**Unity Area Regional Recycling Center**

95 Leonard Rd Phone: 568.3117

Thorndike, ME 04986 Fax: 568.3319

E-mail: uarrc@uninets.net www.uarrc.org

**Emergency Action Plan**

**In the event of a fire, take the following actions.**

1. Alert employees present at time of emergency by shouting “FIRE”, exit the building from closest marked exit, and muster at the large tree near driveway exit.
2. Be sure all resident patrons, if any, are aware of emergency and away from building.
3. In the event the warehouse is the location of the fire use the phone in the office building and dial **911;** give the dispatcher our location, **Unity Area Regional Recycling Center, 95 Leonard Road, Thorndike**
4. In the event the office building is the location of the fire use the phone in the warehouse and dial **911;** give the dispatcher our location, **Unity Area Regional Recycling Center, 95 Leonard Road, Thorndike**
5. **DO NOT attempt to use a fire extinguisher.**
6. **DO NOT re-enter the building.**

**In the event there is an unknown or potentially hazardous material dropped off take the following actions.**

1. Attempt to identify material from the upwind side and from a safe distance if label is intact. Use binoculars if necessary, from a safe distance to identify the material and possible leakage.
2. If identification cannot be made safely or the label is missing from the container call the **DEP Spill Hotline:** **1-800-452-4664**. Inform them of the situation and provide any useful information determined.