

Monroe County Fall Festival September 19, 20 & 21, 2019

Craft Booth Registration Form

Marci Jane Lewis Park - 106 S. Park Street, Ellettsville, IN 47429

Hand Made Items Only - Manufactured/ Mass produced items are not allowed

BUSINESS NAME _____ PRODUCT _____

Address _____ CITY _____ STATE __ ZIP _____

CONTACT PERSON _____

PHONE # _____ EMAIL ADDRESS _____

WEBSITE AND/OR FACEBOOK PAGE _____

Returning crafter's deadline is July 1st for same space or priority choice on available spaces. Map is available.

RETURNING ____ SAME SPACE ____ SPACE # CHOICE: 1st _____, 2nd _____, 3rd _____

____ 10x10 Space beside commercial tent on blacktop - \$55

____ 10x10 Space by main walkway in grass - \$75

Space includes: electricity, security Wednesday night until Saturday 9 p.m. & Wi-Fi.

DOES NOT include tables, chairs, fans, extension cord, etc. DOES NOT include a tent or lighting.

Booth must be OPEN and STAFFED during craft booth hours.

Space Assignment Contact: Jill Thurman, 812-345-4983, jillsquill27@yahoo.com

Make checks payable to: Monroe County Fall Festival Association (MCFF)

Mail to:

Thurman Body Shop

Jill Thurman

431 W Main St.

Ellettsville, IN 47429

Set Up:

(Road open and access to parking lot in front of commercial tent for those with heavy and bulky items.)

Wednesday 6:00 pm - 9:00 pm (Security overnight)

Thursday 9:00 am - 12:00 noon (Vehicles must be removed by Noon)

Hours of Operation (Space Must be Staffed during craft booth hours):

Craft Booth Hours

Thursday 5:00 pm – 9:00 pm (Security overnight)

Friday 5:00 pm – 9:00 pm (Security overnight) Free activities only during Education Day (9-2)

Saturday 1:00 pm – 9:00 pm (Parade is at 12 noon)

Tear Down (Load in grass from hill. No asphalt access due to safety reasons as festival is still open.):

Saturday 9:00 pm (anything left overnight is at your own risk)

The signature below agrees to the terms and conditions (see next page) set forth by the Monroe County Fall Festival Association for the above festival and serves as a legally binding contract.

The Festival Association has the right to refuse any registration form.

Signature _____ Date _____

Craft Booth Terms of Contract and Waiver of Liability

For your records

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Terms of Contract/Waiver of Liability

- READ through the terms/waiver of liability completely.
- PRIORITY is given to returning crafters for space assignment, then first come first served.
- COMPLETE form with signature.
- PAYMENT must accompany form. Check or Money Order preferred. Return check fee is \$25.00 regardless of reason.
- SAVE a copy of form for reference.
- SET UP by Thursday 5pm. No vehicles inside the festival after noon on Thursday.
- PARTICIPATION is required all 3 days during craft booth hours. Non participation is grounds for space being forfeited.
- PERMITTED: drawings & swag except anything (such as candy) that produces trash unless you provide a trash can and pick up.
- PROHIBITED: raffles, strobe lights, loud noises, space sharing or subletting, heaters, or anything that will throw a breaker.
- NO REFUNDS! This includes no shows, not following set up guidelines & not staffing during hours of operation. Rain or Shine.
- Acceptance of Application is at the discretion of The Monroe County Fall Festival Association.
- The Monroe County Fall Festival Association will provide police protection Wednesday night through Saturday night; however, the Association will not be responsible for anything damaged due to theft, vandalism, or weather. (Please be prepared for rain and wind.)
- Medical personnel will be on site during festival hours.
- Each crafter is responsible for space set-up (tables, etc.). Spaces do not need to be taken down each evening.
- Each crafter will be emailed a space number prior to set up. If you do not have email then you will receive a phone call.
- Each crafter is responsible for keeping space and nearby walkway picked up as well as providing a receptacle if you are handing out anything that will produce trash such as candy wrappers. Trash can be placed in the dumpster provided.
- Suggest 2 people to staff each space to cover crowd and to allow 1 to leave for breaks & food.
- Restrooms will be available on site, including Handicapped.
- RV or camping trailers are not permitted.
- Only Official Festival Association Golf Carts are allowed on the grounds during the festival.
- Monroe County Fall Festival Association reserves the right to make changes and additional conditions as deemed necessary. Notice may be written or verbal and will become part of this contract and become binding.
- The Festival Association reserves the right to make decisions as to what constitutes a business or craft and to assign spaces, and to refuse exhibition of unsuitable materials. The following are NOT allowed: Fireworks, Gunpowder, Snap Pops, Strobe Lights, Loud Music/Noise, or Vulgar Merchandise. We reserve the right to ask you to remove articles that we feel do not meet our guidelines. Acceptance is up to the discretion of the Festival Association.
- Applicant and participants agree to indemnify Monroe County Fall Festival Association against any and all claims resulting from any connections with the use of private or public grounds or physical structures or real property associated with the Monroe County Fall Festival.