

THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN SPECIAL SESSION ON THE 23rd OF MAY, 2017 AT THE 601 HEBER AVE, CALEXICO, CA. THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.

TO CALL ORDER:

The meeting was called to order at 5:30 p.m. by Sylvia Bernal and Mr. Martinez led those present in the pledge of allegiance.

ROLL CALL-DETERMINATION OF QUARUM:

Chairperson	Sylvia Bernal
Vice Chairperson	Gloria G. Romo
Treasurer	Hector Martinez
Trustee	Norma M. Apodaca
Trustee	Rodolfo Valdez

GUEST:

Eduardo Rivera- Attorney
Brenda Ryan- Secretary

APPROVAL OF AGENDA:

Motion was made by Board Member Martinez and second by Board Member Romo to approve the agenda for May 23, 2017. Motion was passed by the following vote wit:

AYES: Bernal, Romo, Apodaca, Martinez, Apodaca, Valdez
NOES: None

PUBLIC COMMENT TIME:

None

DISCUSSION/ACTION ITEMS:

- 1 Discussion and/or possible action of opening sealed proposals for grant writer services.

Rosario explained that there was a letter that came in that specified attention Norma Apodaca and she opened it the letter and realized that it was a proposal. Rosario taped the letter back up and put it away for the meeting. The letter was stamped with the date of March and the letter also indicates a March date.

We received five bids in total.

Southern California Physician Service: 343 South 8t St. El Centro, Ca 92243
The Ferguson Group: 1130 Connecticut Ave NW #300, Washington, DC 20036
California Consultant: 214 Main Street, Suite 102 El Segundo, Ca 90245
Angelica Tellechea: Po Box 22802 Sacramento, Ca. 95822
Addie E Kaplan: 2608 Broadway #2 San Diego, Ca. 92102

The Board reviewed the letter from Addie E. Kaplan and it is a resume not a bid that was dated for March and is out of the bidding dates. The board decided to take this bid out leaving only 4 bids to review.

The Board read and reviewed all proposals individually.

Board Member Bernal recommended going over each one and seeing what the fine points are and seeing what is good on them.

Board Member Romo's opinion is to meet them in person and with Mrs. Tellechea her proposal includes a workshop for the board and that is the only difference of the others and the cost.

Board Member Valdez asked if we have to retain them for a year or can we hire them for 6 months. Mr. Rivera responded that we can put together a contract that gives us a cancellation period for 30 days, 60 days what the board feels is appropriate.

Board Member Bernal asked what was the wishes of the Board and Board Member Apodaca responded with there are two options and that is decide now or take it home and review the again and decide at the regular meeting. Mr. Rivera informed that since the proposals are open and have been discussed the Board is able to take them home to review. The Board has options to take action now, come back later, not taking any action, denying all of them and go out to bid again. The Board has all those options before them. It is up to what the Board wants to do.

Board Member Apodaca prefers the California Consultant because it is more attracted to her and it has been recommended.

Board Member's Martinez, Bernal and Apodaca would like to vote now and Board Members Romo and Valdez would like to wait for the next meeting.

Motion was made by Board Member Valdez and second by Board Member Romo to approve taking action on the grant writing until the next regular board meeting. Motion passed by the following wit:

AYES: Bernal, Romo, Martinez, Apodaca, Valdez

NOES: None

2 Discussion and/or possible action SPT sewer pipe contracts (prevailing wage modification)

Mr. Rivera explained that when the representatives of SPT were here the contract that they provided was not with the prevailing wage cost.

Board Member Valdez asked why they did not present the correct proposal and Mr. Rivera responded that he takes full responsibility for that because he did not make it clear that it was a prevailing wage project. He only told them that it was a local public agency.

Board Member Valdez informed the board that with this it will increase in price and plus another thing that it says in the contract is that if the pipes need to be brought up to code that would be an additional charge and we do not know what that charge is. If the pipes need to be dug up it is the same thing as doing the whole thing and we do not know how much it is going to cost.

Board Member Martinez asked if we can have them do an inspection prior to signing the contract. Mr. Rivera informed them that they are going to clean out the pipes so they are going to determine whether or not there is any collapse. Board Member Valdez informed the board that, that would be another matter. What he is talking about is if the city needs the pipes to conform current building codes it has to be removed and replaced or how are they going to do that and what additional charge is going to be added to the proposal. Mr. Rivera informed the board that the only thing that is going to be added to the proposal is if they need to dig and repair a pipe once they clean it. They are going to clean the entire pipes and make sure that everything is okay and yes if there is a collapse in the pipes somewhere in the lines they are going to have to dig it up and there will be an additional charge that the board will have to authorize. Mr. Rivera does not believe that, that pipe will have to be replaced to meet current building codes because he believes the pipe is adequate for the building and it wouldn't be a matter of upgrading the pipe for current building code. That is fairly clear that, that would not be a concern. Board Member Valdez's only concern is if it needs to be brought up to code what the additional cost is. Mr. Rivera does not believe that there has to be upgrade in the pipe size for the building.

If the Board approves it they can come in a work on it immediately and we will have a building ready by June 1 to give notice to everyone.

Board Member Martinez informed the Board that he knows that for professional services we have to go out to bid if it's more the \$50 thousand dollars and in this case we are right up there with the total of \$49,880 subject to an additional pricing of \$175. Because of the amount we do have to go out to bid.

Board Member Romo asked if we could avoid the bid and go out to get 3 proposals. Mr. Rivera explained that, that was what was done. Mr. Rivera had contacted 3 other piping contractors from the San Diego area that do the lining and all 3 were not able to help us and these people out of the 4 were they only ones that said they can do the work. So we have 4 piping contractors. We went out and talked to about 4 engineers, we talked to Javier Diaz because Mr. Romo provided us with that information and he never got back and Mr. Rivera asked him to send a proposal because we needed help and he never got back to Mr. Rivera. Mr. Rivera talked to Tom Deboz recently from his engineering firm and they said they could not do it. He talked to 2 other engineers out of El Centro who also said they could not do it. He talked to Holt and they said it was too much of a small project and that they wouldn't touch it and he talked to a couple guys, one in El Centro and one in Imperial that do work for the IID and they never got back to him. Initially back in October when we were doing it they were going to provide it but we did not have the actual plans for the building so that stopped that. Also we put out to bid for plumbers and they were also not able to do the work.

Mr. Rivera informed the Board that it's up to them if they want to continue with SPT or you want to delay it and get Mr. Yanez or have Mrs. Barrientos to get that person to submit a proposal for the first meeting in June.

Board Member Apodaca asked if we can get something in writing from all agencies specifying that they were not interested in the job or not able to do the work to cover us. Mr. Rivera informed the board that he was planning on giving the board a memo with the information.

Board Member Valdez asked Mr. Rivera that since we are going to go over \$50 thousand shouldn't we need to go out to bid and Mr. Rivera responded with not necessarily because the problem is that this is a unique service that you just can't find it and we can try and go out and try and get other people to give us proposals but we already went out to people who actually do this

work. One of them said they are not going over to Imperial County because it's just too far, another one said they do not work on such a small pipe and the last one said they were interested but never gave a proposal. The answer to the question is yes but the alternative is that since it's a unique service and we can't find anybody to do it we can sole source it to have a paper trail that this is what we did. This has not ever been put out to bid. It is up to the Board if they want to go out to bid.

Board Member Valdez informed the Board that this contract is valid for 90 days which we still have time to go out to bid and he would like for it to go out for bid.

Mr. Rivera informed the board that they would need to go out to bid for 30 days.

Motion was made by Board Member Valdez and second by Board Member Martinez to approve going out to bid for 30 days. Motion passed by the following wit:

AYES: Bernal, Romo, Martinez, Apodaca, Valdez

NOES: None

Mr. Rivera will prepare it and Brenda will post it on the Calexico Chronicle and place on the

ADJOURNMENT:

With no future business to discuss Board Member Martinez made motion to adjourn the meeting at 6:51pm. Second by Board Member Romo. All in favor.