

Town of Parsonsfield
Selectmen Meeting Minutes

1. Approval of April 5, 2016, agenda /Selectmen reviewed and approved
2. Approval of March 29, 2016, minutes /Selectmen reviewed and approved/signed
3. Review and approve bills to be paid April 12, 2016, #22 //Selectmen reviewed and approved/signed
4. Review ads- Roof Bid –continue to 4/12/2016 3:30 pm workshop/Continue
5. Town Clerk’s Office, CEO, Sheriff, ACO,
 - (1) Town Clerk Report –No comments
 - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue to 5/12/16. CEO stated there has been an increase in Building permits issued.
 - (3) York County Sheriff Report-3rd Tuesday of each month
 - (4) Animal Control Officer –FYI Monthly Report
6. Selectmen’s review and signatures of approval.
 - (1) Financials
 - (2) Sacopee Rescue request for \$9,000 of Capital Reserve for purchase of new ambulance /Continue-email sent to Chief with Selectmen questions/ comments on procedure for issuing Capital Funds.
 - (3) Ron L. Beaulieu & Company Financial Statement Audit Engagement letter-signatures needed/Selectmen will review-continued to March 29th meeting. /Continue //Selectmen reviewed and approved/signed
 - (4) FYI-MSAD#55 draft April 6, 2016, School Board agenda, March 2nd, 4th, 23rd, draft minutes, and 2016-2017 School Calendar-draft.
 - (5) FYI-Invite to Province Lake Golf Club for Province Lake restoration.
7. Road Commissioner–Road work by Town Crew –pot holes/Emergencies only.
5. **NEW ITEMS–(1) April 3-April 10 work plan –POs.** /Selectmen reviewed and approved/signed
 - (a) RC request for crew Flagging/Traffic control certification
 - (b) None
 - (c) Maine DEP Culvert replacement grant /**Due April 5, 2016-RC /Not done**
 - (d) Will provide costs for Kezar Mountain Bridge repairs /**Second request made to RC**

OLD ITEMS-

RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.

8. Selectmen update:
 - Don Murphy_ no comment
 - Ed Bower Jr – Did PB site walk for Allard store, and 62 Federal Road apartments.
 - Douglas Hawkins- Asked when Scott Collard would be issued a check/next week.
9. Meeting Calendar.
10. Workshop items:
 - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
 - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Roof Bid – continue to 5/4.continue **to 5/12 @ 3:30pm**
Solar Bid workshop 3pm on 5/4/ **SunVersions at 3pm, Revision at 3:30pm continue to 5/12**

Respectively Submitted

Approved:

Debra Taber, Selectmen’s Assistant

Donald C. Murphy, Selectman Chairman

Edward I. Bower Jr., Selectman

Douglas W. Hawkins, Selectman