



## Minutes of Mirfield Town Council Meeting

**Held on:** Tuesday 17<sup>th</sup> May 2016 at 7.30pm

**Held at:** St Mary's Community Centre, Church Lane, Mirfield

**Councillors Present:**

S Guy (Chairman), J Nottingham, M Burton, M Bolt, P Tolson, D Pinder, P Blakeley

**In Attendance:**

Clerk: Lisa Staggs

Public: J Tomlinson Walsh, K Ashford, R Baker

Press: None

**MTC20/2016** **Chairman's Welcome and Remarks:**

The Chairman Cllr Guy wished those present a good evening. He stated that council was not quorate with only 5 Cllrs.

**7.32pm Cllr Blakeley arrives MTC now quorate.**

**7.34pm Cllr Burton arrives.**

**MTC21/2016** **Public Question Time:**

Cllr Guy **Proposed** to suspend standing orders and bring forward MTC30(1) & MTC27(1) Cllr Pinder **Seconded Vote: All in favour**

**MTC22/2016** **Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

**Cllrs:** A Burton, J Taylor, K Taylor, J Hirst, V Lees-Hamilton, K Sibbald  
Cllrs were concerned at the lack of attendance and apologies. Cllr Bolt stated that it was embarrassing considering the council were now having to pay for the hire of a venue for the meeting.

**MTC23/2016** **Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

Cllr S Guy – Royal British Legion, Mirfield Rifle Volunteers, Mirfield Library

Cllr Pinder – Royal British Legion, Mirfield Rifle Volunteers, Mirfield Community Partnership, West Yorkshire Crime Stoppers

Cllr Tolson – Team Parish

Cllr Blakeley – Mirfield Roundtable

**MTC24/2016** **Confirmation of Minutes**

To approve minutes of the Annual Council meeting of 3<sup>rd</sup> May 2016 as a true and correct record including payments of **£2839.55**

MTC12(4) should read Cllr Ibberson Proposed not Cllr Bolt Proposed. Cllr Bolt **Proposed** once the amendment was made the minutes were a true and correct record Cllr Pinder **Seconded Vote: All in favour**

**MTC25/2016**

**Matters Arising From The Minutes:**

To receive information non the following ongoing issues and decide further action where necessary.

1. To receive an update on defibrillators – Cllr Blakely confirms he has no update. Cllr Guy reports that a further training evening would be hosted by John Spikings at Old Colonial.
2. To receive an update on Neighbourhood Plan – Cllr Bolt reports that he attended another meeting and reports that the group feels that more publicity is needed as attendance was low and only Cllr Bolt was present from MTC. Cllr Bolt states that Cllrs should be involved in the process as the town council are the body responsible for a Neighbourhood Plan.
3. To receive an update on Mirfield Public Toilets – Cllr Pinder reports that one of the toilet roll holders in the gents has been vandalised and the lock broken. Clerk reports Clan Services are to obtain a quote for one and if it is a reasonable price will proceed with the purchase under her delegated powers.
4. To receive an update on Historic England – Cllr Taylor absent no update, defer.

**MTC26/2016**

**Finance:**

To approve the following accounts for payment

<b>MAY</b>		
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Clerk L Staggs	May Salary	£ 693.85
HMRC	May PAYE	£ 182.76
St Marys	Room Hire (Meeting)	£ 20.00
Clan Services	Monthly Maintenance	£ 425.00
Zurich	Insurance	£ 761.20
Just Gardens	April Maintenance	£ 80.00
Just Gardens	Repair loose flags	£ 15.00
Npower	Christmas Lights Charge	£ 402.80
<b>TOTAL</b>		<b>£ 2580.61</b>

Cllr Bolt **Proposed** items 1-8 payment en block Cllr Pinder **Seconded Vote: All in favour**

9. To receive a bank reconciliation to 30/04/16 – **Noted**
10. To receive a spend/income comparison with the adopted budget - **Noted**

**MTC27/2016**

**Grant Applications:**

1. To consider grant applications submitted: Brought forward in MTC21. Mirfield Roundtable Sponsorship Mirfield Beer & Music Festival – **7.40pm Cllr Blakeley leaves the room.** Karl gives a presentation of the Festival informing MTC that in the 4 years it has grown year on year and they are in a position to host in a larger venue and include a stage with local bands. It is a 3 day event Friday 8<sup>th</sup> July-Sunday 10<sup>th</sup> July with a cost of £7.5k. Cllrs consider the sponsorship options. Cllr Guy states that a completed grant application is required before a definite decision can be made. Clerk confirms this can be downloaded from the website and emailed to her to

circulate. Cllr Pinder **Proposed** a recommendation for the sponsorship of the Music Stage @ £250 and to endorse at the next meeting when the grant application form is received Cllr Bolt **Seconded Vote: All in favour.**  
**7.51pm Cllr Blakeley returns. Karl, Reuben & Jenny leave.**

Cllrs discuss revising the grant criteria as per a previous meeting. Cllr Bolt reads through YLCA model grant application and criteria. He states MTC should look at funding things that were mentioned by residents in the Mirfield Matters survey. Cllr Guy & Clerk to liaise over grant criteria and circulate to Cllrs to review and adopt at the next meeting.

2. To receive updates from previously approved grants: **None**

## MTC28/2016

### Planning

1. To consider planning applications received from Kirklees Council.

2016/91139 – **Noted**

2016/93008 – **Noted**

2016/93009 – **Noted**

2016/91364 – **Noted**

2016/91350 – **Noted**

2016/91406 – **Noted**

2016/91390 – **Noted**

2016/91429 – **Noted**

2016/91465 – **Noted**

2016/91432 – **Noted**

2. To consider planning decision notifications from Kirklees Council – **No Comments/Noted**

3. To consider potential controversial applications: **None**

## MTC29/2016

### Internal Matters

To receive information on the following items and decide any action where necessary.

1. To agree Chairman's Allowance – Cllr Pinder **Proposed** to leave the allowance at £1000 and agree payment to Cllr Guy Cllr Blakeley **Seconded Vote: All in favour**
2. To appoint Internal Auditor – Cllr Pinder **Proposed** to appoint Yorkshire Internal Audit Services Cllr Blakeley **Seconded Vote: All in favour**
3. To discuss the purchase of & the laying of a wreath at Ypres – Cllr Guy reports that he will be going to Ypres on Friday 27<sup>th</sup> May and whilst there will meet with the Burgemeester & Director of Tourism. Cllr Pinder **Proposed** MTC purchase a wreath to the value of £25 from RBL and Cllr Guy lays the wreath at Ypres on behalf of MTC Cllr Burton **Seconded Vote: All in favour** Cllr Guy reported that Zurich confirmed the chains can be taken & worn as long as they are either on Cllr Guy's person or locked securely away. Cllr Pinder offered to donate a History of Mirfield book and Cllr Guy confirmed he would donate 2 MTC ties. Cllr Bolt **Proposed** the presentation of a scroll on behalf of MTC from Cllr Guy **Cllr Pinder Seconded Vote: All in favour** Clerk to source this and agree wording with Cllrs Pinder & Guy.

## MTC30/2016

### Community

To receive an update/discuss/note

1. To receive an update from Friends of Mirfield Library – Brought forward in MTC21. Jenny is present and updates MTC stating that the new electronic equipment is in place and the drop boxes are proving positive. Tourist Information display cabinets have arrived and will be installed shortly. The planting in the garden will commence Thursday, courtesy of Mirfield

Roundtable. She confirms the Garden Party is 11th June for Queens birthday and that publicity for the Arts Festival is underway. She thanks Richard Hartley for all his help with the Social Media for this event. Jenny hands out copies of the flyer and itinerary. Cllr Bolt is concerned that as MTC sponsored the marketing/publicity by grant for the Arts Festival that this is not noted on the flyer. Jenny confirms that all sponsors will be noted on the back of the leaflet that is to be handed out on the day.

2. To receive an update from Mirfield Tennis Club – Clerk updates Cllrs and refers to the email circulated earlier in the day. She reports that the idea of a Fob system for public access by the Tennis Club and LTA has been declined by Kirklees as owners of the courts. Kirklees stated they recognise the importance of providing free public access to the courts and to progress this intend to contact the Tennis Club with a view to ensuring that free and unfettered public access is provided as soon as possible.

## **MTC31/2016**

### **Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. Fields In Trust - **Noted**
2. HTF Events – **Noted**
3. YLCA South Pennine Branch Meeting – **Noted**
4. YLCA Delivering & Devolving – **Noted**
5. YLCA Transparency Fund – **Noted**
6. Email Community of Resurrection - Stocksbank Park (Received after agenda prepared) – Cllrs all agree that it is the responsibility of Kirklees to make sure the grass is cut in the Mirfield Parks. Clerk to inform Community of resurrection.

## **MTC32/2016**

### **Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Clerk reported that the allotment fence had been repaired and updated Cllrs on the hedges at Bankfield. Cllr Bolt asked the Clerk to advise Martyn Connell, Cllr Ibberson & Cheryl Tyler of the upcoming Community Donation presentation to Knowl Park. Cllr Nottingham reports that he emailed the resident regarding traffic on Bank St. Clerk reports that My Mirfield have donated a cheque for £1600 from the Raffle/Auction from the awards evening for the purchase of the defibrillator at Mirfield Business Centre and a contribution for the Queens 90<sup>th</sup> Birthday Bonfire.

Cllrs discuss the attendance of Cllrs and agree apologies must always be sent prior to the meeting as stipulated.

## **MTC33/2016**

### **The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 7<sup>th</sup> June 2016**

Time Meeting Closed.....**8.34pm**.....