

TOWN OF UNITY
Unity Select Board
MINUTES
November 13, 2017

PRESENT

Edward ("Ed") Gregory	Holly White, Tax Collector
William ("Bill") Schroeter	Rosemary Heino, Town Clerk
John Callum	Officer Michael Batista, Sheriff's Dept.
Harold Booth, Highway	Chief Jeff Matthews, Fire Department
Paul Moeller, Building/Health Insp.	

Ed called the meeting to order at 4:00 pm.

Holly presented the tax warrant to the Selectmen for review. Bill made a motion to approve and sign the warrant. Second by John. The rate is \$28.92, a reduction from year 2016's \$30.13. Bills will be out by Friday.

Rosemary asked the Selectmen to sign appointments for ballot clerks as follows: Judith Rastallis – exp. 2018, Tyyne Cox – exp. 2019, Linda Callum – exp. 2018, Gata Hudson – exp. 2019, Evelyn Page – exp. 2019. John made a motion to approve all. Second by Bill. All in favor.

Rosemary stated that Babbs' training with the state was rescheduled for December 5, 6, 7, & 8.

Officer Batista reviewed the October police log which had a total of 81 calls. The Board asked Officer Batista to look into the dumping incident on Cold Pond Road. The items were traced back to a Claremont resident. Harold cleaned it up and brought it to the Transfer Station. Tracy drafted an invoice for man hours and for the recycling cost for each item. Officer Batista will see if it could include a fine for dumping.

Chief Matthews asked who was going to paint the new office in the Fire Department. The Selectmen stated that Todd Gregory and Jim Petrin volunteered to do it.

The Board will look into providing burglar alarms for the Fire Department and the Sherrieff Department's new office.

Chief Matthews stated that the Fire Department needs a vent in the boiler room. Consensus of the Board to have him hire a contractor to install one.

Chief Matthews said that there is a real need for houses to be numbered properly in town. He asked about the possibly of adopting an ordinance. The Board said that

notices did go out in last year's tax bills. Jeff will write up another notice to go out with this year's tax bills.

John began the discussion on the Town Office configuration and suggested that Rosemary move to the current Selectmen's Conference Room. Holly move to the current Selectmen's Secretary's office and Tracy move into the current Sheriff's Departments office. Modifications for lighting and shelving can be made. Symquest will move and reconfigure computer workstations and Fairpoint will switch phone/fax lines as necessary.

Bill made a motion to approve the Minutes of November 6, 2017 as amended. Second by John. All in favor.

Paul Moeller discussed the new structure with building code violations on Britton Road. A witness saw smoke coming from a poorly vented pipe coming from the structure. Paul will re-visit the owners tomorrow. He would like to clarify that no one should be living in either the camper or the structure at this time.

Harold stated that he can get 6 tires from VIP for \$990.00. Consensus of the Board to have Harold make the purchase.

Harold stated that he ordered the lumber for the Cold Pond Road bridge deck. He will need to order approximately 3000 screws.

Tracy asked the Board if they wanted the Town maps laminated at a cost of \$12/ea. for a total of \$240.00. Consensus of the Board to get them laminated.

The Board read an e-mail from Stantec regarding the re-testing for PFAS on-site and off-site wells in Town notifying DES that the sampling will possibly take place in 2018.

Tracy stated that Symquest suggests that the office replace the UPS for the server. The quote is \$648.00. Consensus of the Board to purchase.

John made a motion to approve and sign a letter to Steve Janelle requesting that he remit payment to the Town. Second by Bill. All in favor.

Bill made a motion to pay \$72,080.86 to K.A. Stevens for paving on Stage Road. Second by John. All in favor.

The Board reviewed resumes for the Highway Laborer position. Tracy will set up interviews for next week.

At 8:15 pm Bill made a motion to adjourn. Second by John. All in favor.

Respectfully submitted,

Tracy Decker
Secretary

SELECTBOARD

Edward A. Gregory

William A. Schroeter

John M. Callum, Jr.