

REGULAR MEETING

JUNE 6, 2024

The Board of Trustees held the Regular Meeting on June 6, 2024 at the Village Municipal Building, 167 North Main Street, Liberty New York.

Mayor Joan Stoddard opened the meeting with the Pledge of Allegiance.

PRESENT: Mayor Joan Stoddard, Deputy Mayor/Trustee Robert Mir, Trustee Ernest Feasel, Trustee Eveleese Lake and Trustee Jayneen Mills. Also Present: Gary Silver, Attorney for the Village, Judy Zurawski, Clerk/Treasurer and Denise Corbett, Secretary to the Board

ALSO PRESENT: Police Chief Steven D'Agata, Motty Heimlich, Marisol Torrens (Village Code Enforcement Officer) and Dave Bunce

APPROVAL OF MINUTES: Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the following minutes:

WORK SESSION MEETING - MAY 16, 2024

CORRESPONDENCE: Mayor Stoddard said the Village received the following correspondence during this time frame.

❖ Street Light Report from PO Vogler Liberty Police Department

PUBLIC COMMENT: Mayor Stoddard opened the meeting to comments from the Public.

No Public comments

ATTORNEY COMMENTS: Attorney Silver said all his comments are related to agenda items.

TREAS. REPORT: Treasurer Zurawski said she is still closing out the Fiscal Year end 2023/24, she will have her report as soon as everything is complete.

Treasurer Zurawski reported the final training for utility payments in next Tuesday at 10:00 a.m. and then the system will be live to accept payments.

All of the tax bills have gone out.

TABLED BUSINESS: CONSIDER MOVING BUS STOP TO OBERFERST STREET

Lynn Barry and Dave Burke spoke to NYSDOT and they expressed that they did not have a preference on where the bus stop is located.

Village Street Speed Limits

Police Chief D'Agata stated that 30MPH speed limit is legal but on some residential streets it can seem too fast and they would like to possibly lower the speed limit.

Attorney, Gary Silver stated that he would like an inventory as to what streets they would like to change the speed limit on so the Board can change them all at once.

DISCUSSION OF NEW MORATORIUM LAW – AQUIFER PROTECTION OVERLAY ZONE

- Attorney, Gary Silver stated that the law has been drafted and some changes have been made. Dave Ohman had some questions and the technical questions were sent to Dave Burke. The public hearing will be set for July 18, 2024. A 239-M review will need to be sent to the County.

NEW BUSINESS: CONSIDER PUBLIC HEARING – LOCAL LAW #2-2024 – NEW SECTION 68-19A/SEWER

Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried to hold a Public Hearing on June 20, 2024 at 6:55 p.m. to consider a new section 68-19A/Sewer in the Village of Liberty Code. A 239-M review will need to be sent to the County.

CONSIDER WWTP CHEMICAL BIDS/UV BULBS

Motion by Trustee Feasel, seconded by Trustee Mir and unanimously carried to go out to bid for Waste Water Treatment Chemicals for the period of August 1, 2023 thru July 31, 2024.

The bid opening will be Tuesday, July 9, 2023 at 11:00 a.m.

Motion by Trustee Feasel, seconded by Trustee Mir and unanimously carried to go out to bid for Trojan UV Bulbs for the Waste Water Treatment Plant for the period of August 1, 2024 to July 31, 2025.

The bid opening will be Tuesday, July 9, 2024 at 11:20 a.m.

CONSIDER GOING OUT TO BID WITH TOWN OF LIBERTY FOR FUEL OIL, GASOLINE AND DIESEL FUEL

RESOL. # 30-2024: Motion by Trustee Mir, seconded by Trustee Mills and unanimously carried approving Resolution #30-2024

- Mayor Stoddard stated that we need to find out from Lynn Barry about the amount of fuel we use. We have several options. We can pay directly to the Town of Liberty, the County has a tank on Sunset Lake Road or we can fill up at the pumps if we can get State Bid pricing.

WHEREAS, the Board of Trustees of the Village of Liberty approves the joint fuel bid with the Town of Liberty;

WHEREAS, this bid is for fuel oil, gasoline; and diesel fuel;

WHEREAS, the bid will cover the period of September 1, 2024 through August 31, 2025 and there will be a \$100 participation charge.

NOW, THEREFORE, BE IT RESOLVED that the Village of Liberty Board of Trustees authorizes participation in the Joint Municipal Fuel Bid.

CONSIDER FEE FOR MUNICIPAL SEARCH OF UTILITY INFORMATION

- Denise Corbett presented a new form that she created titled “Municipal Request Form” to the Board. Denise explained the fees and that they should be increased to be more in conformity with other municipalities. The proposed fees would be \$100.00 for a Residential Municipal Search, \$200.00 for a Commercial Municipal Search and \$25.00 for meter readings, account requests and tax searches.

RESOL. # 31-2024: Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried approving Resolution #31-2024.

WHEREAS, the Board of Trustees approves the Municipal Search Form and the following Municipal Fees:

Residential Municipal Search	-	\$100.00
Commercial Municipal Search	-	\$200.00
Utility Search	-	\$ 25.00
Tax Searches	-	\$ 25.00

NOW, THEREFORE BE IT RESOLVED, the Municipal Search fees will become effective immediately.

CONSIDER EVENT PERMIT/PARADE PERMIT

- Mayor Stoddard discussed the event and parade permit submitted by Liberty Rising for July 4, 2024 with a rain date of July 6, 2024

Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried approving the event and parade permit.

- Mayor Stoddard discussed that Liberty Rising/Town of Liberty asked that the fee be waived

- Gary Silver said that they can waive fee and consider it a gift between municipalities. He stated that they should ask for an insurance certificate naming the Village of Liberty as additional insured. This should be made a condition of releasing the permit.

Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried to waive the event and parade permit fee for the July 4th celebration.

CONSIDER SUMMER MEETING SCHEDULE

Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried approving the following schedule for July/August Board Meetings:

REGULAR MEETING - JULY 18, 2024

REGULAR MEETING - AUGUST 15, 2024

The Worksession Meetings for July and August are cancelled.

PUBLIC COMMENT: Mayor Stoddard opened the meeting to comments from the Public.

- Dave Bunce asked to speak with the Board in Executive Session regarding the Water Department.

TRUSTEE REPORTS: Mayor Stoddard opened up the meeting to comments from the Board.

Trustee Lake – No comment

Trustee Mills – No comment

Trustee Feasel – No comment

Trustee Mir – No comment

Mayor Stoddard commented on the following:

- We would like to schedule a joint meeting with the town, Delaware Engineering and our Board to discuss the infrastructure. They suggested June 25th, June 26th or June 27th. The meeting will be scheduled for June 25, 2024 at 7:00 p.m.
- Discussion about flower peddlers. They will need a peddlers permit.
- Discussion about Breeding Bird Atlas. We received an email asking for permission to enter Village owned land for the purpose of doing a breeding bird study from June 12th – June 14th. Gary Silver asked for Mayor Stoddard to forward him the email so they can try to figure out what piece of property they are referring to. Their email refers to a piece of land called Liberty West CE.

**APPROVAL POST AUDIT VOUCHERS
OF BILLS**

FOR PYMT: Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving Voucher #1094 to Voucher #1101 in the amount of \$449,973.45.

CDBG BILLS FOR PAYMENT

Motion by Trustee Mir, seconded by Trustee Lake and unanimously carried approving the following CDGG bill for payment:

Drawdown #4	-	642PR120-23
Delaware Engineering	-	\$12,447.50

EXECUTIVE SESSION: Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried to go into Executive session at 7:45 p.m. to discuss Police Department, Code Enforcement, Water Department and WWTP contract.

Motion by Trustee Lake, seconded by Trustee Mills and unanimously carried to come out of Executive Session at 8:27 p.m.

CONSIDER PAY INCREASE FOR DIRECTOR OF PUBLIC WORKS

Motion by Trustee Mir to approve a pay raise of 3% to David Burke (Employee # 546), effective June 1, 2024, seconded by Trustee Mills and unanimously carried.

CONSIDER H₂O CONTRACT – EFFECTIVE 7.1.24

Motion by Trustee Feasel to authorize Mayor Stoddard to execute the H₂O contract, seconded by Trustee Lake and unanimously carried.

ADJOURN: Motion by Trustee Lake, seconded by Trustee Mir and unanimously carried to adjourn the meeting.

THE MEETING WAS ADJOURNED AT 8:29 P.M.

RESPECTFULLY SUBMITTED,

DENISE CORBETT, SECRETARY TO THE BOARD