

HARVEY PARK DISTRICT (“HPD”)

MINUTES OF REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS OF THE HARVEY PARK DISTRICT HELD IN THE CONFERENCE ROOM OF THE HARVEY PARK DISTRICT ON WEDNESDAY, APRIL 20, 2016 AT 6:30 P.M.

PRESENT:

Commissioners: Stafford Owens; Barbara Moore; Eric Patterson and Anthony McCaskill. Also present: Director Kisha McCaskill and Attorney Chris Clark.

President McCaskill called the meeting to order at 6:30.

Commissioner Moore led the prayer and pledge was said by all.

ROLL CALL (Director McCaskill):

Commissioners: McCaskill – Yes; Moore – Yes; Owens – Yes; Patterson – Yes.

President McCaskill asked the Board to look at agenda and state if there were any additions or deletions. When the Board packet was prepared, the minutes from Ms. Searcy were submitted to HPD yesterday so if you would like to take some time to review the minutes, please do so. [Board reviewed the minutes.]

President McCaskill then reported to the Board: Before approval of the minutes, HPD received a FOIA (Freedom of Information Act) request from the Attorney General’s office submitted by Daryl Crudup. It was pointed out that it said this was an illegal meeting and it states how the meeting should be posted and where it should be posted.

President McCaskill read a paragraph as follows:

“Section 2.02 ... a public body to post an agenda for each regular meeting at principle office of the public body and at the location where the meeting is to be held at least 48 hours in advance of the holding of the meeting. A public body that has a website that has a full time staff of the public body maintained shall also post it on the website the agenda and any regular meetings of the pubic body.”

President McCaskill stated that he also forwarded the FOIA to Attorney Clark. He then stated that it is not necessary to post it in the facility, but have to make sure it is on HPD’s website, which it was on the website in the appropriate time. HPD did respond to the FOIA request that was submitted from the Attorney General’s office on behalf of Daryl Crudup.

Approval of the Minutes:

President McCaskill stated: Approval of the minutes for Wednesday, March 16, 2016, at 6:30 p.m.

MOTION was made by President McCaskill to approve the Minutes, and was seconded by Commissioner Owens.

ROLL CALL (Director McCaskill):

Commissioners: McCaskill – Yes; Moore – No; Owens – Yes; Patterson – Yes.

Matters of the Public:

President McCaskill asked for questions or comments from the public. (No comments from Public.)

Matters of the Commissioners:

President McCaskill stated that after 20 years, HPD bought a wrestling mat for the Harvey Twisters Wrestling Team. (President McCaskill passed around a picture of the wrestling mat to the Board.) It should be delivered in 6 weeks.

(No other comments from Commissioners.)

Treasurer's Report:

President McCaskill stated that the treasurer, Commissioner Patterson, was not present so he read from the submitted report as follows:

Corporate	--	\$ 67,546.78
Payroll	--	\$ 13,516.70
Building Fund	--	\$ 50,093.50
Recreation	--	\$ 75,107.98

Commissioner Patterson reported that the above report is as of Friday, April 15th. Commissioner Moore asked why there was so much money in the payroll account. President McCaskill asked Commissioner Moore to review the FY17 Budget that was approved. He further stated that the money was put in the payroll for the first 8 months so that we won't run short for the payroll. The corporate account is as written; the recreation account is \$75,000; and the Building account is \$50,000.

Commissioner Moore stated that she has not asked because she has been waiting for several months to receive information about the rental amounts for Gloria Taylor and Holmes Center. Director McCaskill stated that she would get the information for Commissioner Moore. President McCaskill asked the director to send that information via e-mail communication to all of the commissioners so that it would be on record. Dr. McCaskill confirmed that she would e-mail to all commissioners on Thursday.

Bills List:

President McCaskill asked if there were any questions or comments regarding the bills list. (No questions were asked.)

MOTION was made by President McCaskill to approve the Bills List, and was seconded by Commissioner Patterson.

ROLL CALL (Director McCaskill):

Commissioners: McCaskill – Yes; Moore – No; Owens – Yes; Patterson – Yes.

Old Business:

[No Old Business]

New Business:

President McCaskill stated that it was time to renew the insurance for HPD for May 1, 2016. Director McCaskill reported that the insurance analysis has been completed. They wanted to make sure that all the Parks and Facilities were covered. It was found that some of our Parks were not listed in previous insurance packages and some of our vehicles were not listed. Our insurance premium has not been raised in 4 years, but is going up this year because the rates are going up everywhere; however, our rates will remain the same because we had a reduction in staff. We will continue to use Dearborn Life as our regular casualty and liability insurance so we will be fully covered in the event a tragic incident occurs.

Commissioner Moore wanted to know if the correct amount was listed for IPARKs. President McCaskill stated that the bills list is for the month of April. He stated that Director McCaskill was referring to the Bills list for the month of April. Director McCaskill then reported that the amount that is shown on the bills list reflects the amount due for 2015-2016 year, which ends effectively on June 1st as HPD has no control over that. When they gave us the running list of the number of claims that the Harvey Park District has filed, going back to '98 – there was a significant number of claims filed so it is hard for HPD to get insurance with a small premium. Director McCaskill then stated that she would submit a copy of the portfolio to Commissioner Moore.

Commissioner Moore then stated that she would like to know exactly how much HPD would be insured for. Director McCaskill reported that she will send 2 e-mails on Thursday – one with the rental information, and the other would be the insurance portfolio.

Administrative Report:

Director McCaskill reported that there were committee projects going on across the board. Under recreations: Registration is currently taking place for the Harvey Park District Wildcats Youth Baseball Team, The Harvey Park District Harvey Finishers Track Club, The Harvey Park District Hip Hop Dancers, the Summer Camp registration is open. She then welcomed Sister Nation, a mentoring program for girls that started two weeks ago and that kick off went well. We have a new addition: We will be in partnership with the new Lady Mean Street basketball team, a new junior basketball for girls. It has been regulated for high school for several years and some of them have received college scholarships and will be joining The Harvey Park

District. HPD will provide this for our elementary school girls. Some of our program highlights: The Harvey Park District Small Fry – they went to Florida; they placed in the International Small Fry competition, they placed 11 out of 40 teams. The Twisters have been competing and because they have been winning, they are still in competition at this time. The senior program continues to grow and she commends everyone who participated in “Movie Day.” We will be doing this once a month. Everyone is encouraged to attend.

Director McCaskill gave a special “thank you” to Ms. Barbara Welch for donating her talents to HPD. She provides free facials for men and women every Tuesday, which is absolutely free.

Dates to remember: LIHEAP, is a service which provides gas and light bill payment for seniors and people who are experiencing hardship. They are focusing on light bills and will be at HPD on Thursday, April 21st from 1:00 p.m. to 4:00 p.m. They are focusing on seniors with high light bills or seniors with an emergency situation. The April Social is scheduled for Tuesday, April 26th at Gloria Taylor and please be reminded to RSVP. HPD is in collaboration with Jen Care, which will be hosting a Casino Day on April 29th – open to the public for ages 21 and older. There are flyers at the counter.

Harvey Park District will participate in the Illinois Parks Day at the Capitol in Springfield. This will be a great opportunity for us to lobby on behalf of HPD to bring in more money to fund our programs.

Lastly, with regard to recreation, there is a “Park Day at the Capital” trip and there is only a few seats left for that particular trip. If you are interested or no someone that is interested, please inform her and there is also information at the front desk.

Administrative:

Director McCaskill reported that the commissioners have identified problems with the minutes, so HPD is in the process of getting the minutes done as soon as possible.

The Parks projects are underway so you will see people working in the parks; there are renovations going on at Little League Park; we will be opening up the second baseball field – those fields will be open for the baseball season. We have been asking the citizens in the area if they had any comments or problems with the parks and most of the responses were regarding lighting and we are reaching out to DCEO with regard to lighting.

Director McCaskill reported that they have applied for a couple of grants, but because of past practices, HPD has been excluded until some things are cleaned up in the Park District and we are working on that as well.

Legal:

(No Legal)

Next Regular Meeting:

Next Month, Wednesday, May 18, 2016 at 6:30 a.m. The location is to be determined as we don't know if the meeting will take place at King or at Holmes to spread it out to other communities so that other citizens may participate.

Motion to Adjourn:

MOTION was made by Commissioner Patterson, and seconded by Commissioner Owens.

ROLL CALL (Director McCaskill):

Commissioners: McCaskill – Yes; Moore – Yes; Owens – Yes; Patterson – Yes.

Meeting was adjourned at 6:48 p.m.