

## APPROVED

### Arrowbear Park County Water District

Regular Meeting

September 15, 2016

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 15, 2016 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Mark Bunyea  
Director Rick Weber  
Director Pat Oberlies  
Director Terisa Bonito

#### Directors who were absent:

#### Also present were the following:

General Manager Huff  
Secretary Caroline Rimmer  
Fire Chief Isaiah Hall

#### Visitors who were present:

Ouida Rendelman  
Santiano Rivera  
Mark Peterson  
Cindy Peterson

#### Open Session

President Wymer called the meeting to order. Chief Hall led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, all Directors were present.

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Bonito. After a brief discussion regarding the Expenses and Budget for the month of August, the Consent Agenda was approved. Motion passed by unanimous vote.

#### Public Comments:

Santiano Rivera had questions regarding how late he could make a payment but stated that he was borrowing money from a friend and would pay his bill on Monday, September 19, 2016.

Mark and Cindy Peterson wanted the \$30 shut off charge on their bill removed. President Wymer explained the current District policy and reminded the Peterson's that if Staff is dispatched to a property due to non-payment, there is a \$30 charge. President Wymer told the Peterson's that the District's staff would research their issue and present it at the October Board meeting. The Petersons and Mr. Rivera left the meeting.

#### Staff Reports:

- A) Supervisor Miller was excused from the meeting. General Manager Huff reported a total of 57 maintenance issues for the month of August. There were 11 shut offs/turn ons for non-

pay/payment received, 2 customer requests to turn off/on water, 10 turn ons/offers for plumbing repairs, 4 New Owners, 4 customer service issues, 5 meter re-reads, 0 Liens filed/released 19 meter replacements, 0 main repairs, and 2 service line repairs. General Manager Huff briefed the Board on the status of the pipeline project.

- B) General Manager Huff presented his staff report stating that he received a Proposed Scope of Work from KWC Engineering regarding a proposed study to address the issues of the Waste Water Treatment Agreement. Director Weber asked if Running Springs Water District was going to continue proposing charging by EDU's (Equivalent Dwelling Units), with General Manager Huff replying that he had not heard back from General Manager Ryan Gross recently. Director Bonito asked if General Manager Huff could have a conversation with John Eagan at Engineering Resources and General Manager Huff replied he would contact John Eagan but had contacted KWC because he felt Engineering Resources might be a little bit of a conflict since they had drafted the Running Springs Master Plan and were their engineers as well. President Wymer added that John Eagan has been the District's Engineer for a long time, perhaps longer than with Running Springs and his allegiance should be to us. General Manager Huff told the Board that obtaining a second opinion from another engineering firm might be a little pre-mature, adding that letting current negotiation and communication would be prudent. General Manager Huff reported what he had reviewed with KWC, the term "Fair & Equitable," and discussed that EDU's are used to estimate when no metering or historical data is available. President Wymer asked if Running Springs Water District used sewage meters with Vice President Bunyea replying that they do not. General Manager stated that by reviewing the proposal from KWC Engineering, he has determined that there would be significant cost involved and that nothing has been committed to at this point. President Wymer asked General Manager Huff is he could check with General Manager Gross from Running Springs Water District, to see if there had been any new information with General Manager Huff replying that the best case scenario would be to be able to work the contract out between the two Districts. President Wymer asked if Running Springs was waiting to determine what Arrowbear Park County Water District would do, with General Manager Huff replying that he did not believe this was the case and that he felt they were weighing their options. Resident Ouida Rendelman asked if the number of replacements of meters was due to the Pipeline Project with General Manager Huff replying that the Technicians were behind in the replacement schedule and were working toward meeting the aging meters replacement goals. President Wymer asked General Manager Huff about the Peterson's complaint with General Manager Huff explaining briefly the sequence of events that led to the Peterson's \$30 shut off fee.
- C) Chief Hall reported on the Fire Department calls for the month of August. There were a total of 13 calls, 11 were in-District and 2 were out-of-District. Chief Hall reminded the Board of the use of the Water Tender at the Pilot Fire and said that information for its use had been submitted to the O.E.S. (Office of Emergency Services) for reimbursement. Chief Hall reported that the Water Tender was going to be down for service, explained how the Volunteers rotated shifts during the Pilot Fire, and that there were no injuries on the Pilot Fire. Vice President Bunyea asked why there were so many that responded to the call on August 4, 2016 on the Summary of Calls, with Chief Hall replying that all the Volunteers were at the Fire Department for Drills when the call came into the station. President Wymer confirmed the Training was changed back to Thursday night with Chief Hall. Director Weber asked why Running Springs Fire Department would come to an assault in

Arrowbear Lake with Chief Hall stating that the assault occurred in Running Springs, and the Running Springs Fire Department released Arrowbear Lake Fire Department at the scene. President Wymer asked what the status was with regard to the vehicles and trailers being stored at the commercial property on Highway 18 with Chief Hall replying that we have to wait in line for the County Code Enforcement to take additional action and that if an immediate threat to life and safety were to occur, fines would be levied. President Wymer asked Chief Hall for County Code Enforcement's telephone number and said that the storage of vehicles and trailers on the property is bringing down property values. Chief Hall stated that the owner of the property has refused to cooperate and was given a verbal Cease and Desist Order. President Wymer asked if there was enough fire flow should there be a fire on the property with Chief Hall replying that if there were an issue, the owner would be responsible. President Wymer asked about the quonset hut that had recently sold with Chief Hall relaying the new owner's name and that the new owner was planning on having a woodworking shop. Chief Hall will contact the new owner with information about fire regulations. President Wymer asked about the status of the opening of the old Deer Lick Lumber property with Chief Hall replying that it will be a large animal hospital and the owners are taking their time with the renovations. Resident Ouida Rendelman wanted to know when Burtec would be opening their facility and was concerned about the noise and odor from trash trucks being stored at the facility with Chief Hall replying that once a business passed inspection there was little he could do. Director Weber asked what could be done about the individuals who were growing marijuana on the top of their house, with Chief Hall replying that Director Weber should contact the Sherriff's department for any issues regarding the growing of marijuana. President Wymer stated that she was proud of Arrowbear Lake Fire Department as she saw the flag was at ½ staff for 911. Chief Hall informed the Board of the re-certification conducted by Morango Fire Department's Chief, relayed the information about Arrowbear Lake Fire Department receiving appreciation with regard to fighting the Pilot Fire, and reminded the Board about the Open House at the Fire Department on September 17, 2016 from 10:00 AM until 4:00 PM. Chief Hall said the Department was going to have hot dogs, chili, chips and fire prevention materials for the children. Chief Hall was hoping to attract at least 5 new Volunteers and appreciated the support of the Board and staff. Chief Hall reported that Arrowbear Lake Fire Department would be participating in the Charles Hoffman Fall Festival.

President Wymer excused any individuals who were not required for the balance of the meeting.

#### Discussion / Action Items:

##### A) Board

1. There was a discussion with a Motion to approve the allocation of FY 15-16 actual Master Plan funds of \$11,627.04 and Budget Surplus funds of \$310,132.70 to Water, Sewer, and Fire unrestricted net assets accounts as detailed on FY 2015-2016 Unrestricted Funds Allocation worksheet.

Motion made by Director Bonito, seconded by Director Oberlies and approved by unanimous vote.

#### Announcements:

- ##### A) President Wymer had no announcements.

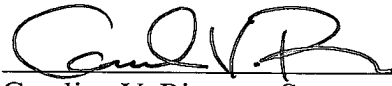
- B) Director Bonito had a copy of General Manager Huff's review, Vice President Bunyea remarked that the tax revenue was up by 5.5%.
- C) Staff had no announcements.

The next board meeting will be October 20, 2016 at 6:30 PM

Adjournment of Open Meeting:

There being no further business, President Wymer adjourned the Regular Meeting at 7:55 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary