

Milton Keynes Council – Role Profile

Role Title: **Play Worker L1**

Service Group: **Children and Families**

Accountable to: **Head Teacher**

JE Ref: **JE0805**

Grade: **B**

Purpose of job

To support pupils during breaks, before and after school through leading play activities.

Key Objectives

1	Supervise pupils' play activities outside before school, during the midday break and after school
2	Oversee play activities to enhance pupils free time, providing safe, creative, appropriate play opportunities
3	Organise, maintain and clean play equipment, ensuring safe storage.
4	Maintain standards of behaviour that comply with the school behaviour policy
5	Supervise the transition of pupils from internal to external areas
6	Set up and storage of portable equipment/resources
7	Carry out personal care and hygiene duties

Schools benefit from a flexible approach to working arrangements – because of this, the tasks and responsibilities listed here are not definitive. Head Teachers may require particular additional duties to be undertaken to suit the specific school's requirements and these may be incorporated in the role requirements as long as they are at a similar and appropriate level to the other listed duties.

Scope

- Encourage, support and supervise pupils in play activities during breaks and before and after school
- Uses analytical skills to address particular pupil needs.
- Leads play activities which may involve carrying moderate weights with extended periods of activity.

Work Profile

- Prepare games and activities
- Support midday assistants in delivering midday play activities

- Supervises the play activities of individual and groups of pupils
- Makes decisions about types of play activities undertaken and encourage pupils to engage in activities.
- Occasionally exposed to emotionally demanding behaviours and situations as a result of leading pupils during play activities.
- To adhere to school local and national authorities guidelines and exercise professional discretion at all times.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Participate in training and other learning activities and performance development as required
- Contribute to the overall ethos/work/aims of the school
- Attend relevant meetings
- To maintain confidentiality

Other information

Milton Keynes Council is committed to safeguarding and promoting the welfare of children and vulnerable adults. All employees are expected to share this commitment, to follow the Council's safeguarding policies and procedures and to behave appropriately towards children and vulnerable adults at all times, both in work and in their personal lives.

All school based posts are defined as Regulated Activity and therefore this post is subject to an Enhanced with Barred List Criminal Records Bureau check.

Person Specification

Skills and Knowledge		Level	Assess by;
<u>A</u> ttainable	Successful applicants will be expected to obtain the denoted qualifications or experience within an agreed period of time	<u>A</u>	A Application I Interview T Testing R Reference
<u>D</u> esirable	Applications will be preferred from candidates with the denoted qualifications or experience	<u>D</u>	
<u>E</u> ssential	Applicants without the denoted qualifications or experience will not be considered for this role	<u>E</u>	
Qualifications	NVQ2 in childcare or equivalent qualifications or experience	X	A
Skills / Experience	Experience in working with children in a childcare/play environment	X	A
Competencies		Level	Assess by;
<u>A</u> wareness	Demonstrable aptitude and ability to develop in the particular work area	<u>A</u>	A Application I Interview T Testing R Reference
<u>S</u> ignificant	Clear competence in the work element sufficient for all role requirements	<u>S</u>	
<u>E</u> xtensive	Sufficient expertise in the work element to lead and mentor others, and influence policy and practice	<u>E</u>	
Planning and organising work	Assisting with planning session resources and activities	X	I
Influencing and interpersonal skills	Encouraging children to engage with play activities and behave in an appropriate manner	X	I
	Work well with team members	X	I
Using initiative	Deal with day to day issues positively and creatively	X	I
Working independently	Work independently with individuals or small groups when required	X	I
Managing people	Assist with orientation of new team members	X	I
Managing resources	Use and safekeeping of equipment	X	I
	Keeping written/electronic records as required	X	I
Managing risk	Awareness of council policy and procedures in relation to child care including health and safety, child protection	X	I
Managing oneself	Awareness of opportunities for self-development	X	I