

# RECORD OF PROCEEDINGS

Minutes of Franklin Township

Special Meeting Executive Session

Held at 2193 Frank Road

July 17, 2017

Chairman Horn called the special meeting of the Franklin Township Board of Trustees to order at 3:00p.m.

ROLL CALL: Fleshman, yes, Horn, yes, Cook, yes

Chairman Horn made a motion to suspend the saying of the pledge of allegiance.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Horn, yes, Cook, yes.

Horn: The purpose of the meeting is to discuss employee duties.

Chairman Horn made a motion to go into executive session at 3:10p.m.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Horn yes, Cook yes.

With no further discussion and with no decisions made, Chairman Horn made a motion to come out of executive session at 4:22p.m.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Horn yes, Cook yes.

Fleshman made a motion to make it mandatory for all secretary and clerical employees to become bonded. Amounts to be bonded for will be determined based on pricing.

Horn seconded. Vote was taken: Fleshman yes, Horn yes, Cook yes.

Amounts for bonding will be brought to the next meeting.

Horn asked if Teresa Rodrigues and Erin Crome were already bonded, or at least the paperwork turned in. Lisa Morris confirmed the paperwork had been turned in for both Teresa and Erin, and she was waiting on their response. Jessica Rice was still filling out the paperwork to be turned in.

Fleshman made a motion to allow Teresa Rodrigues and Erin Crome to become a Notary. The Township will pay for the class and items needed, not to exceed \$100.00 each. The Township is to be reimbursed for the cost of the class, if employment ends within two years of becoming a Notary.

Horn Seconded. Vote was taken: Fleshman yes, Horn yes, Cook no.

Cook stated that he voted no because employees should not have to pay it back, because it is part of training.

Fleshman made a motion to pass Resolution 17-216, that Jessica Rice can exceed 32 hours per week if approved with the board, on an as need basis, at \$14.00 per hour.

Horn Seconded. Vote was taken: Fleshman yes, Horn yes, Cook no.

[Add resolution 17-216 here](#)

Fleshman made a motion to change Jessica Rice's hours from 32 to 34 hours for last week.

Horn seconded. Vote was taken: Fleshman yes, Horn yes, Cook yes.

Fleshman made a motion to allow Teresa Rodrigues and Erin Crome overtime to catch up on behind minutes, not to exceed 6 hours per person. If more time is needed, it must be approved by the Board.

Horn seconded. Vote was taken: Fleshman yes, Horn yes, Cook no.

Fleshman suggested a question to Brosius about keeping the audio for minutes and how long they must be kept, to be added to the agenda for the next regular meeting.

Chairman Horn made a motion with no further business to discuss to adjourn the meeting. Vice-Chairman Fleshman seconded the motion.

Vote taken: Fleshman, yes, Horn, yes, Cook, yes. The meeting adjourned at 4:45 pm

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Ralph Horn, Chairman

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John Fleshman, Vice-Chairman

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Don Cook, Trustee

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Lisa Morris, Fiscal Officer

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