maryland State Board of Victim Services

**Application**  
**June 5-9, 2017**



*The Roper Victim Assistance Academy of Maryland (RVAAM)*

The University of Baltimore (UB) is pleased to announce the 14<sup>th</sup> annual Academy scheduled June 5-9, 2017 at the Bon Secours Center, located in Marriottsville, Maryland, for details go to - [www.bonsecours.org/bssc](http://www.bonsecours.org/bssc).

The Academy is modeled on the National Victim Assistance Academy, the nation's premier training and education program for professionals who assist victims of crime. The Academy offers a rare opportunity to live, work, study and interact with victim service providers from all areas of advocacy. While it is assumed that students have had previous training in their area of specialization, this course provides a fundamental overview of the entire field of advocacy including victimology, victim rights, and victim assistance for residents in Maryland.

### **RVAAM Goals**

1. *Provide a broad spectrum of basic advocacy training that will standardize the training of crime victim advocates in Maryland.*
2. *Expand and enhance the level of professionalism within the victim services field.*
3. *Provide an opportunity to network with other victim service providers.*
4. *Increase knowledge of national, state, and local resources.*

### **Academy Partner**

The University of Baltimore is located in the cultural district of Baltimore, the economic, cultural and governmental center of Maryland. UB offers more than 50 undergraduate, graduate and professional degree programs. Students acquire long-term learning skills that help them meet the challenges of a 21st-century career.



### **Academy Faculty**

Outstanding state leaders in the field of victimology, criminal justice and victim rights join expert practitioners and host faculty from UB to provide a rich education foundation grounded to practical application across the field.

### ***Who Should Apply?***

The RVAAM encourages the attendance of individuals from victim service agencies and other organizations that serve crime victims. This includes paid staff and volunteers from a variety of community-based and system-based programs and other allied professionals such as law enforcement and corrections. We encourage individuals to apply who are responsible for the training of staff who service crime victims.

### ***Participant Eligibility***

The Academy is designed primarily for victim service providers and allied professionals who have had a minimum of two years in the field of victim assistance. Up to 34 applicants will be accepted each year to the Academy.

### ***Application Process***

An application form is included with this brochure. In order to be eligible for selection, a candidate must submit one typed application and two letters of recommendation, one from your supervisor/ program coordinator. Please note that the application includes a Pledge that must be signed committing each applicant to complete the necessary preparation and required reading **prior to June 5<sup>th</sup>** the starting date of the Academy. The blank application form itself may be photocopied and shared but once typed and completed; it should be mailed in with recommendations included. *Faxed copies will not be accepted.*

### **Mail a signed application to:**

***Debra L. Stanley, Ph.D.***  
***School of Criminal Justice***  
***University of Baltimore***  
***Roper Victim Assistance Academy***  
***1420 North Charles Street***  
***Baltimore, Maryland 21201***

**Applications are due by**

**Friday, April 21, 2017**

### ***Selection Process***

In selecting thirty-four (34) participants from among all those who apply, the Selection Review Board will

engage in a process intended to promote an Academy class which reflects a balance in cultural, programmatic, professional, and geographic diversity. Applicants will be notified of their selection status in *May 2017*.

### ***Orientation Meeting***

A Pre-Academy Orientation meeting will be held at least three weeks (TBD) prior to the Academy at the University of Baltimore. The exact date and the directions will be provided with your acceptance letter.

### ***Academy Logistics and Costs***

The Academy will be held at the Bon Secours Center in Marriottsville, Maryland. Participants will be residing overnight in the lodge located at the Bon Secours Center at no additional cost. All participants must attend the entire Academy, reside at the Bon Secours Center, and utilize the meal plan. The all-inclusive cost to students for tuition, course materials, housing and meals is \$300.00.

### ***Academy Funding Options***

Agencies receiving VOCA funding from DHR, and have a line item in their budget earmarked for training may use those funds to defray the cost of the Academy. Agencies that do not have training funds designated as such in their approved budgets, but have unspent VOCA funds they wish to transfer into a training line item for the Academy, must contact DHR Grants Office for approval to do so.

The National OVC offers scholarships for Professional Development. For more information go to <http://www.ovcttac.org/scholarship.cfm>

Applicants, who are able to demonstrate a financial need within their agency, may apply for an Academy Scholarship. There are a limited number of both full and partial scholarships. Upon acceptance, applicants will receive a scholarship application that requires a signature from their agency's financial officer that validates the financial need.

### ***Academic Curriculum***

A comprehensive academically based Curriculum manual that includes more than 30 subject areas has

been developed to serve as the Academy's primary educational resource tool. The text, which will be provided at the pre-Academy meeting, provides the curriculum foundation and should be read in preparation for the Academy experience.

### ***Academic Credit Option***

Undergraduate and graduate level academic credits in criminal justice are available through UB for an additional fee. Credits will be granted upon fulfillment of all requisite conditions and Academy completion. Questions regarding academic credit may be emailed to: [dstanley@ubalt.edu](mailto:dstanley@ubalt.edu).

### ***Academy Credit***

Continuing education units will be available for selected professions (e.g. police, corrections, parole, probation, social workers, therapists, nurses, etc.).

### ***Certificate of Graduation***

Upon successful completion of the entire Academy, including participation in all Academy sessions, participants will be awarded a state certificate of completion. Participants may also apply for State of Maryland certification and may also be eligible for NOVA's National Certification.

### ***Alumni Association***

All Academy graduates are invited to participate in the Academy Alumni Association. The Alumni Association provides a vehicle by which Alumni may sustain an active and vibrant network of communication, coordination, and advocacy.

*"I had the privilege to participate in the June 2004 RVAAM. An assembly of academics and professionals from a variety of disciplines and professionals embarked upon a week of full itinerary. We concluded with an unbreakable bond of wisdom, resources and friendships. The forum provided an opportunity to dialogue, expand and heal. To those brave men and women who found the strength to disclose their personal testimonies of how they evolved from victims to become victors: and to those who dedicate a full time work week to provide support, assistance, and knowledge, I thank you. Thank you for allowing me to be in the midst of your growth."*

***-Cherie N. Peay, Maryland Department of  
Correction, Jessup Maryland***

# **2017 RVAAM Application**

*Submit the following application  
pages along with:*

**One (1) Personal Statement**

**One (1) Signed Agreement**

**Two (2) Letters of Reference**

# June 5-9, 2017 Roper Victims Academy Application Form

(Detach from first three informational pages of brochure)

Name \_\_\_\_\_ Date \_\_\_\_\_

Organization \_\_\_\_\_ Work Phone \_\_\_\_\_

Work Fax \_\_\_\_\_ Work Email \_\_\_\_\_

Work Address \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Alternate Email Address \_\_\_\_\_

Current Position \_\_\_\_\_ ☐ PAID ☐ VOLUNTEER (CHECK ONE)

Number of years direct victim services \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Education/Degree(s) \_\_\_\_\_ Year(s) \_\_\_\_\_

Major(s) \_\_\_\_\_

Complete all of the following information by checking the appropriate responses:

1. Select the jurisdiction and one category below that best describes the type of organization you represent:

Jurisdiction: ☐ Federal ☐ State ☐ Local ☐ Tribal

<b>Criminal Justice-based</b>	<b>Community/Nonprofit-based</b>	<b>Additional Agencies</b>
<input type="checkbox"/> Police/Marshal-based	<input type="checkbox"/> All Victims	<input type="checkbox"/> Youth Services
<input type="checkbox"/> Prosecution-based	<input type="checkbox"/> Sexual Assault	<input type="checkbox"/> Native Americans
<input type="checkbox"/> Court-based	<input type="checkbox"/> Domestic Violence	<input type="checkbox"/> Religious
<input type="checkbox"/> Probation-based	<input type="checkbox"/> Child Abuse	<input type="checkbox"/> Hospital/Medical
<input type="checkbox"/> Corrections-based	<input type="checkbox"/> Drunk Driving	<input type="checkbox"/> State VOCA Assistance Staff
<input type="checkbox"/> Parole-based	<input type="checkbox"/> Homicide Support	<input type="checkbox"/> State Victim Compensation Staff
<input type="checkbox"/> Juvenile Justice-based	<input type="checkbox"/> Missing/Exploited Children	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Elderly Victims	

2. Select the types of victims that you primarily serve below. (Check no more than three).

<input type="checkbox"/> Domestic Violence	<input type="checkbox"/> Drunk Driving	<input type="checkbox"/> Native Americans
<input type="checkbox"/> Sexual Assault	<input type="checkbox"/> Assault/Robbery	<input type="checkbox"/> Property/Economic
<input type="checkbox"/> Child Abuse	<input type="checkbox"/> Elderly Victims	<input type="checkbox"/> Crime/Fraud
<input type="checkbox"/> Survivors of Homicide	<input type="checkbox"/> Missing/Exploited Children	<input type="checkbox"/> Victims with Disabilities
<input type="checkbox"/> Communities of Color	<input type="checkbox"/> Immigrant/Migrant Workers	<input type="checkbox"/> Gay/Lesbian/Bisexual/Transgender
<input type="checkbox"/> Other _____		

3. Select the types of services that you primarily provide for crime victims in your current position. (Check no more than five boxes).

☐ **CRISIS INTERVENTION**

- ☐ 24-hour Hotline
- ☐ Emergency Medical
- ☐ Shelter
- ☐ Short-term Counseling
- ☐ Long-term Counseling

☐ **CRIMINAL JUSTICE SYSTEM ADVOCACY**

- ☐ Court Accompaniment
- ☐ Restitution Assistance
- ☐ Notification
- ☐ Victim Impact Statement Assistance
- ☐ Compensation Claim Assistance

☐ **LEGAL ADVOCACY**

- ☐ Information/Referral
- ☐ Training/Technical Assistance
- ☐ Transportation
- ☐ Child Care
- ☐ Other \_\_\_\_\_

4. Briefly summarize your current and previous experience assisting crime victims and other relevant employment in the last 5 years. Provide position, responsibilities, and dates of service in chronological order.

Position \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Organization \_\_\_\_\_ Responsibilities \_\_\_\_\_

Position \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Organization \_\_\_\_\_ Responsibilities \_\_\_\_\_

Position \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Organization \_\_\_\_\_ Responsibilities \_\_\_\_\_

5. Have you attended the National Victim Assistance Academy? ☐ Yes ☐ No If Yes, what year \_\_\_\_\_.

6. Briefly describe your interactions with crime victims in your present position. (Please use a separate sheet of paper to complete your answer and limit your response to 300 typed words.)

7. Briefly state why you want to attend the RVAAM and how your participation will be of benefit to you (professionally and personally) your organization, and your community. Include any additional information that you believe is important for the applicant selection committee to consider. (Please use a separate sheet of paper to complete your answer and limit your response to 450 typed words.) (Attach both your Experience and Statement of Participation to this application form.)

8. By signing below, I signify my commitment to: 1) complete the required preparation and reading; 2) attend the full 40-hour Academy. I acknowledge that I am aware that the Academy includes some early evening hours as part of the 40-hour training, and that I have made necessary arrangements in advance with my employer regarding this schedule and these total hours, particularly if such hours may conflict with a typical work schedule. I also agree to abide by all Training Center rules and regulations, in particular I will not bring alcohol or illegal substances to Bon Secours Spiritual Center and if I violate any rules of the training center or Academy I may be asked to depart early from the Academy training. I also agree to make my own travel arrangements to arrive and depart in a timely manner. I agree to pay the required \$300.00 tuition fees if I am not eligible for a scholarship or other funding.

I also note that if I miss the application deadline of April 21, 2017, I will pay a late fee of \$30.00.

Signature \_\_\_\_\_ Date \_\_\_\_\_

9. If accepted, I am interested in receiving three credits in the School of Criminal Justice Program, University of Baltimore payable to UB. If yes, please check one: ☐ Undergraduate or ☐ Graduate for an additional cost.

10. If accepted, I will be in need of applying for a scholarship through the Academy? ☐ Yes ☐ No

MAIL original application, personal statement, signed commitment statement, and two (2) written letters of recommendation (one from your supervisor/program coordinator) to:

Dr. Debra L. Stanley  
School of Criminal Justice  
University of Baltimore  
1420 North Charles Street  
Baltimore, MD 21201  
Phone 301/461-9974  
FAX 410/837-6051  
Email: [dstanley@ubalt.edu](mailto:dstanley@ubalt.edu)

Email or Fax copies will *not* be considered the final copy

**Your application package must be received no later than April 21, 2017.**

**Primary Curriculum Topics:**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>◆ <i>History/Scope/Justice Systems</i></li><li>◆ <i>Restorative Justice</i></li><li>◆ <i>Victims' Rights and Compliance</i></li><li>◆ <i>Financial Remedies</i></li><li>◆ <i>Domestic Violence</i></li><li>◆ <i>Child Victimization</i></li><li>◆ <i>Sexual Assault</i></li><li>◆ <i>Elderly Abuse</i></li><li>◆ <i>Drunk Driving</i></li><li>◆ <i>Homicide</i></li><li>◆ <i>Substance Abuse</i></li><li>◆ <i>Mental Health</i></li><li>◆ <i>Workplace Violence</i></li><li>◆ <i>Terrorism</i></li><li>◆ <i>Hate Crimes</i></li></ul> | <ul style="list-style-type: none"><li>◆ <i>Sexual Harassment</i></li><li>◆ <i>Disabled Victims</i></li><li>◆ <i>Funding and Evaluation</i></li><li>◆ <i>Trauma</i></li><li>◆ <i>Underserved Victims</i></li><li>◆ <i>Stalking</i></li><li>◆ <i>Crisis Intervention</i></li><li>◆ <i>Grief Processing</i></li><li>◆ <i>Advocacy</i></li><li>◆ <i>Case Management</i></li><li>◆ <i>Property/Non-Violent Crime</i></li><li>◆ <i>Cyber Victimization</i></li><li>◆ <i>Cultural Diversity/Interfaith</i></li><li>◆ <i>Certification and Professional Standards</i></li></ul> |
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*The Academy warmly welcomes international applicants;  
However, please note that all Academy sessions will be conducted in English.*

**Any Questions?**

**If you have any questions or need additional  
information about the 2017 Academy, please contact:**

**Linda Garnett  
Administrative Coordinator  
RVAAM  
[lgarnett@ubalt.edu](mailto:lgarnett@ubalt.edu)  
(410) 837-6084**

**OR**

**Dr. Debra L. Stanley  
Academy Director  
Email: [dstanley@ubalt.edu](mailto:dstanley@ubalt.edu)  
(301) 461-9974**

**Have you remembered to enclose:**

- ✓ & One completed application
- ✓ & Personal and experiential statements
- ✓ & Two letters of recommendation
- ✓ & Signed statement of commitment

**NOTE:**

**Payment is not required at the time of application.  
Upon receiving an acceptance letter you will be asked  
to submit payment.\***

**\*If you have any further questions regarding payment, or  
scholarships, university credits and tuition please contact  
[dstanley@ubalt.edu](mailto:dstanley@ubalt.edu).**

*The Academy Staff and Alumni wish to thank GOCCP for their ongoing support.*