

**SOUTHERN MARYLAND HIGHER EDUCATION CENTER
BOARD OF GOVERNORS MEETING**

November 17, 2016
Thursday, 5:00 P.M.
Room 119, SMHEC Classroom Building II

AGENDA

- I. Approval of Minutes for the September 29, 2016 Board of Governors Meeting (5:00 P.M.).**
- III. Committee Reports (5:15 P.M.):**
- A. SMHEC Audit and Finance Committee Report:**
- 1. Review of Profit/Loss Analysis (Accrual Report) for October 31, 2016.**
 - 2. Review of Expenses (Accrual Report) for September and October 2016.**
 - 3. Comparison of FY 2017 Revenues Earned and Expenses Incurred-- Through October 31, 2016 (QuickBooks Report).**
 - 4. Review of Current SMHEC Bank and Checking Account Balances.**
- B. Third Building Committee Report:**
- 1. Report on Evaluation of Contract Managers for Construction of Classroom and Engineering Building III.**
 - 2. Report on Progress of Cooper Carry (architectural firm) for Classroom and Engineering Building III.**
- C. Succession Planning Committee Report:**
- 1. Succession Planning for SMHEC Staff Committee Report.**
- D. Action Items:**
- 1. Annual Self-Assessment of the Executive Director**
- III. Executive Director's Reports (6:15 P.M.)**
- A. Report on Training and Special Events Activities at SMHEC for FY 2017.**
- B. Visit to SMHEC on June 10, 2016 by R. Michael Gill, Maryland Secretary of Commerce.**

- C. Visit to SMHEC on September 30, 2016 by Colonel Richard Burns, the New UMUC Vice President for Regional Higher Education, to discuss possible new academic programs.**
- D. Visit to SMHEC on October 5, 2016 by Dr. Nayef Abu-Ageel, Chair of the Electrical Engineering Department and Dr. Hel Barker, Dean of the School of Business and Information Sciences at Capitol Technological University, to discuss new degree programs for Presentation at SMHEC Including an**
- E. SMHEC's Open House for Spring 2017 Semester Held on November 2, 2016.**
- F. Visit with Dr. Jeffrey Maher, Director of Community Relations and Outreach at St. Mary's Public School System to Discuss a Possible New "2 Plus 2 Elementary Education" Program Offered by Towson University.**
- G. Adoption of a New MOU on October 25, 2016 with Salisbury University Regarding the Transfer of Ownership of ITV Equipment to SMHEC.**
- H. Submission of an Application for Continued Funding for FY 2018 to Calvert County on October 31, 2016.**
- I. Visit to SMHEC on November 15, 2016 of Dr. Kathleen Frankle, Director of the Project Management Institute at the University of Maryland College Park, to Discuss the Submission of a Proposal for a New Professional Engineering Degree and Graduate Certificate in Project Management.**

Academic Degree Programs in Process of Recruitment by SMHEC:

1. Bowie State University:

- **M.A. in Counseling Psychology**
- **M.A. in School Psychology**
- **M.Ed. in School Counseling**

2. Capitol Technological University:

- **M.S. in Cyber and Information Sciences**
- **Ph.D. in Management and Decision Sciences.**

3. Florida Institute of Technology:

- **B.S in Homeland Security**
- **B.S. in Acquisitions Management**
- **B.S. in Project Management**

4. Towson University:

- **RN to BSN in Nursing**
- **2+2 B.A. in Elementary Education**

5. University of Maryland College Park:

- **Master's in Engineering Networking and Telecommunication**
- **Graduate Certificate in Networking and Telecommunication**
- **Graduate Certificate in Embedded Systems.**
- **Master's in Project Management**
- **Graduate Certificate in Project Management**

6. University of Maryland University College:

- **M.S. in Network Security and Analysis**

7. Webster University:

- **Graduate Certificate in Business Analytics**
- **Graduate Certificate in Global Business**
- **M.A. in Public Relations**
- **M.A. in Finance**

IV. Adjournment (6:30 P.M.).