

Attending: Barb Staats, Randall Hughes, Steve Paradis, Paul Staubs, John Garza

Absent: Deb Hale

July 27, 2015 Minutes

Meeting was called to order by Steve Paradis at 7:05 pm

Minutes for the June meeting were not available for approval. June and July minutes will be approved at the August meeting.

**Unfinished Business:**

1. **Advertise for BPC member-2 vacancies**-continue to table until the next meeting

**New Business:**

1. **Discussion of ordinances**-BPC members reviewed and revised sections 1303.01 and 1303.02.
2. **Ed and Cindy Hall-Permit for deck-271 Polk Street**-Mr. Hall presented his completed application for a deck permit. Mr. Hall explained that the deck has been constructed and the project is complete prior to obtaining a permit. He also explained the BPC members that the project started as a smaller deck but ended as four decks. John Garza stated that he has been in contact with Mr. Hall about obtaining a permit and also the need for a footer inspection. Mr. Hall is however, within his setbacks. Steve explained to Mr. Hall that a footer inspection needed to be completed before a permit could be issued. Mr. Hall stated that in order to obtain the inspection of the footers, he (Mr. Hall) would have to remove steps or landscaping to satisfy the inspection. Steve suggested that John come out to the site in order to be able to complete an inspection. The second item to discuss was the pool house expansion. Mr. Hall had a bath house located on his property that he recently renovated and allowed his brother to move into. The bath house previously contained a bath, heating, and a refrigerator. Mr. Hall decided to place a stove and a hood for the stove to vent in the bath house. Steve suggested that the density should be reviewed along with the use of the property. Mr. Hall was advised that he should complete a permit application regarding the second issue which would require a change of use.
3. **Elect Vice-President**-Motion was made by Barb Staats to elect Paul Staubs as Vice President of the Planning Commission. Motion was seconded by Randall Hughes. Motion carried.
4. **Ed Johnson-survey of Mary Haynes property on Union Street**-Mr. Johnson explained to the BPC members that Ms. Haynes would like to subdivide her parcels of land. Each parcel of land would meet the ½ acre requirement after the division. BPC members reviewed the documents presented. Steve suggested that Mr. Johnson and Ms. Haynes speak to the neighbor, Lisa Kovatch, about the lot line adjustment and then come back to the BPC in August. This item was tabled for the next meeting.

**Attendee Concerns:**

**None**

**Adjournment:**

**Motion made by Barb Staats to adjourn the meeting at 9:15 pm**

**Seconded by Paul Staubs**

**Motion carried. The next meeting will be held on August 24<sup>th</sup>, 2015**