

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING APRIL 3, 2017

The Harrison Township Trustees met in regular session on April 3, 2017 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	Tony Sharp
Guest	David Stansbury
Guest	Steve Clegg
Guest	Steve Murray, Heiberger Paving Inc.
Guest	Larry Kretzmann

From the floor – Steve Clegg

Mr. Clegg stated that he was interested in the resurfacing bids and other business for the evening.

From the floor – Licking County Municipal Court Judge David Stansbury

Judge David Stansbury presented information on the Municipal Court’s Community Service Program. He reviewed jobs that the workers could accomplish and that they work from 9:00 a.m. to 3:00 p.m. Workers are not considered employees. Workers can be scheduled one week in advance with Tony Phillips at 740-670-7827.

From the floor – Steve Murray, Heiberger Paving Inc.

Mr. Murray was in attendance for the resurfacing bid opening. The bid opening will be one week later; therefore Mr. Murray took back his bid packet to resubmit later.

-Ray Foor moved to approve the following:

- 1. The minutes of the March 6, 2017 regular meeting**
- 2. Payroll & withholding, OTAS warrants 15110 - 15124 and DD124, DD125 & DD126**
- 3. Payment advice 60-2017 through 82-2017**
- 4. UAN warrants 15579 through 15597**

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector

Tom presented an Engineer Request to survey the York Street Cemetery on Blacks Road. Trustee Foor stated that the old name for the cemetery was Sheldon Cemetery.

-Mark Van Buren moved to submit a request for engineering to survey the Cemetery on Blacks Road. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The zoning permit and fee total for March was \$3,610.70.

Tom reviewed the Storage Unit on Columbus Road and the Architectural Review process. Tom stated the SWL School District bus drivers will meet at the Township Hall on April 11th. Tom requested a letter to be written giving him permission to obtain new keys for township buildings from Mossholders.

-Ray Foor moved to approve necessary expenses for Tom Frederick and Vickie Noble to attend the upcoming Zoning Inspectors meeting sponsored by the OTA. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

There will be a MS4 meeting at the township hall on May 4th.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann stated that the district is still dealing with Pataskala concerning the Deagle Fannan property. No increase in rates at this time. District activities were discussed.

Road Report – Ben Patterson, Road Superintendent

The “Harrison Township Resurfacing Project” Bids that were scheduled to open at 7:00 p.m. at this meeting need to be extended by one week. The Road Superintendent issued a fourth addendum to the bid package within the last seventy two hours prior to the published time for the opening of bids. This requires that the time for opening of Bids be extended one week with no further advertising of bids required.

-Eric Smith moved to hold a special meeting on April 10, 2017 at 7:00 p.m. The meeting is for the purpose of opening “Harrison Township Resurfacing Project” Bids, approve minutes, bills, purchase orders and payroll, discuss/act on the “Beecher Road Cape Seal Project”, and discuss/act on an indigent burial. The motion further states: Sealed proposals for “Harrison Township Resurfacing Project” will be received by the Harrison Township Board of Trustees, c/o Carolyn Elder, Fiscal Officer, at 3886 Outville Rd., Granville, OH 43023, until the 10th day of April, 2017 at 4:00 P.M. On the 10th day of April, 2017, at 7:00 P.M., bids will be opened at the office of the Harrison Township Trustees, 6750 Outville Rd., Pataskala, OH. A contract will be let to the lowest responsible bidder by the 10th day of April, 2017, at 7:00 P.M. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to adopt Resolution 2017 04 03 01 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING the Board will Proceed with the 2017 Cape Seal Project on Beecher Road. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Ben presented striping quotes for the Cape Seal Project on Beecher Road as follows:

Griffin Pavement Striping Inc.

Edge Line	\$3,431.12
Center Line	\$3,026.10
Total	\$6,457.22

-Mark Van Buren moved to approve up to \$10,000.00 for edge and center line striping for the Cape Seal Project on Beecher Road. The motion further states that stop bars and stop warning paint on pavement should be added to the project. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to adopt Resolution 2017 04 03 02 which states: RESOLUTION AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM, Contract #101G-18. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2017 04 03 03 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING the Board will proceed with the 2017 Carryback Drive Culvert Replacement Project and 2017 Harrison Township Complex Culvert Replacement Project. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Eric Smith moved to except bids for the “Harrison Township Culverts Replacement Project” until the 1st day of May, 2017 at 4:00 P.M. On the 1st day of May, 2017, at 7:00 P.M., bids will be opened at the office of the Harrison Township Trustees at the Harrison Township Hall. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to adopt Resolution 2017 04 03 04 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF VARIOUS ROADS IN HARRISON TOWNSHIP, the 2017 Beecher Road Storm Water Project. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Mark Van Buren moved to approve \$15,000.00 to the Licking County Health Department for Mosquito Control in Harrison Township. Ben Patterson is appointed to file contract. The cost of spraying to kill adult mosquitoes will be \$26.00 per mile of public roadway. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented two quotes for an AED unit for the Road Garage as follows:

1. Lifelink AED Specialist \$1,281.95
2. Allied 100 \$1,395.00

-Eric Smith moved to purchase an AED unit with a wall mount hanger from Lifelink AED Specialist for the Road Department Garage. \$1,600.00 was approved for the purchase. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben explained that the Chevy Truck #8 continues to have electrical issues.

-Mark Van Buren moved to approve a purchase order to McDonald Auto & Truck Repair for \$5,000.00 for truck repair. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Township Complex gate and Road Department Garage security was discussed.

Trustee Smith presented an estimate for a grave marker from Grand Monuments, LLC for the indigent burial as follows:

Gray Bevel: 36"x 12" x 8" Pol 1, rock pitched sides	\$575.00
Gray Monument: 24" x 6" x 24" Pol 2 Serp Top Die, 36" x 12" x 6" Base	\$1,000.00

The township electric accounts have been under contract with Nordic Energy and the contract has expired.

-Mark Van Buren moved to sign a 20 month contract with Capital Energy for all seven of the township electric accounts. The rate is 5.23 cents per kilowatt-hour for retail energy services. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Ray Foor moved to add Appropriation Code 2031-330-314 (Road & Bridge Fund), Tax Collection Fees, and appropriate \$25,000.00 to that account. This will be an addition to the 2017 Budget. The motion also approves a then and now purchase order for \$16,001.05 to the Licking County Auditor to cover the deduction from the tax settlement that goes to the Licking County Health Department. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved for the township to participate in Care Works Comp Group Retrospective Rating Program (Group Retro) and Unemployment Consultation Program and renew the enrollment fee of \$813.00 to Care Works Comp. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Eric Smith adjourned the meeting at 9:04 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2017 04 03 01

Resolution 2017 04 03 02

Resolution 2017 04 03 03

Resolution 2017 04 03 04 is a part of the April 3, 2017 minutes.