

MONTHLY TREASURER'S REPORT

Grant School PTA
2015/2016 School Year

Balance on Hand at Beginning of Month:	[A]	\$ <u>101,182</u>		
		03/01/16		
		Mar-16	YTD	Budget
Income				
Community Donations				
Annual Imagine Campaign	[Note 1]	\$ (600)	\$ -	\$ 53,000
Mission Hills Town Council			500	650
Other Community Donations			287	-
Total Community Donations		(600)	787	53,650
Community Fundraiser				
AmazonSmile			352	500
Book Fair Income		5,384	12,317	10,000
Box Tops for Education			452	1,250
Gecko Garden Income		607	2,607	1,000
Grant Gala			-	30,000
Halloween Carnival Income			17,534	15,000
Jamba Juice Income			58	500
Jogathon Income		4,446	9,946	25,000
Restaurant Fundraiser		75	659	1,500
Running Club		90	1,660	-
Script Income		305	1,374	1,500
Stehly Farms		685	685	1,500
Wine Tasting Event			2,297	5,000
X-mas Trees			495	750
Total Community Fundraiser		11,592	50,437	93,500
Logowear (Grant Gear)			670	2,000
PTA Membership		10	2,577	2,000
Total Income		\$ 11,002	\$ 54,470	\$ 151,150
Gross Profit		\$ 11,002	\$ 54,470	\$ 151,150
Expenses				
Fundraising Expenses				
Book Fair Expense			\$ 6,965	\$ 10,000
Grant Gala Expense		530	1,090	15,000
Halloween Carnival Expense			11,178	12,000
Jogathon Expense		9,685	9,685	5,000
Wine Tasting Event			899	5,000
Total Fundraising Expenses		10,215	29,818	43,000
General and Administrative				
Accounting and Payment Processing Software		73	579	850
Bank Service Charges			8	250
Insurance			216	210
Marketing Expenses				
Logowear (Grant Gear)			1,479	1,500
Printed Materials and Signage	[Note 2]	(57)	1,349	2,500
Total Marketing Expenses		(57)	2,828	4,000
Membership Expense		288	1,534	1,050
Office Supplies		749	978	200
Payment Processing Fees		20	198	700
Professional Services				
Accounting		550	565	600

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		03/01/16		
		Mar-16	YTD	Budget
Total Professional Services		550	565	600
Taxes		80	80	100
Website and Email		125	565	500
Total General and Administrative		1,828	7,550	8,460
Hospitality				
1st School Day - Donuts			120	150
Back to School Class Reveal			169	150
Kindergarten Orientation			138	500
Monthly Chatio Meet & Greet			-	300
PTA Meetings		106	516	750
Safety Committee Appreciation			108	200
Summer Picnic Expense			244	650
Teacher Acknowledgment				
Teacher Appreciation Week Gifts			-	200
Teachers Thank You Lunch			144	700
Teachers Welcome Back Lunch			610	700
Total Teacher Acknowledgment		-	754	1,600
Total Hospitality		106	2,050	4,300
Other Programs				
Library Program		33	744	1,000
Middle School				
Academic League/ Quiz Bowl			190	180
GeoBee			100	125
Junior Model United Nations			-	550
Middle School Dance			-	450
Middle School Orientation			128	150
Middle School Promotion			336	800
National Honor Society Membership			-	385
Spelling Bee			136	200
Total Middle School		-	890	2,840
Other Enrichment Programs				
Assemblies	[Note 3]	(1,500)	-	3,000
School Trips			-	3,000
Subscriptions			12,113	12,500
Total Other Enrichment Programs		(1,500)	12,113	18,500
Other Teachers' Salary & Benefits		7,348	7,348	-
Total Other Programs		5,881	21,095	22,340
S.T.E.A.M. Programs				
S.T.E.A.M. Teachers' Salary and Benefits				
Art Program		2,610	10,953	14,500
Science Program		3,450	22,350	36,500
Total S.T.E.A.M. Teachers' Salary and Benefits		6,060	33,303	51,000
Science Enrichment				
Family Science Night			651	1,000
Gecko Garden			310	1,500
Science Fair			272	500
Science Olympiad		591	591	600
Total Science Enrichment		591	1,825	3,600
Total S.T.E.A.M. Programs		6,651	35,127	54,600

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		03/01/16		
		Mar-16	YTD	Budget
School and Staff Support				
Associated Student Body			1,479	2,000
School Supplies		2,703	8,922	15,000
Teacher Discretionary Funds				
Teacher Special Request			500	1,000
Total Teacher Discretionary Funds		<u>-</u>	<u>500</u>	<u>1,000</u>
Total School and Staff Support		<u>2,703</u>	<u>10,901</u>	<u>18,000</u>
Total Expenses		<u>\$ 27,385</u>	<u>\$ 106,541</u>	<u>\$ 150,700</u>
Net Operating Income (Loss)		<u>\$ (16,383)</u>	<u>\$ (52,071)</u>	<u>\$ 450</u>
Net Operating Income				
Other Expenses				
Fraud		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Other Expenses		<u>-</u>	<u>-</u>	<u>-</u>
Net Other Income		<u>-</u>	<u>-</u>	<u>-</u>
Net Income (Loss)	[B]	<u><u>\$ (16,383)</u></u>	<u><u>\$ (52,071)</u></u>	<u><u>\$ 450</u></u>
 Less: Previous Month's Activity				
Cleared in Current Month [Net Amount]	[C]	\$ -		
 Add: Current Month's Activity				
Not Yet Cleared Bank [Net Amount]	[D]	\$ 4,815		
 Balance on Hand at End of Month:	[=A+B+C+D]	<u><u>\$ 89,614</u></u>		
		03/31/16		
		<i>Data OK</i>		

Notes:

- [1] Processed transfer of Imagine funds to Foundation.
- [2] Includes Reimbursement from Foundation for PTA paid printed materials.
- [2] Reimbursement of Bike Rodeo Expenses paid by Grant

Submitted by: Alisa Loigman, Treasurer
ptatreasurergrant@gmail.com

Grant School PTA
STATEMENT OF ACTIVITY DETAIL
 March 2016

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Revenue/Expenditures							
Revenue							
Community Donations							
Annual Imagine Campaign							
03/04/2016	Deposit			DoTopia donation	PTA Checking	500.00	500.00
03/04/2016	Deposit			Sempra donation	PTA Checking	100.00	600.00
03/07/2016	Check	3943	Grant Community Foundation	Funds belonging to Foundation	PTA Checking	-1,200.00	-600.00
Total for Annual Imagine Campaign						\$ -600.00	
Total for Community Donations						\$ -600.00	
Community Fundraiser							
Book Fair Income							
03/04/2016	Deposit		Deposit	Book Fair	PTA Checking	5,179.71	5,179.71
03/26/2016	Deposit			Book Fair Check	PTA Checking	204.04	5,383.75
Total for Book Fair Income						\$5,383.75	
Gecko Garden Income							
03/26/2016	Deposit			Mission Hills Garden Club Donation	PTA Checking	607.00	607.00
Total for Gecko Garden Income						\$607.00	
Jogathon Income							
03/28/2016	Deposit		Deposit	Jogathon Donations	PTA Checking	4,446.21	4,446.21
Total for Jogathon Income						\$4,446.21	
Restaurant Fundraiser							
03/26/2016	Deposit			Boudin Bakery Fundraiser	PTA Checking	74.69	74.69
Total for Restaurant Fundraiser						\$74.69	
Running Club							
03/04/2016	Deposit			Running Club	PTA Checking	90.00	90.00
Total for Running Club						\$90.00	
Script Income							
03/02/2016	Deposit		script income	ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip	Script Checking	1.40	1.40
03/17/2016	Deposit		script income	ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip	Script Checking	297.99	299.39
03/30/2016	Deposit		script income	ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip	Script Checking	5.63	305.02
Total for Script Income						\$305.02	
Stehly Farms							
03/04/2016	Deposit			Fall 2015 to February 2016	PTA Checking	685.00	685.00
Total for Stehly Farms						\$685.00	
Total for Community Fundraiser						\$11,591.67	
PTA Membership							
03/26/2016	Deposit			1 Member	PTA Checking	10.00	10.00
Total for PTA Membership							

						\$10.00	
Total for Revenue						\$11,001.67	
Expenditures							
Fundraising Expenses							
Grant Gala Expense							
03/15/2016	Expenditure		SOS Entertainment	DJ Package (full payment)	PTA Checking	530.00	530.00
Total for Grant Gala Expense						\$530.00	
Jogathon Expense							
03/04/2016	Check	159	Circus Mafia		PTA Checking	250.00	250.00
03/17/2016	Check	3950	Michelle Harris	Teacher 10%	PTA Checking	203.00	453.00
03/17/2016	Check	3954	Dennice Rousey	Teacher 10%	PTA Checking	264.00	717.00
03/17/2016	Check	3988	Margaret Steinberg	Teacher 10%	PTA Checking	190.00	907.00
03/17/2016	Check	3992	Melinda Wollitz	Teacher 10%	PTA Checking	269.00	1,176.00
03/17/2016	Check	3953	Dave Martocchio	Teacher 10%	PTA Checking	207.00	1,383.00
03/17/2016	Check	3987	Monica Spingola	Teacher 10%	PTA Checking	132.00	1,515.00
03/17/2016	Check	3947	Elizabeth Crawford	Teacher 10%	PTA Checking	115.00	1,630.00
03/17/2016	Check	3948	Rebecca Crawford	Teacher 10%	PTA Checking	291.00	1,921.00
03/17/2016	Check	3951	Leslie Jimenez	Teacher 10%	PTA Checking	202.00	2,123.00
03/17/2016	Check	3989	Michelle Lovern	Teacher 10%	PTA Checking	189.00	2,312.00
03/17/2016	Check	3949	Rita Ginns	Teacher 10%	PTA Checking	141.00	2,453.00
03/17/2016	Check	3993	Grant School	Teacher 10% - Middle School (paid to school)	PTA Checking	887.00	3,340.00
03/17/2016	Check	3955	Erica Segale	Teacher 10%	PTA Checking	90.00	3,430.00
03/17/2016	Check	3944	Rachel Dennenberg	Randy's Custom Screen Printing	PTA Checking	4,647.87	8,077.87
03/17/2016	Check	3990	Shararch Williams	Teacher 10%	PTA Checking	204.00	8,281.87
03/17/2016	Check	3952	Anne Kidder	Teacher 10%	PTA Checking	342.00	8,623.87
03/17/2016	Check	3945	Gina Caparell	Teacher 10%	PTA Checking	125.00	8,748.87
03/17/2016	Check	3946	Denise Carroll	Teacher 10%	PTA Checking	254.00	9,002.87
03/17/2016	Check	3986	John Snyder	Teacher 10%	PTA Checking	280.00	9,282.87
03/17/2016	Check	3991	Allison Wilson	Teacher 10%	PTA Checking	402.00	9,684.87
Total for Jogathon Expense						\$9,684.87	
Total for Fundraising Expenses						\$10,214.87	
General and Administrative							
Accounting and Payment Processi							
03/03/2016	Check	130	Intuit QB Payments		PTA Checking	49.45	49.45
03/10/2016	Expenditure		Intuit QB Payments	DEBIT PURCHASE - VISA INTUIT *QB Download from usbank.com. INTUIT *QB ONLIN800-286-6800CA	PTA Checking	23.97	73.42
Total for Accounting and Payment Processi						\$73.42	
Marketing Expenses							
Printed Materials and Signage							
03/08/2016	Expenditure		Sign King	DEBIT PURCHASE -VISA SIGN KING Download from usbank.com. SIGN KING 619-295-2700CA	PTA Checking	169.13	169.13

03/26/2016	Deposit		Grant Community Foundation	Reimbursement from Foundation for Imagine printing expenses paid by PTA	PTA Checking	-225.81	-56.68
Total for Printed Materials and Signage						\$ -56.68	
Total for Marketing Expenses						\$ -56.68	
Membership Expense							
03/01/2016	Check	3938	San Diego Unified Council of PTA's		PTA Checking	287.50	287.50
Total for Membership Expense						\$287.50	
Office Supplies							
03/16/2016	Expenditure			DEBIT PURCHASE -VISA APL*APPLE O Download from usbank.com. APL*APPLE ONLINE800- 676-2775CA	PTA Checking	748.92	748.92
Total for Office Supplies						\$748.92	
Payment Processing Fees							
03/02/2016	Check	129	Intuit QB Payments		PTA Checking	19.95	19.95
Total for Payment Processing Fees						\$19.95	
Professional Services							
Accounting							
03/04/2016	Check	3941	Andrew McCuen, CPA		PTA Checking	550.00	550.00
Total for Accounting						\$550.00	
Total for Professional Services						\$550.00	
Taxes							
03/04/2016	Check	3939	Franchise Tax Board		PTA Checking	10.00	10.00
03/04/2016	Check	3940	Attorney General's Registry of Charitable		PTA Checking	50.00	60.00
03/06/2016	Check	3942	Attorney General's Registry of Charitable	Registry of Charitable Trusts - Raffle Reg.	PTA Checking	20.00	80.00
Total for Taxes						\$80.00	
Website and Email							
03/18/2016	Expenditure		Constant Contact	DEBIT PURCHASE - VISA CTC*CONSTA Download from usbank.com. CTC*CONSTANTCONT855- 2295506 MA	PTA Checking	40.00	40.00
03/29/2016	Expenditure		GoDaddy	shop.grantgala.com SSL Renewal	PTA Checking	85.16	125.16
Total for Website and Email						\$125.16	
Total for General and Administrative						\$1,828.27	
Hospitality							
PTA Meetings							
03/10/2016	Expenditure		Dominos Pizza	March PTA Meeting Pizza	PTA Checking	56.93	56.93
03/21/2016	Expenditure		Grubhub	Budget Meeting Food	PTA Checking	49.50	106.43
Total for PTA Meetings						\$106.43	
Total for Hospitality						\$106.43	
Other Programs							
Library Program							
03/01/2016	Check	3934	Lori Erlenbach		PTA Checking	33.42	33.42
Total for Library Program						\$33.42	

Other Enrichment Programs

Assemblies

03/04/2016	Deposit			Reimbursement of Fronted Expense for Bike Rodeo	PTA Checking	-1,500.00	-1,500.00
Total for Assemblies						\$ -1,500.00	
Total for Other Enrichment Programs						\$ -1,500.00	

Other Teachers' Salary and Bene

03/01/2016	Check	3937	Grant K-8 School		PTA Checking	7,348.00	7,348.00
Total for Other Teachers' Salary and Bene						\$7,348.00	
Total for Other Programs						\$5,881.42	

S.T.E.A.M. Programs

S.T.E.A.M. Teachers' Salary and Art Program

03/01/2016	Check	3936	Sarah Ekedal		PTA Checking	530.00	530.00
03/17/2016	Check	3994	Joe Nyiri	Joe Nyiri Art Classes	PTA Checking	2,080.00	2,610.00
Total for Art Program						\$2,610.00	

Science Program

Science Lab Coordinator

03/01/2016	Check	3935	Elena Banks		PTA Checking	3,450.00	3,450.00
Total for Science Lab Coordinator						\$3,450.00	
Total for Science Program						\$3,450.00	
Total for S.T.E.A.M. Teachers' Salary and						\$6,060.00	

Science Enrichment

Science Olympiad

03/01/2016	Check	3932	data controls		PTA Checking	328.32	328.32
03/01/2016	Check	3933	Denise Santoro		PTA Checking	262.62	590.94
Total for Science Olympiad						\$590.94	
Total for Science Enrichment						\$590.94	
Total for S.T.E.A.M. Programs						\$6,650.94	

School and Staff Support

School Supplies

03/01/2016	Check	3931	Daniel Sakai		PTA Checking	19.48	19.48
03/01/2016	Check	150	staples		PTA Checking	49.90	69.38
03/01/2016	Check	149	Kaplan Toys		PTA Checking	546.37	615.75
03/02/2016	Expenditure		Amazon.com	Amazon Digital	PTA Checking	9.99	625.74
03/09/2016	Expenditure		Amazon.com	Office Conference Room Chairs (10)	PTA Checking	533.50	1,159.24
03/09/2016	Expenditure		Amazon.com	Umbrella shade and base for blacktop tables	PTA Checking	381.20	1,540.44
03/10/2016	Expenditure		Amazon.com	Office Conference Room Table	PTA Checking	620.97	2,161.41
03/11/2016	Deposit		Amazon.com	Refund: Amazon Digital	PTA Checking	-9.99	2,151.42
03/15/2016	Expenditure		Apple	Ms. Williams: Apple TV (projection to display board)	PTA Checking	74.52	2,225.94
03/21/2016	Expenditure		Amazon.com	Gecko Garden Umbrellas (replace vandalism damaged items)	PTA Checking	477.00	2,702.94
Total for School Supplies						\$2,702.94	
Total for School and Staff Support						\$2,702.94	

Total for Expenditures

Net Revenue

\$27,384.87
\$ -16,383.20

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