



THE CO-OP PRESCHOOL

220 S. MAIN STREET • LOMBARD, ILLINOIS 60148

Registration Agreement 2017-2018

Child's Name _____

I wish to enroll my child in the _____ class
(see class descriptions/options below)

YES or NO - I would be willing to enroll my child in another class if there is not sufficient enrollment in my preferred class.

Parent /Tot Class (Tuesday @ 9:00 AM - 11:00 AM)

Children 15 months – 2.5 years old accompanied by an adult

Tiny Tots (Monday and/or Wednesday @ 9:00 AM - 11:30 AM)

Children must be 2 years old at the start of class

Little Learners (Tuesday & Thursday @ 9:00 AM - 11:30 AM)

Children between 2 ½ and 3 ½ years old (Children must be 2 by March 1, 2017)

Young Explorers AM (Monday, Wednesday, Friday @ 9:00 AM - 11:30 AM)

Children 3 years old and young 4 year olds (not attending Kindergarten the following year)

Young Explorers PM (Monday, Wednesday, Friday @ 1:00 PM - 3:30 PM)

Children 3 years old and young 4 year olds (not attending Kindergarten the following year)

2 Day Pre-Kindergarten Class (Tuesday & Thursday @ 9:00 AM - Noon)

Children who are going to Kindergarten the following year

Pre-Kindergarten Class AM (Monday, Wednesday, Friday @ 9:00 AM - 11:30 AM)

Children who are going into Kindergarten the following year

Pre-Kindergarten Class PM (Monday, Wednesday, Friday @ 1:00 PM - 3:30 PM)

Children who are going into Kindergarten the following year

Registration/Supply Fee

At the time of enrollment there is a \$105 non-refundable registration/supply fee for the first child; \$75 for the second child, and there is no fee for a third child. There is an additional \$35 registration/supply fee for any additional classes per child. This fee is refundable ONLY if a class is cancelled. You will be notified by August 1st if any class is cancelled due to low enrollment.

Tuition Due Dates

In order to secure your child's spot in a specific class, May 2018 tuition due by July 1, 2017. If tuition for May 2018 is **not** received by the July 1, 2017 deadline, your child can be withdrawn from his/her class. Tuition for September is due at orientation. From then on tuition is due on the first day of each month. If tuition is not received or if you have not contacted the treasurer by the 10th of the month, there will be a \$10 late fee. If tuition is still not paid your child can be withdrawn by the school. If you are not able to volunteer there is an option to pay for an aide. There is \$5.00 monthly discount for the second child in the same family (excludes parent/tot and enrichment classes).

Withdrawal

If you withdraw your child prior to August 1st, your May 2018 tuition will be refunded. If for any reason you have to withdraw your child after August 1st, the May 2018 tuition will not be refunded. If you need to withdraw your child from the program throughout the year, we ask that you please let the Director know **two weeks** prior to your child's last day of school. If the child is withdrawn without proper notification a fee of \$25 will be charged.

I hereby agree to the above stated policies:

Date: _____

Parent Signature: _____