

Town of Lowell

2170 VT Rte. 100 Lowell, VT 05847

Tel: 802.744.6559 Fax: 802.744.2357

Solid Waste Implementation Plan

2015

Solid Waste Implementation Plan

The Town of Lowell is committed to actively participating and enforcing all new solid waste guidelines while providing education and support to residents of the Town, encouraging positive choices for waste management.

The Town of Lowell currently does not offer waste disposal services or drop off locations. All solid waste is handled by private haulers and residents are responsible for making their own arrangements. The Select Board does not see this changing in the foreseeable future, however, any future solid waste facility in the Town of Lowell will follow Vermont statute and solid waste rules for facility certification.

The Town of Lowell does offer free recycling drop off to all residents. All-in-one bins are located at the Town Garage and are open to all residents on Saturday's 10 a.m. to 12 noon. A Town employee is on site during these times to assist as well as educate and monitor that only acceptable materials are disposed of in the bin. The recycling program has been very successful and in the last year the Town has increased from one 6 yard bin up to one 42 yard bin to accommodate the capacity.

The Town of Lowell participates and actively promotes several events each year for waste management. In the spring and fall the Coventry landfill, and Casella Waste Management, assist the Town in offering residents a time to drop off household hazardous waste materials. In the spring the Town of Lowell participates in a tire collection event allowing all residents to dispose of car and truck tires locally for a nominal cost. These events are all made possible by the State Solid Waste Grant programs which help small Towns like ours offer these services.

The Lowell Graded School is the only school in the Town and approximately 100 students are currently enrolled. The Select Board and the Town Officials will actively work with the School to provide educational programs to the students and come up with new and exciting ways to engage the students in participating in recycling programs.

There are very few local businesses and most all are seasonal. All businesses will be provided with the local and state Solid Waste Plans and the Town will keep them informed of any changes.

With limited businesses, one school and a small population that is not offered any town funded solid waste disposal options, it is difficult to offer extensive statistics, analysis and projections at this time. The Town will strive to do its best to ensure all residents are continually updated on any changes in the state and local plans, work actively to educate the public and the students of the school and offer open forum options for voicing opinions about the subject.

SWME Profile

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| Name of SWME | Town Of Lowell 2170 VT Rte 100, Lowell VT 05847 Tel: (802) 744 6559 Fax: (802) 744 2357 Email: acarlson@lowelltown.org |
| Mission for Materials Management | The Town of Lowell is committed to providing education and resources to promote and support proper solid waste handling and easy accessibility of multi-material recycling options. |

General

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| G1 | Disposal and Diversion rates for the SWME's jurisdiction. Include the calculation of the total disposal and per capita disposal rate for municipal solid waste from the jurisdiction for the SWME. |
| Data tracking system: | There is a system in place for tracking and reporting diversion rates biannually and disposal rates annually (check box) |
| | Yes X No (If No please indicate the deadline date below for when system will be in place). |
| Plan for Annually tracking data: | There is currently no system in place for tracking diversion and disposal rates. Starting in 2016, haulers will be required to report to the Town on a quarterly basis. The Town will provide a disposal rate no later than July 1, 2016 for the first half of the year. It will be calculated and reported again in January of 2017 and every six months after. The diversion rate will be provided on July 1, 2017. The Town of Lowell had a total of 365 tons of waste brought to the Coventry Landfill in 2014. Lowell's population as of the last census in 2010 was 879 resulting in a per capita waster generation of .42 tons per person/year. |
| Expected Timeframe | Jul-05 |

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| G2 | Within 6 months of VT ANR approval, post approved SWIP on SWME website. |
| Plan for Posting: | Plan will be posted on Town Website once one is developed. The website is expected to be live by June 2016. Until that time hard copies will be available at the Town Clerks office for anyone requesting one; as well electronic copies can be provided on request. |

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| G3 | Within 3 months of VT ANR approval, submit one newspaper article or op-ed piece introducing SWIP. |
| Plan for Submittal: | The Town Administrator will submit an article to "The Chronicle" (A local wide-circulation newspaper) outlining Lowell's SWIP and the programs it contains for participation. |

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| G4 | Within 6 months of VT ANR approval, conduct a survey of constituents on current knowledge; including variable rate pricing, recycling, organics, C&D, HHW/CEG, electronic waste, and universal waste. Survey to be done at beginning and end of SWIP term. |
| Plan for Surveys: | Within 6 months of SWIP approval the Town of Lowell will develop and distribute a survey that will at minimum include all questions included in the template provided by the Vermont Agency of Natural Resources. The survey will be available at the Town Clerk's Office, electronically, my US mail, distributed at annual Town Meeting, and posted on the Town Web Site. The Town of Lowell will use feedback from this survey to assess the success of recycling programs, make changes to hours and services offered as suggested and as feasible, and make adjustments to the future Solid Waste Plan as needed. This survey will be repeated again in the year 2020. |

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| G5 | Hold two public meetings during SWIP term, one before the end of the second year, the second in the fifth year. |
| Planned Meeting Schedule: | Meetings will be held on Town Meeting day and the SWIP will be added to the warning as an article to be reviewed and discussed allowing for public comment. This will be done in March of 2017 and 2020. |

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| G6 | Develop and maintain a webpage linked to a homepage for the SWME that lists regional management options for waste material (A through Z). |
| Date Planned for publishing Webpage: | Town Website with links to solid waste management information will be available to the public by June of 2016. |

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| G7 | Adopt and implement variable rate pricing for municipal solid waste from residential customers and show plan for bringing haulers and facilities into compliance. |
| Description of Program and copies of ordinances passed: | As of 2016 there is no Municipal solid waste in Lowell however, the Town will ensure future facility compliance with VRP through an annual audit of future facility pricing. Private haulers will receive copies of the local and State Solid Waste Plan and will be updated of any changes within the Town. Private haulers, listed below, will be required to comply with The Town Of Lowell Variable Rate Pricing Ordinance attached. Haulers will be required to register as a hauler with the Town and verify that they are complying with the pricing ordinance at the disposal locations. The following haulers will receive an introduction letter with the registration form attached. They will be required to submit the information to the Town no later then March 31, 2016 with directions to report rates annually in accordance with the Town of Lowell's Variable Rate Pricing Ordinance. |

Private Haulers Servicing the Lowell Area:

Austin's Rubbish & Roll-Off Service – West Charleston, VT (802) 895-4396

- Residential & Commercial waste collection
- Roll-Off service
- Residential & Commercial recycling collection

Myers Container - Winooski, VT (802) 655-4312

- Weekly residential curb-side trash collection
- Weekly residential curb-side recyclable collection
- Roll-Off service for recyclables
- Weekly commercial dumpster trash collection
- Weekly commercial dumpster recyclable collection

Casella Waste Management, Inc. – Montpelier, VT (800) 223-7045

Commercial curb-side trash collection
Weekly residential curb-side recyclable collection
Roll-Off service for C&D
Weekly residential dumpster trash collection
Weekly residential dumpster recyclable collection

Dave's Giroux Rubbish Removal – Newport, VT (802) 334-5757

Weekly residential curb-side trash collection
Roll-Off service for C&D
Weekly residential dumpster trash collection

Diamond Rubbish – PO Box 343, North Troy, 05859 (802) 988-4067

Weekly residential curb-side trash collection

Gabucci Rubbish Removal LLC – 632 Webster Road, Orleans, VT 05860 (802) 754-577

Weekly residential curb-side trash collection

Aldrich Rubbish Removal – PO Box 54, West Charlestown, VT 05872 (802) 895-4303

Weekly residential curb-side trash collection

Planet Aid – Assorted Locations – (603) 594-4175

Textile recycling

Paul LaBrecque Rubbish Removal – PO Box 732, Barton, VT 05822 (802) 754-2587

Weekly Residential & Commercial waste & recycling collection

Recyclables

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| R1 | Work with at least 10% or 2 schools (whichever is greater) to implement a school-wide waste reduction program (covering recyclables, organics, and HHW) each year ensuring that 50% of schools are reached by end of SWIP term). Please describe how you plan to work with the schools each year. |
| Description of program: | <p>With help from Casella Waste Management, the Town will provide the Lowell Graded School with information and support on regulations to ensure that all mandated materials are being recycled. The Lowell Graded School is currently recycling however, the Solid Waste Coordinator working with the Green Team will conduct a training session with the School staff to ensure they are following state guidelines and offer assistance on the program on an ongoing basis. This training will occur in the spring of 2016.</p> <p>The Town Solid Waste Coordinator has spoken with the After School Program Coordinator about implementing an afterschool "Green Team". This would be a fun educational experience for all ages that would teach kids about recycling, solid waste and "thinking green". The program has been completed in the fall of 2015 and winter of 2016. The Lowell Green Team, with guidance from the Solid Waste Coordinator is currently planning additional educational activities with the Lowell Graded School</p> |
| Expected Timeframe: | September 2015 and ongoing. |

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| R2 | Implement an ongoing multi-media public outreach campaign to inform the residents and businesses of the preferred practices to recycle materials including plan for raising awareness of the provisions from the UR law: 7/1/15-landfill ban and public space recycling. |
| Description of campaign: | Casella Waste Management provided the Town with a mass mailing to all residents and businesses. This mailing illustrated acceptable recyclable materials. An attendant is also present in Lowell during recycling drop off times to educate and provide updates on rules and regulations. |

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| | <p>Notices, posters and pamphlets, will be posted at the Town Clerk's Office, and recycling rules and events are posted in the annual Town Report. Each August a newsletter is inserted in the Lowell Town tax bills which highlights household hazardous waste events as well as local recycling hours of operation. Deadlines such as July 1, 2020 for food scraps; and July 1 2016 for leaf and yard debris, and clean wood debris will be included in this outreach. Milestone dates for personal, business, and event oriented activities from the URL will be included in this material. The Lowell Green Team working with the Solid Waste Coordinator will draft a "Letter to the Editor" notice to Lowell citizen's and businesses discussing the recycling mandates (July 2015), lawn and wood debris bans, and the food scraps ban focusing on the 2020 deadline. The Green Team will also post the materials on the web-based "Front Porch Forum" site.</p> <p>All information will be made available on the Town website as of the end of June 2016.</p> |
| Expected Timeframe: | Ongoing and website beginning in 2015 and webpage updates in June 2016. |

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| R3 | <p>Conduct outreach to at least 2% or 20 businesses/institutions (whichever is greater) in the region per year to increase their recycling and access to recycling in their public spaces, ensuring that a minimum of 10% of the businesses and institutions have been reached by the end of the SWIP term.</p> |
| Description of outreach plan: | <p>All businesses are currently aware of the recycling services that the Town offers and they will be updated as changes are made.</p> <p>Literature and educational materials will be provided to the business and the Solid Waste Educators will visit all businesses within the next year to speak with them about the Solid waste regulations to ensure mandated materials are being recycled, discuss upcoming changes, offering support and resources if needed. Currently the town provides recycling at the Town Garage and the Lowell Graded School will be visited to encourage and assist in compliance during the spring of 2016 by the Solid Waster Coordinator and Lowell Green Team.</p> |
| Expected Timeframe: | Ongoing. Initial visit with businesses will be conducted by December 2016. |

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| R4 | Provide technical assistance for waste reduction at public and private events. |
| Description of program: | The Town of Lowell Web site will provide links to various resources for the public. The Town Web Site will include information regarding the Coventry Landfill's HHW collection days in the Spring and Fall of 2016 and the activities of the Green Team in Lowell. The key target dates of the URL will also be posted along with a copy of the URL. Information will also be available through the Town Clerk's Office. When plans are made for large events, organizers will be referred to the Town web pages to help ensure awareness and compliance with the targets for waste management. |
| Expected Timeframe: | This information will be made available by June 2016. |

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| R5 | Include outreach & options for textile reuse and recycling. |
| Description of program: | The Town of Johnson (approximately 10 miles south) has a clothing collection bin. The Town of Lowell will ensure residents are notified that these sites are available for their use. |
| Expected Timeframe: | Ongoing. To be posted on Town Web-Site along with locations of other resources such as metal drop off and books. |

Organics

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| O1 | Work with at least 10% or 2 schools (whichever is greater) to implement a school-wide waste reduction program (covering recyclables, organics, and HHW) each year ensuring that 50% of schools are reached by end of SWIP term. |
| Description of program: | See R1 above. Organics will also be discussed at the planned informational meetings. The Solid Waste Coordinator will work with the school on reporting organics waste and disposal. The Town of Lowell is committed to tracking the Lowell Graded School's organics diversion program, and following up as needed. The Lowell School currently composts it's organic wastes as part of the Farm to School program. Personnel from the Environmental Assistance Office (EAO) will work with the Lowell Green Team and volunteers from the Lowell Graded School to perform an audit of Hazardous products in the school in an effort to reduce their volume. The Green Team and EAO will help identify Environmental preferable alternatives and promote their use in the school. |
| Expected Timeframe: | Ongoing. |

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| O2 | Implement an ongoing public education and outreach campaign to inform the residents, businesses, and institutions (hospitals, nursing homes, colleges, correctional facilities, and other large waste generators) of the better ways to manage organic materials. Must include at a minimum the plan for raising awareness about the organics disposal bans (leaf and yard debris and food scraps) and food recovery hierarchy from the UR Law. |
| Description of campaign: | The Town of Lowell will post information regarding organics waste management, upcoming disposal bans and disposal options on the Town Web site, in the Town Report and by US mail when available. When the Town develops newsletters, posters and other communication to the Town to be mailed in tax bills or posted at the Clerk's office it will include this information when possible. The Town will also provide a link to the brochure titled " Build your own compost bin" on it's web page and provide copies at the Town office. The Lowell Green Team will organize a "How to Compost" workshop in Lowell during the spring-summer of 2016. This Lowell event may be presented with the assistance of the Master Composter program at UVM. Churches in Lowell will also be informed of requirements regarding organic food wastes and offered assistance where necessary in complying with requirements of the URL. The Town of Lowell will investigate the possibility of buying a quantity of recycling and composting bins that it will lend out to event planners in Lowell. |
| Expected Timeframe: | The Town will be begin posting and promoting proper Organics recycling and disposal laws in June of 2016. The focus until then will be on regular recyclables. |

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| O3 | Conduct outreach to at least 2% or 20 food based businesses and institutions (whichever is greater) within their jurisdiction each year, ensuring that at a minimum 10% of the business and institutions are reached by the end of the SWIP term. |
| Description of outreach plan: | The 5 businesses where food is served in Lowell will be notified before State regulations change on organic waste disposal. These businesses include: Cajun's Snack Bar, Hidden Country Restaurant, Missisquoi Lanes, Lowell General Store, and The Rendezvous B & B. The Solid Waste Coordinator, Lowell Green Team and Celia Riechel of Vermont Solid Waste Program will conduct visits to all of these businesses to ensure they are informed on the State regulations, required mandates concerning food scraps, and other recyclables and important deadlines. The options available for the diversion of food scraps and (and leaf & yard debris if appropriate) will be discussed. Businesses will be encouraged to inquire about local chicken and pig/hog farmers as possible locations to dispose of their non-meat organic food scraps. The Solid Waste Coordinator will offer support when requested to do so. |
| Expected Timeframe: | Visits to food based businesses will occur by July 1, 2020 and will be ongoing after that as required and when changes in requirements are implemented. |

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| O4 | Provide technical assistance for waste reduction at public and private events. |
| Planned Tasks: | <p>The organizers of the annual FOLK (Friends of Lowell Kids) Festival at the Lowell Graded School and the Christmas Craft Fair (also held at the Lowell school) can utilize school recycling and composting facilities. The organizers will be made aware of the facilities. These are currently the only two large events in Lowell. However, smaller events such as church dinners, bingo, and other Lowell Graded School events generate food scraps. Lowell churches will be contacted or visited by the Lowell Solid Waste Coordinator to assist in complying with organic (and recycling) food scrap management. If any additional events that may generate food scraps are proposed, the organizers will be made aware of the waste reduction rules and offered assistance where necessary. The Town of Lowell will investigate buying and lending out compost bins to event organizers. Some churches in Lowell already have gardens and compost food items remaining after sponsored events. The Town of Lowell will provide a link at its website to generic recycling signs that local event organizers can utilize.</p> |
| Expected Timeframe: | Beginning in fall of 2016. |

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| O5 | Contact and collaborate with local food redistribution groups and networks to conduct outreach and education to food service businesses and institutions about the opportunities to donate quality food within the region to feed people. |
| Planned Tasks: | <p>The Town of Lowell does not have groups that fit this category located in their Town. However if a food donation possibility arises, the Food Pantry of the Northeast Kingdom Community Action (NEKCA) group in Newport will be contacted.</p> <p>Information and resources will be available on the Town Website and should the Town become aware of other, closer, food distribution groups in the area, it will inquire into the possibility of taking food to these groups.</p> |
| Expected Timeframe: | Contact information regarding the NEKCA group in Newport will be posted on the Lowell Website. |

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| O6 | Establish or promote year-round collection location for leaf and yard debris within SWME region. List existing location or the plan to establish and timeline for reaching operational capacity. |
| Planned Tasks: | Residents will be notified that disposal is available at the Coventry Landfill and the Hyde Park transfer stations. Outreach and information will be provided through the web site, postings in the Town Report, email messages and notices at the Town Offices. |
| Expected Timeframe: | |

Construction & Demolition (C&D)

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| C1 | Implement a multi-media outreach campaign to inform the residents and businesses of the preferred practices for the reduction of C&D materials generated and for end-of-life management. |
| Description of campaign: | Contractors and carpenters will be invited to attend an annual informational forum, hosted by the Town and the Solid Waste Coordinator, to discuss the reduction and recycling of construction and demolition materials (C&D). The Town feels this is the best venue for our rural area to discuss problems and share information, resources and successes. The meetings will be public and advertised in the local paper and on the town website when it is operational. Information will also be sent to all known carpenters and contractors by mail, email and phone calls to offer assistance and answer any questions. Information will be posted on the web site and be available at the Town Clerk's Office. |
| Expected Timeframe: | No later than December 2016. Ongoing education and support will be available. |

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| C2 | Establish a recycling program for clean landfill prior to July 1, 2016 to coincide with the UR Law. |
| Description of program: | The Town will research possibilities for clean wood recycling as well as look at possible drop off locations. |
| Expected Timeframe: | Contracts or designated drop offs will be established no later than July 2016. |

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| C3 | Establish at least one collection location for asphalt shingles collection and drywall by end of the SWIP term in each SWME's jurisdiction. |
| Planned Tasks: | Lowell will work with Casella Waste Management and the Coventry Landfill site to establish a drop off location for these materials. |
| Expected Timeframe: | Collection site will be identified no later than July 2016. |

HHW & CEG

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| H1 | Work with schools and VT ANR's Environmental Assistance Office to provide information and technical assistance on HHW/CEG hazardous waste handling, disposal, waste reduction, recycling and assistance accessing cost effective disposal options. Work with at least 10% or 2 schools (whichever is greater) each year ensuring that 50% of schools are reached by end of SWIP term. |
| Description of program: | <p>Lowell will continue to participate in twice yearly Household Hazardous Waste Disposal events with the help of Casella Waste Management and the Coventry Landfill site. These events will be posted on the town website, in newsletter's and in the Town Report (Februarys) and included in Town Tax Bills (August). The Lowell Green Team and personnel from the EAO will work with the schools to conduct an audit and reduce the toxicity and volume of HHW/CEG waste. The Town will connect the school with the Environmental Assistance Office for resources on Hazardous materials safety and handling. The Town of Lowell will send flyers to Septic Tank pumpers in the area encouraging residents to keep hazardous waste out of the septic stream.</p> <p>Yearly presentations to the school will include information on these events and educate the school and students on what hazardous waste and conditionally exempt generator waste consists of.</p> |
| Expected Timeframe: | Current and ongoing. |

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| H2 | Implement a multi-media outreach campaign to inform residents, businesses and institutions of environmentally preferable purchasing and of the preferred practices for hazardous materials including pharmaceuticals. |
| Description of program: | Posters, flyers and information on the Town Website will be made available to all residents and schools on making smart choices for preferred practices. The Lowell Green Team will develop material discussing possible EPP alternatives, local availability of EPP alternatives, and information regarding costs. These posters and flyers will be in prominent places within Town Offices, at the Lowell Graded School and at town meetings. |
| Expected Timeframe: | Spring 2016. |

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| H3 | Work with 2% or 20 (whichever is greater) of businesses and institutions within jurisdiction per year on proper disposal and waste reduction information, ensuring that at a minimum 10% of the business and institutions are reached by the end of the SWIP term. |
| Description of program: | Site visits will be made to all businesses to provide education on hazardous waste materials and proper disposal techniques. Businesses will be provided the phone number and Web-page of the Environmental Assistance Office, Efficiency Vermont and other similar organizations. Support will be provided where possible and communication will be kept open for changes in the future. |
| Expected Timeframe: | Visits to be conducted by end of 2016. |

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| | Site visits will be made to all businesses to provide education on hazardous waste materials and proper disposal techniques. Businesses will be provided the phone number and Web-page of the Environmental Assistance Office, Efficiency Vermont and other similar organizations. There are minimal CEGs located in Lowell (1 or 2). |
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| H4 | <p>Year 1: Establish a minimum of 2 HHW/CEG events per year, or access to a permanent facility.</p> <p>Year 2: Demonstrate that year-round HHW/CEG collection exists for additional MMP-specified materials, provide 2 HHW/ CEG events per year or access to a permanent facility for items not listed.</p> <p>Year 3: Demonstrate that year-round HHW/CEG collection exists for additional MMP-Specified materials, provide 3 HHW/CEG events per year or access to a permanent facility for products not listed.</p> |
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| | <p>Year 4: Demonstrate that year-round HHW/CEG collections exists for additional MMP-Specified materials, provide a minimum of 3 HHW/CEG events per year or access to a permanent facility for products not listed, ensure households have access to HHW/CEG event or permanent facility within 15 miles.</p> <p>Year 5: Demonstrate that year-round HHW/CEG collections exists for additional MMP-Specified materials, provide a minimum of 4 HHW/CEG events per year or access to a permanent facility for products not listed, ensure households have access to HHW/CEG event or permanent facility within 15 miles.</p> <p>Ensure that minimum requirements outlined in MMP under Convenience are met each year.</p> |
| <p>Description of plan for each year:</p> | <p>Year 1: The Town has participated in 2 household hazardous waste events each year and advertised to residents in various media forms, including the Annual Town Report (Februarys) and via a flyer inserted into the town tax bills (August). The Town also holds a local tire collection event yearly for residents. These services will be continued.</p> <p>For future years: the Town will work with Casella Waste Management to provide drop off of materials at their Coventry Landfill site. Locations of drop off locations for other materials such as clothing, metal, electronics and tires will be posted on the Town Website. Specifics include: E-waste can be taken to the Westfield Recycling facility and recycled at the Coventry Landfill; used oil can be taken to local garages; paint can be recycled at Poulin Lumber or Sticks & Stuff in Derby; batteries at the Westfield Recycling facility, or Irasburg Recycling facility; flourescent lights at the Albany or Derby Recycling Centers; mercury thermometers at County Home Center in Morrisville or Poulin Lumber in Derby; and scrap metal at the Westfield Recycling facility, and, local propane dealers should be consulted about where to recycle propane tanks. In the 3rd and 4th years of the plan, Lowell will team with other independent towns such as Barton and Coventry to hold at least 3 HHW collection days. In the 5th year of this plan a 4th HHW event will be held in conjunction with these towns.</p> <p>Information will also be included in the survey distributed to the Town and residents will be asked for their feedback on which services they would like locally and which they still use in neighboring Towns. Lowell can then assess if more local drop off points should be established.</p> |
| <p>Expected Timeframe:</p> | <p>2016 and expanded for the duration of the SWIP term.</p> |

Sludge, Septage and Residual Wastes

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| S1 | Implement a public education and outreach campaign to inform residents and businesses of the quality and beneficial uses of Vermont’s biosolids and residual wastes to address public perceptions and to educate residents and businesses to not dispose of household hazardous wastes, pharmaceuticals, and other chemicals in wastewater and septic systems. |
| Description of program: | Lowell will provide fliers to describe the dangers of disposing household hazardous waste, pharmaceuticals, and other chemicals into onsite septic systems. This information will be posted on the Town Website when operational and will be presented on the survey distributed in the spring of 2016. |
| Expected Timeframe: | 2016 and ongoing as changes and updates are needed. |

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| S2 | SWMEs shall work with their respective municipalities, plant operators, and septic service providers to encourage the beneficial use of biosolids and septage. |
| Description of program: | The Town of Lowell does not have Municipal water or sewer service. The Town will reach out to septic service providers invite them to informational meetings and provide educational materials and support when needed. |
| Expected Timeframe: | Ongoing. |

Public Participation Plan. Describe the process that will be used to ensure early and sustained public participation in development and implementation of the plan. Local citizens, businesses, organizations, and solid waste management facility owners should be notified of the opportunities to participate in the public process for plan development and implementation.

The Town of Lowell and the Solid Waste Coordinator will do everything it can to encourage and promote participation in solid waste planning and implementation. Public meetings will be held and participation and feedback will be encouraged through a Town wide survey asking for feedback and suggestions. The survey will be an ongoing project so that residents are not under a timeline to respond but encouraged to submit their thoughts and suggestions on a yearly basis. All information will be taken into account when organizing the following meeting, education curriculum or town wide newsletter.

The Town website will be the center of all information and will be constantly updated with news and events that the Town can get involved in. Household hazardous waste events, community recycling and tips on home compost will all be posted. It will also include links and resources for outside information from solid waste entities and drop off locations in the area. Residents will also be encouraged to ask questions and obtain printed materials from the Town Clerk's Office.

The Solid Waste Coordinator is also working on implementing a "Green Team" as an afterschool program at the Lowell Graded School. This will get children of all ages actively participating in fun recycling yet educational activities and spreading the word amongst the other students. This was conducted in the fall of 2015 and winter of 2016 and is a wonderful opportunity to offer education in the schools. If successful, the plan is to continue this program each term with a new group of students. Cassella Waste Management will be assisting with printed materials and ideas for the "Green Team".

List proposed dates, times, and locations for two public meetings held during SWIP term (in the second and fifth years) and the purpose of each meeting. It is anticipated that there may need to be adjustments made, this is asked so that thought is put into the timing of when and where these meetings should be held.

Town meeting will be used as the forum for public meeting in regards to the SWIP adoption and an article will be placed in the warning stating such and allowing time for public comment. The warning is not yet written but once it is, the Town will include a copy in the yearly reporting.

The warning will be added in 2017 and year 5 – 2020. Town meeting is held each year in the first week of March.

Describe plan for webpage development within six months of SWIP adoption if required content does not already exist.

The Town Clerks office will be implementing a new Town web-site that will be active and available to the public no later than May 2016. The Town Clerks office and Select Board are still in the planning stages of the Web site and are researching options to have the site created using external resources or have internal staff create and maintain content.

The website plan includes a page to include information on Household Waste, maintenance, Solid Waste Implementation Plan and links to the state and regional plans. This page will also have sections for children with educational materials on waste reduction and recycling along with information for adults on recycling programs, upcoming regulations and what services the town offers to the residents.

A formal template for this page of the web site has not yet been designed but the Town will be working on it as the Web site is planned and developed.

Solid Waste Siting Guidelines: Currently the Town of Lowell does not have any Solid Waste Siting Criteria.

Attachments:

- **Ordinance against Unlawful Dumping**
- **Household Hazardous waste events notice from The Town Report; newsletter sent with tax bills.**