

MINUTES OF THE CONTINUATION MEETING OF THE COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON THURSDAY OCTOBER 25, 2018 TO COMPLETE THE AGENDA OF THE
REGULAR COUNCIL MEETING OCTOBER 16, 2018 IN THE
HAY LAKES VILLAGE OFFICE

Present COUNCILORS: Mayor Dawn Pauls, Deputy Mayor Ron These and Councilor Dave Vallee

MUNICIPAL RECORDER: Marty West

Absent Councilor Faye Leicht

Order Mayor Pauls called the meeting to order at 6:03 pm

AGENDA

Agenda adopted October 16, 2018 council meeting

MINUTES

BYLAWS/POLICIES

Bylaw 04-2018 – Designated Officer
Item Tabled to November 19, 2018 meeting

MDP – Template
Item Tabled to November 19, 2018 meeting

LUB – Draft Framework with Camrose County
Item Tabled to November 19, 2018 meeting

Bylaw 09-2018 Cannabis - Draft Bylaw
Item Tabled to November 19, 2018 Meeting

03-2018 Staff Policy
Council reviewed staff policy and made some revisions. Administration to forward to all staff to review prior to November 19, 2018 council meeting.

Bylaw 06-2018 IDP Intermunicipal Development Plan

Bylaw 07-2018 – ICF Intermunicipal Collaboration Framework

Bylaw 10-2018 – Emergency Management Draft
Item tabled to November 19, 2018

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Bylaw 08-2018 – CAO Bylaw

RES 147 – 2018 Moved by Mayor Pauls that Bylaw 08-2018 be given first reading.

CARRIED

Business

Financial Software - Council discussed reports supplied by Mayor Pauls on Muniware software information gathered from Village of Roseland and Councilor Vallee's report on Munisoft software information gathered from the Town of Vilna. Councilor Patten will contact both software companies for quotes with and without conversions on the programs. Council will review at November 19, 2018 council meeting.

UFA Properties

Council discussed UFA proposal.

Fuels Plus

Councilor Leicht contacted Nancy Buchko located in Tofield for a quote on an agreement letter with Fuels Plus. Waiting to receive information.

TABLED

Lot 21, Block 4, Plan 805 BI Removal of Trees on Boulevard

Council discussed the unauthorized tree removal.

RES 148 – 2018 Moved by Councilor Vallee that the Village issue a letter notifying of responsibility of costs for the stump removals and re-planting of replacement trees on the boulevard. Councilor Patten to contact authorities and send letter of same.

IDP/ICF Sage Analytics

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Discussion Water Meter Cost

Phantom Winter compost program

Council discussed the costs of the compost program and the lack of use as per 2017 composting cost analysis for winter months.

- RES 149 – 2018 Moved by Councilor Vallee that Phantom be contacted to suspend winter compost service as of January 1, 2019 and be resumed the beginning of April 2019. Suspend from November 1, 2019 Thru March 31, 2020.

CARRIED

Signage – Heavy Trucks

Council discussed costs as reported by Public Works and asked for other options. Deputy Mayor These will contact Engraving masters to get a quote for the same.

Power – Cost for removal or standby service on SE property

Council discussed information given regarding the termination of power for the removed house on SE property. Quote to remove entirely is \$3000 - \$4000 other option given was to continue with idle service and pay as is, approximately \$45 - \$60/mth.

- RES 150 – 2018 Moved by Mayor Pauls to continue with idle power service as is, until budget determination of 2019.

CARRIED

Basement Quote – Fence or removal of SE property

Council discussed the dangers of the basement of the SE property not be filled in or fenced. Public works supplied quotes for both options.

- RES 151 – 2018 Moved by Mayor Pauls for administration to contact Alta Gas for gas line removal on SE property to enable digging and filling in of basement.

CARRIED

- RES 152 – 2018 Moved by Mayor Pauls to accept quote to remediate basement on SE property when deemed safe to do so by Alta gas and other utilities. Monies for project can be taken from 2-32-540

CARRIED

CHIEF ADMINISTRATIVE OFFICER

FINANCIAL REPORTS

Trial Balance to October 15, 2018
Tax arrears
Bank Balance
Bank Reconciliation update

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Council reviewed and discussed financial reports as presented.

RES 153 – 2018 Moved by Councilor Patten to accept the financial reports for information as presented.

CARRIED

COMMITTEE REPORTS

Public Works

Protective Services

Councilor Patten presented report on Fire department

Development

Council discussed the available residential lots available.

HAARB

Next Meeting

Hay Lakes AG

Hay Lakes Library

No Report

Telegraph Park

Councilor Vallee reported that the season is complete and the park is looking to go forward with on line reservations.

Recreation Center

Mayor Pauls presented report on labor standards for younger employees. Village to go forward and put on payroll.

Next Meeting November 27, 2018

School Council

Mayor Pauls submitted report

Next Meeting November 20, 2018

Human Resources

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INFORMATION AND CORRESPONDENCE

RES 154 – 2018 Moved by Councilor Patten to receive committee reports and correspondence as information.

CARRIED

CONFIDENTIAL ITEMS

FOIP s17,19,23,24,27 Privileged Information, Personal Management, CAO discussion

RES 155 - 2018 Moved by Mayor Pauls to go into camera and ask Marty West to step out for council to discuss FOIP related items at 9:21 p.m

CARRIED

Marty West left the meeting at 9:21 pm

RES 156 – 2018 Moved by Mayor Pauls to come out of camera at 9:58 pm


CARRIED

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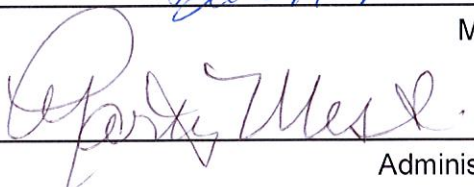
The next Regular Council Meeting will be Monday November 19, 2018 at 7:00 pm.

Mayor Pauls adjourned the meeting at 10:00 p.m.

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Mayor



Administrator

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