

## UNITARIAN MEETING HOUSE, Churchgate Street, Bury St Edmunds, Suffolk IP33 1RH

### LIST OF HIRE CHARGES:

The Unitarian Meeting House is normally available for hire from 8.00hrs until 23.00hrs hours Monday to Sunday. Very rarely by special permission it may be later but no later than midnight.

#### **SUNDAY TO 6pm FRIDAY**

Charge per hour for the first two hours	£15.00 per hour
Concessional charge per hour for first two hours for regular weekly term-time classes	£12.50 per hour
After two hours	£10.00 per hour

#### **FRIDAY (from 6pm), SATURDAY, BANK HOLIDAYS**

Charge per hour for the first two hours	£18.00 per hour
After two hours	£12.00 per hour

#### **Special rates for all-day hire (9.00hrs up 23.00hrs)**

Sunday to Thursday	£130
Friday and Saturday	£150

**Late Night Hire 23.00hrs to midnight.** Special permission required, ask before filling in the Hire Agreement. Charge on any day of the week £18.00

#### **Cancellation charges are as follows:**

The hirer is liable for all hire fees whether the venue is used or not. If the Hirer gives sufficient notice of cancellation, part or all of the hire charge may be rebated. The Management Company reserves the right to cancel as in the Terms and Conditions of Hire

#### **Charges for equipment – per day**

Digital piano £20

Kitchen £10

Crockery, cutlery and glasses £10 **NB** check what is available with Manager, before booking.

Last reviewed February 2014