

**Mesa Cortina Water & Sanitation District**  
**Board of Directors Meeting**  
**Tuesday, November 9, 2017**  
**Silverthorne Fire Station**

**Attendance**

**Board:** Billy Jack, Randy Rehn, Stan Wagon, Greg O'Neill, Jon Whinston

**Others:** Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping, Tim Flynn, Collins, Cockrel & Cole Law Firm

**Meeting was called to order at 5:00 PM**

**Minutes:** *A motion was made by Stan Wagon and seconded by Greg O'Neill to approve minutes of the October 3rd 2017 meeting. Motion unanimously approved.*

**Financials:** Financial reports through the end of September 2017 were sent via e-mail to the Board members. There was nothing out of ordinary and no discussion.

**New Business:**

**Water Test results**

-Jeff informed the Board that due to the results of the Lead and Copper test, the District is now required to conduct the Lead & Copper water test every 6 months. The current procedure is to collect samples from 5 homes within the development. Going forward we will need to test 10 home sites. We will need to conduct the test again in February 2018.

**Preliminary 2018 Budget**

-The updated preliminary budget draft with the 0% change and 3.25% increases in water fees was discussed. Jeff reviewed the revised estimated 2017 and the budget proposals of no increase and 3.25% increase. The Board had additional discussion on the numbers related to capital expenditures, flow testing and general fund balances.

*Billy Jack moved that the Board consider raising the District's 2018 Water and Sanitation rates by 2.0%; as soon as it can after providing the appropriate 30 day notice on the special District Association transparency website for the District. Jon asked to amend the rate to 2.5% to keep pace with the 2017 CPI increase. Billy agreed to the 2.5% rate. The motion was seconded by Greg O'Neill. Motion unanimously approved.*

*Randy Rehn moved to adopt Resolution 2017-11-1 to adopt the 2018 Budget with a contemplated 2.5% increase in rates after the 30 day transparency period and to amend a contingency item to expend all budgeted revenue. Motion was seconded by Billy Jack. Motion unanimously approved.*

*Stan Wagon moved to adopt Resolution 2017-11-2 appropriating funds as amended to include all fund balance. Motion was seconded by Randy Rehn. Motion unanimously approved.*

*Stan Wagon moved to adopt Resolution 2017-11-3 to certify general property tax and authorizing the certification of a zero mill. Motion was seconded by Randy Rehn. Motion unanimously approved.*

*Mr. Flynn was authorized to file the mill levy tax certification form with the Board of County Commissioners of Summit County before December 15, 2017.*

*Legal counsel was instructed to revise the above-resolutions as necessary to conform to the budget, as adopted by the Board, and authorized to substitute the revised pages with respect to the resolutions that were signed by the Board at the meeting. Mr. Flynn's office will coordinate with Mike Kurth regarding the filing of the adopted budget with the Division of Local Government before January 15, 2018.*

**Lord Gore intersection**

-Jeff informed the Board that The County has replaced the culvert in that area and completed paving. Jeff reminded the Board that the MCW&S is responsible for 2607 sq. ft. of that project due to the water line replacement construction earlier in the year.

**Water & Sewer installation**

-Randy suggested that we update our installation and maintenance guidelines to include more information with regard to methods and recommended materials.

**Next Meeting:** The next Board meeting will be December 12th, at the Silverthorne Fire Station.

**Meeting was adjourned at: 6:30 PM**