

**NASSAU-SUFFOLK HIV HEALTH SERVICES PLANNING COUNCIL  
BOARD ROOM, UNITED WAY OF LONG ISLAND, DEER PARK, NY**

**July 10, 2019  
9:30 am – 11:30 am**

**MINUTES**

**MEMBERS PRESENT**

Anthony Santella, PhD, Chair  
Joseph Pirone, Vice-Chair  
Wendy Abt  
Gloria Allen  
Lisa Benz-Scott PhD  
Arthur Brown  
James Colson  
William Doepper  
Juli Grey-Owens  
Margaret Henry  
Teresa Maestre  
Barbara Martens  
Cathy Martens  
Martine Michel-Toure  
Johnny Mora  
Victoria Osk, Esq.  
Rev. Loring Pasmore  
Jacqueline Ponce-Rivera  
Felix Ruiz  
Traci Shelton  
Louise Square  
June Tappan  
Katelin Thomas

**MEMBERS ABSENT**

Ivan Arroyo  
Tania Chiu  
Clara Crawford  
Nancy Duncan  
Lawrence Eisenstein, MD  
Anthony Marmo  
Angie Partap  
Denise Ragsdale  
Erik Rios  
James Tomarken, MD  
Jessica Totino

**GUESTS**

Eileen Bryant  
Ernesto Hernandez  
Margaret Sukhram

**UWLI STAFF**

Georgette Beal  
Myra Alston  
Stephanie Moreau  
Katie Ramirez  
Victoria White

**COUNTY STAFF**

Tavora Buchman, MD  
Nina Sculo

**I. Welcome and Moment of Silence**

Anthony Santella PhD, Chair, called the meeting to order at 9:41 am. He welcomed everyone and introductions were made. One new member, Ms. Cathy Martens, was welcomed to the Planning Council. There was a moment of silence to reflect on the work we are doing and to remember those living with and affected by HIV/AIDS.

Dr. Santella made one announcement. There will be no SAP meeting on July 17<sup>th</sup> as listed on the 2019 Meeting Dates handout. The next SAP meeting is scheduled for September 4, 2019.

## **II. Public Comment**

There were no comments at this time.

## **III. Approval of May 15, 2019 Minutes**

Ms. Grey-Owens made a motion to accept the minutes as read, which was seconded by Mr. Ruiz.

12 Approved 4 Abstentions 0 Opposed - Motion Carried

## **IV. Administrative Update**

Ms. Beal announced the annual Part A grant application was released with a due date of September 30<sup>th</sup>. This information came shortly after the PSRA process was completed.

The RFP process has been concluded and all but one provider are in the contracting stage. A handout of all of the currently funded agencies with contact information was given to members. This information can also be found on the Planning Council webpage [www.longislandpc.org](http://www.longislandpc.org).

Ms. Beal reviewed the RFP awardees:

Medical Case Management – all seven currently funded agencies were reselected for funding. (NSUH, NUMC, SCDHS, HRH, SBU, Southampton and Options for Community Living, Inc.)

Early Intervention Services- all three former funded agencies were reselected for funding. (LIGALY, Thursday's Child and Circulo de la Hispanidad)

Oral Health Care- HRH was refunded. The only applicant for Nassau County, Long Island Federally Qualified Health Center (LIFQHC), was chosen for funding. The LIFQHC has not yet been contracted as it is in negotiations to modify its program to align with Part A requirements. The program will have a six month start up in September 2019.

## **V. Committee Reports**

### Executive Committee-

Mr. Pirone reported on the Executive Committee which met via conference call on Friday, June 28, 2019. The Committee discussed a date change for the September Planning Council meeting due to a mix up in room reservations and availability at United Way of Long Island. The Committee was updated on the RFP funded agencies for three priorities: Early Intervention Services, Medical Case Management and Oral Health Care. A discussion was held on Chair and Vice Chair positions for the Planning Council. The current Chairs rotate off in September. Members were identified and their names will be sent to the County for consideration and approval. The Committee was updated on the Planning Council's membership. Four 2<sup>nd</sup> term nominations and one 1<sup>st</sup> term nomination will be on the ballot for vote at July's Council meeting.

### Strategic Assessment & Planning Committee-

Ms. Osk reported that there the Priority Setting meeting of the SAP Committee was held on Monday, June 10, 2019. This meeting began with a data session to review epidemiological data for the Nassau-Suffolk region, Ryan White Part A utilization data and findings from the 2019 community forums, provider survey and consumer survey. This information was then used to rank priorities for the next fiscal year. Results of the priority setting process were sent to the Finance Subcommittee for use in determining allocations.

The Finance Sub-Committee met on Monday, July 17, 2019. The committee was provided with a brief overview of the data that was used during the priority setting process as well as additional cost and client utilization data on currently funded programs. After a lengthy discussion, the committee recommended and voted on allocations for FY20-21. The committee's recommendations were forwarded to SAP for review and vote.

The SAP Committee met again on Wednesday, June 19, 2019 where they reviewed and approved the Finance Committee's recommendations. The FY 2020-21 proposed rankings and allocations will be presented at today's Planning Council meeting for approval and a vote.

#### Consumer Involvement Committee-

Mr. McHugh reported there was no CIC meeting in June. The next CIC meeting is scheduled for Friday, August 9, 2019.

#### Clinical Quality Management Committee

Ms. Shelton reported the Clinical Quality Management (CQM) committee met on Thursday, June 27, 2019. The committee continued their discussion on the Oral Health QI project. The Committee reviewed an old Part A Oral Health Care brochure as well as current brochures from other regions. They discussed creating palm cards to be given out by medical case managers at the time of appointment and finalized questions to be included in comprehensive assessments.

The next CQM meeting is scheduled for Thursday, August 22, 2019.

The membership committee met immediately following the CQM meeting. Four 2<sup>nd</sup> term nominations and one 1<sup>st</sup> term nomination was discussed. All five were approved and will be on the ballot for a vote at July's Planning Council meeting.

#### VOTE

First Term Applicant:           **Candidate A**  
27 Yes 0 Abstentions 0 Opposed - Motion Carried

Second Term Applicant:       **Candidate B**  
27 Yes 0 Abstentions 0 Opposed - Motion Carried

**Candidate C**  
26 Yes 1 Abstentions 0 Opposed - Motion Carried

**Candidate D**  
26 Yes 1 Abstentions 0 Opposed - Motion Carried

**Candidate E**  
24 Yes 3 Abstentions 0 Opposed - Motion Carried

#### Priority Setting and Resource Allocation

Ms. Beal explained the PSRA process. She stated that the process takes place over the course of multiple meetings held by the SAP and Finance Subcommittee. These meetings are open to the public. The first session conducted by SAP, focuses on all of the data being looked at and reviewed when determining the rankings for the regions services priorities. This meeting is also attended by members of the Finance subcommittee so that all understand the committee's decision. This meeting began with the Nassau-Suffolk Data session including all EPI data, review of community forums, provider survey and discussion of new

data. Although the Consumer Survey was not complete at the time of this meeting, there was enough preliminary data to be removed to add to the review process.

Notable changes this year:

- Emergency Financial Assistance (EFA) moved up in ranking this year from number 11 to number 9.
- Housing moved up in ranking this year from number 13 to number 10.
- Food Bank, Substance Use and Medical Nutrition Therapy moved down accordingly due to the ranking changes in EFA and Housing.

It was clarified that based on last year's full data, our goal in the region is to get 66 (22%) of the 298 newly diagnosed people in care. In previous years, the region has done very well even exceeding this goal mainly through the identification of PLWHA in our hospitals.

The Out of Care (OOC) goal was also discussed. As of 12/31/17 there were an estimated 1,085 individuals diagnosed but not in care. The EMA has set a goal of engaging 108 (10%) into care. The OOC population is addressed by the demographic information provided by the state. Our EIS and MCM programs work to find and engage those OOC in addition to the multiple other agencies who are actively outreaching. There are many programs and initiatives in place in the EMA targeting this population.

Chart 1:

Ms. Beal reviewed and explained columns 1A, 1B, 1C and 1D to the Council.

There was a 2.8% decrease in RW Part A funding this year and this is a trend that will most likely continue due to the crisis in the southern states that hasn't been addressed.

In FY18, HRSA put a cap on the Part A grant ask amounts allowing for only 5% above level funding for the current year. MAI funds are a separate dollar amount but are included in the overall award total and cap.

Chart 2:

This chart focused on spending and utilization for 2018-19. The region did very well spending down the award and had a total unspent amount of only \$2,596 (.05%).

It was mentioned that ADAP amounts are very high per person due to the cost of medications. ADAP may get additional funds from money left untouched due to the slow startup of the new Oral Health Care program.

Chart 3:

This chart focused on other public funding. For example, Outpatient Ambulatory Health Services was ranked #1, but receives a small amount of money due to other well-funded entities such as Medicaid.

Chart 4:

This chart focused on the estimated number of clients to be served in FY19. There is an estimated 3,356 clients to be served for FY20.

Chart 5:

This chart was a reallocations worksheet. It explained all of the allocations by priority along with the grant ask at 5% above, 5% below and final ask.

Ms. Alston reviewed the chart. She explained that there was a slight decrease in Medical Nutrition Therapy, which was still above level funding at \$210,946. Food continually came up strongly as a need and resulted in an increased allocation under Emergency Financial Assistance (EFA). It was announced during the PSRA meeting that regions can now pay for eyeglasses under the EFA priority as well. The committee also looked at Medical Transportation due to the different funding streams in the region, such as Ryan White Part B and Medicaid/Logisticare. The Committee decided to reduce Transportation by \$5,000 and increase EFA by \$5,000. This was a minimal change to funds and allows room for increased food needs and to address eyeglass prescription needs as they arise. The region is looking into ways this can be done successfully.

Chart 6:

This chart focused on the final FY20 grant asked and preceded the Council's vote. Dr. Santella reviewed this chart with the Council and Conflict of Interest statements were explained and signed by all voting members. The process of abstaining from a priority vote was also explained.

The Council voted line by line as per the recommendations on Chart 6, voted on the core/support split and then lastly on the final grant ask.

VOTE

1. Mr. McHugh made a motion to accept, Outpatient Ambulatory Health Services at \$16,377 (0.33%) which was seconded by Ms. Abt.

25 Approved 2 Abstentions 0 Opposed - Motion Carried

2. Ms. Grey-Owens made a motion to accept, ADAP at \$47,234 (0.96%) which was seconded by Ms. Martine-Toure.

26 Approved 1 Abstentions 0 Opposed - Motion Carried

3. Ms. Shelton made a motion to accept, Early Intervention Services at \$313,220 (6.39%) which was seconded by Mr. Brown.

26 Approved 1 Abstentions 0 Opposed - Motion Carried

4. Ms. Tappan made a motion to accept, Medical Case Management at \$1,897,410 (38.70%) which was seconded by Ms. Grey-Owens.

19 Approved 8 Abstentions 0 Opposed - Motion Carried

5. Ms. Henry made a motion to accept, Medical Transportation Services at \$605,738 (12.35%) which was seconded by Ms. Allen.

25 Approved 2 Abstentions 0 Opposed - Motion Carried

6. Mr. McHugh made a motion to accept, Other Professional Services- Legal Services at \$582,721 (11.88%) which was seconded by Ms. Abt.

25 Approved 2 Abstentions 0 Opposed - Motion Carried

7. Ms. Shelton made a motion to accept, Oral Health Care at \$278,245 (5.67%) which was seconded by Reverend Pasmore.

26 Approved 1 Abstentions 0 Opposed - Motion Carried

8. Ms. Thomas made a motion to accept, Mental Health Services at \$921,157 (18.79%) which was seconded by Mr. Doepper.

23 Approved 4 Abstentions 0 Opposed - Motion Carried

9. Ms. C. Martens made a motion to accept, Emergency Financial Assistance at \$30,000 (0.61%) which was seconded by Ms. B. Martens.

22 Approved 5 Abstentions 0 Opposed - Motion Carried

10. Ms. Abt made a motion to accept, Housing Services, as a #10 ranked unfunded priority which was seconded by Ms. Grey-Owens.

27 Approved 0 Abstentions 0 Opposed - Motion Carried

11. Ms. Shelton made a motion to accept, Medical Nutrition Therapy at \$210,946 (4.30%) which was seconded by Ms. Tappan.

23 Approved 4 Abstentions 0 Opposed - Motion Carried

A motion was made by Mr. McHugh to accept the proposed rankings as a slate (#12-27) on Chart 6A: 2020-2021 Services Categories Recommended for Unallocated Ranking which was seconded by Ms. Shelton.

27 Approved 0 Abstentions 0 Opposed - Motion Carried

A motion was made by Mr. McHugh to accept the total grant request at \$5,768,292 and core/support split at 75/25 which was seconded by Ms. Thomas.

27 Approved 0 Abstentions 0 Opposed - Motion Carried

## **VI. Public Comment**

None at this time.

## **VII. Other Business/Announcements.**

Mr. McHugh announced that CARTs Consumer Advisory Board Annual Picnic will be held on July 27, 2019 from 12-4pm at Eisenhower Park- South Maple Section 46A near the Aquatic Center. All are welcome.

Mr. Hernandez announced that there was an upcoming G-Latino support group for Gay and Bisexual Spanish speaking males on Tuesday, July 16, 2019 6-8pm at 125 Kennedy in Hauppauge. The topic of this group will be "Listen To Me I'm HIV+".

Mr. Ruiz announced there were two meetings scheduled for Friday, July 12, 2019 at UWLI: World AIDS Day Planning Meeting scheduled for 10-12pm and a Suffolk ETE Meeting 1-3pm.

Dr. Santella made attendees aware of the Planning Council date change to September 18, 2019. He also reminded the Council about the error on the 2019 Meeting Dates Calendar and reiterated there would be no SAP meeting on July 17<sup>th</sup>.

## **IX. Adjournment**

A motion was made by Ms. Benz-Scott and seconded by Mr. Doepper to adjourn the July 10, 2019 Planning Council meeting.

27 Approved 0 Abstentions 0 Opposed - Motion carried.