



Minutes Date & Time	Friday, September 22, 2017 – 1:00 P.M.
Executive Board	Jennifer Leui – President Greg Henson – President-Elect Kathryn Fuller – Immediate Past President David Birdsall – Interim Treasurer Heather Meyer – Secretary
Directors	Stacey Henderson Greg Henson Eric Rieckers Georgia Spencer

1. General		
a.	Roll Call – Jennifer Leui, Heather Meyer, Georgia Spencer, David Birdsall, Greg Henson, Erik Rieckers Absent – Kathryn Fuller, Stacey Henderson, Faith Brown, Kory Kelly	
b.	Approve Meeting Minutes –	
c.	Approve Treasurer’s Report -	
2. Committees		
a	Programs – TBD We discussed a schedule at the Retreat. See Planning Schedule. A-May-Zing Race Initially scheduled for October 12. We discussed at Retreat and determined it is best to postpone to November due to lack of time and participation to properly plan. See Planning Schedule.	
b.	Education – Faith (Absent)	
c.	Publications – Kathryn (Absent)	
	MailChimp	
	Newsletter	
	Website	
	Social Media – Heather No new items	
d.	Scholarship – TBD Need a Scholarship Chair.	
e.	Certifications – TBD Need a Certifications Chair.	
f.	Membership – Heather Monthly Call with Perry White For chapter presidents and membership chairs. Learned to work our Institute membership roster. Stay updated to members dropping off and aide in membership retention. Next meeting October 27th at 10 am. Monthly Social We will begin a monthly social called “The 509” – No Host social, visit different venues around Spokane. See Planning Schedule. Telephone Tree In an effort to increase attendance and participation, it was determined we should revisit the Telephone Tree in which we divide the CSI Membership List amongst our Chapter and call members to invite them to socials and monthly meetings. It seemed to increase participation in the past; hoping to do so again.	

	g.	Golf - Kory Kelly Golf Tournament went well. Heather and Jennifer volunteered to assist. Georgia and Greg played.	
3. Old Business			
	a.	Chapter Insurance (Events) During Bi-Region Conference, Jennifer learned that other Chapters obtain insurance for their events as well. Jennifer forwarded Portland Chapter's insurance contact to Matt. Where did we leave this?	
4. New Business			
	a.	New Interim Treasurer, David Birdsall David Birdsall was nominated Interim Treasurer to CSI Spokane Chapter (Motioned by Greg, seconded by Eric, approved by all). Due to circumstances beyond our control Matt was let go of his position. All information will be further released and discussed at the October Board meeting when there are more in attendance.	
	b.	New Director, Georgia Spencer Heather resigned her position as a Director and Georgia was nominated as a Director. (Motioned by Eric, seconded by Greg, approved by all).	
	c.	Board Resolution No. 09-01 Approved at Retreat. Resolution authorizes Jennifer and David to open a new checking account and authorizes two signers on the account at all times. (Motioned by Georgia, seconded by Heather, all approved).	
	d.	Chapter Insurance (D & O Liability) <i>Directors and officers liability insurance (often called "D&O") is liability insurance payable to the directors and officers of a company, or to the organization(s) itself, as indemnification (reimbursement) for losses or advancement of defense costs in the event an insured suffers such a loss as a result of a legal action brought for alleged wrongful acts in their capacity as directors and officers. Such coverage can extend to defense costs arising out of criminal and regulatory investigations/trials as well; in fact, often civil and criminal actions are brought against directors/officers simultaneously. Intentional illegal acts, however, are typically not covered under D&O policies.</i> We need to get this in place ASAP. David will work on getting quotes.	
	e.	CSI Region Conference They are looking for program speakers. Let Jennifer know if you're interested.	
	f.	NW Region Conferences – A Look Ahead Do we want to join with another Chapter? Is 2022 okay or do we prefer a different year? Cook Inlet 2018 – Bi Region with West Region Willamette Valley – 2019 Idaho – 2020 Mt. Rainer – 2021 Spokane – 2022 Big Sky 2023 Portland – 2024 Capital – 2025	
5. Events			
	a.	CSI Region Conference – May 2-6,2018, Anchorage, AK	
6. Next Meeting			
	a.	Thursday, October 5, 2017 at ALSC Architects, 7:00 A.M.	
	b.	Conference Call Phone Number 1-866-228-5702 Access Code 247061	