



APC Property Management

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Resale Certificate Request Form

Community Name: _____

Property Address: _____
Street Number Street Name

City State Zip Code

Requestor's Name: _____

Requestor's Address: _____
Street Number Street Name

City State Zip Code

Requestor's Phone: (_____) _____ - _____

Requestor's Email: _____

- By checking this box, I understand APC Property Management charges \$200.00 to prepare a Resale Certificate and requires payment in advance.

I will make a payment with:

- Check/ Money Order** *(Please mail payment.)*
- Paylease Online** *(I have used the online resource to make the payment of \$200.00 with the understanding that I must select *Resale Documents under the *Property drop box, to pay for my request.)*

Once payment has been received along with this completed form (and email confirmation if using the online payment method), the Resale Certificate will be emailed to the requestor. This process may take up to two (2) business days from receipt of payment and request form.

If you prefer the Resale Certificate to be mailed please provide the recipient's name and mailing address here:

Requestor's Signature

Date