



everychild.one voice.®

Montgomery County Council of Parent-Teacher Associations



Parent Teacher Association Parent Teacher Student Association











Maryland P 7/4

MCCPTA

PIA PISA

MISSION OF PTA

TO MAKE EVERY CHILD'S POTENTIAL A REALITY BY ENGAGING AND EMPOWERING FAMILIES AND COMMUNITIES TO ADVOCATE FOR ALL CHILDREN.





National Standards for Family-School Partnerships



PTA.org/excellence



What We ARE



What We Are NOT



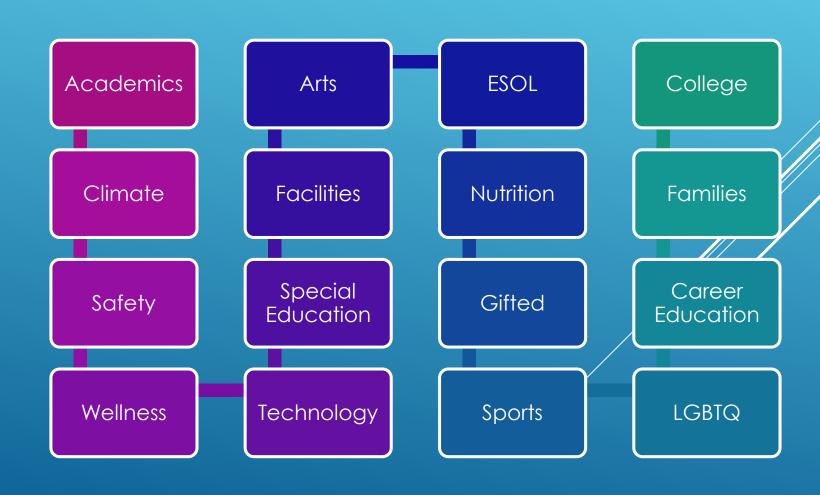


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NOT THE SAME!!!



Put the T in PTA and win a \$25 Giant gift card for your PTA!

To qualify for the drawing, submit your MCCPTA membership dues postmarked by September 30th and report at least 30 staff/ teacher memberships.

Drawing for 10 gift cards will be held at our October Delegates Assembly.

E-mail membership@mccpta.org if you've already submitted dues and did not include a staff count.

YOUR MEMBERSHIP TOOLKIT

GET STARTED

FIND MEMBERS

COMMUNICATE

GROW YOUR PT(S)A



MEMBER BENEFITS!

WIN PRIZES!

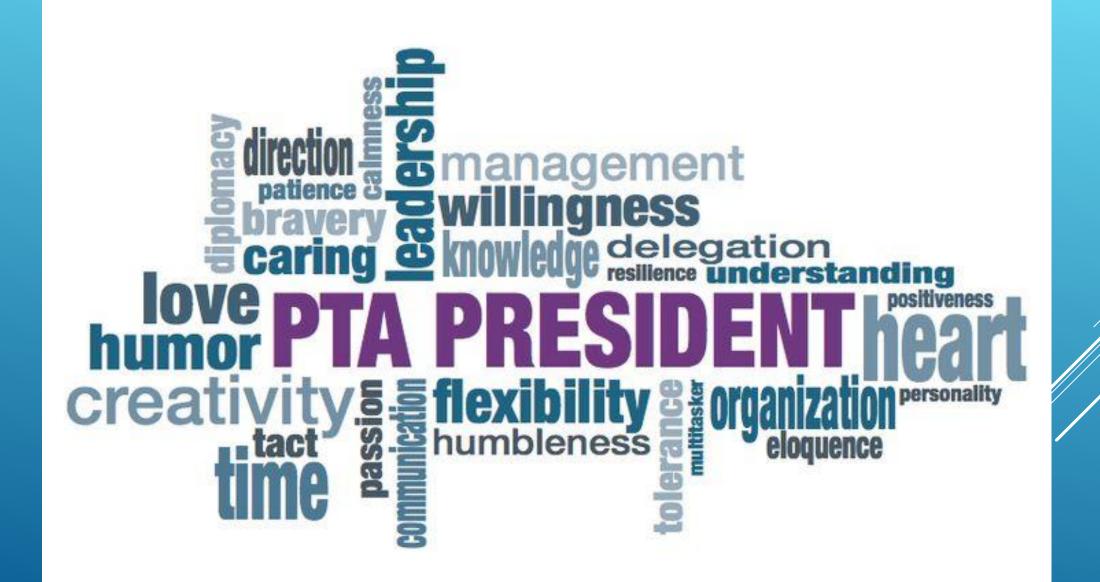
GREAT IDEAS!

RESOURCES

Courtesy Arkansas PTA

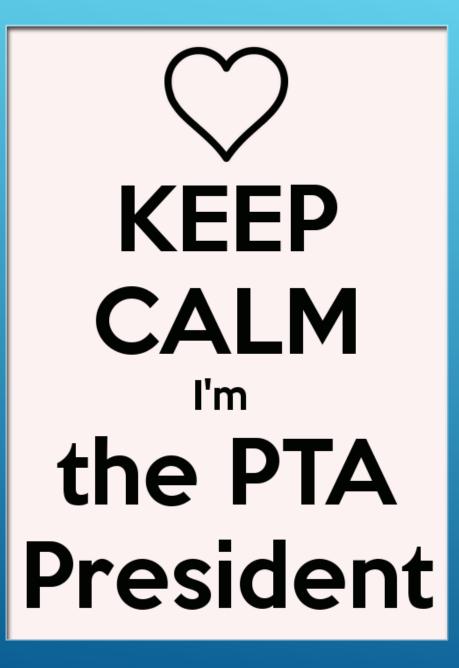
STANDARDS OF CONTINUING AFFILIATION (SOCA)

- **B** Bylaws
- **E** <u>Elected Officers Form</u>
- A Audit Report
- P Paid Membership Dues
- <u>Insurance</u>
- G Government Agency Reporting (990, PPØ, MDC)



PTA President Tips: Getting Organized for the New School Year

- Treasurer + Secretary
- Fall Election?
- Executive Committee vs. Board
- Know Your Bylaws
- · SOCA
- 3 activities per fundraiser
- Cluster Coordinators
- Get the Guidebook & timeline!



- Welcome All Families
- Be Inclusive
- Set goals
- Mission: ADVOCACY
- Delegate!



PTA DELEGATES

What's Your Role?

Get to know the Big Picture!

- PTAs are tied up in the dayto-day running of the PTA
- Your role: pay attention to the big picture
 - What issues are affecting our school?
 - What's going on in our cluster?
 - What's going on in the county?
 - Be aware of Board of Education & County Council actions

Get to know your PTA!

- Attend PTA board meetings & membership meetings
- Tell the membership who you are & what you do
- Give updates at board & membership meetings
- Talk to PTA president, committee heads, and the school principal/PTA staff rep to understand school position on issues at the MCCPTA level

Get to know your cluster & MCCPTA leadership!

- Find out who your cluster coordinator is and email them
- Attend cluster meetings
- Know who your Area Vice President (AVP) is
- Know who the members of the executive committee of the MCCPTA are, and what they do.
- All these people are here to help your PTA!

Get to know your Board of Education members, councilmembers, & state legislators!

- Introduce yourself to them via email or meeting. Tell them about a pressing issue that they can do something about.
 - Invite them to your school!
 They want to see what's going on in our schools! But inform the principal.

Basic Training for Every PTA Member: Bylaws!!

BYLAWS

- Define governance structure
- Approved by local PTA
- Members are the final decision makers
- All board members must be familiar with bylaws
- All members must have access to bylaws

Bylaws Basics

- Board members MUST know and follow bylaws
- Don't wait for an emergency to consult bylaws
- When in doubt, refer to Roberts Rules of Order
- PTAs must update their Bylaws every three years
 - Can update earlier, if needed
 - Consider questions, concerns, situations that have come up that may suggest a need to change Bylaws
 - Keep level of detail similar to MD PTA bylaws template
 - Create standing rules if more details are desired
 - Membership must approve bylaws, even if there are no changes

Board Standards

- Duty of care
 - Level of competence expected of board members
 - Exercise care when making decisions as a steward of the organization
- Duty of loyalty
 - Demonstrate undivided allegiance when making decisions affecting the organization
 - Act in the best interest of the organization
- Duty of obedience
 - Be faithful to the organization's mission

